

## **TOWN MANAGER'S REPORT**

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: March 3, 2021

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Please find my report concerning various items of interest to the Town Council and community.

**1. Council Business:**

- a) Radio Project: As I noted via email previously, the Division of Emergency Management and Homeland Security (DEMHS) was unaware of grant funding opportunities that would have funded a radio system study as was proposed in a line item transfer.

Moving forward with the funds that were approved as a transfer, the Town held a kick-off meeting with the consultant which included a review of technology standards, approaches to equipment, options and on-going maintenance. The consultant is collecting information from Police, Fire/EMS and Public Works which will establish the current level of service and needs of the Town. His work will continue establishing needs.

**2. CCM:**

CCM will hold its next Legislative Committee meeting on March 4, 2021.

**3. River COG:**

The Council of Governments met on February 24, 2021. Highlights from the meeting included:

- Executive Orders – Attorney Steve Mednick reported on efforts to seek an Executive Order from the Governor that would provide predictability to the municipal budget process. At present, the Governor's emergency powers were extended through April 19 (which is in the midst of the municipal budget process). It is unclear if his powers will be extended again and direction needs to be given to help plan budget adoption processes. CCM and the Council of Small Towns (COST) are both advocating for an Executive Order. The topic was raised in a bi-weekly call for municipal officials with the Governor's staff but the discussion continued to focus singularly on actions that need to be taken before the current expiration of emergency powers, not afterwards.
- Recertification – The COG's role as the Metropolitan Planning Organization for the Federal Highway Administration is under review. The review is part of a regular process which looks at the process used by the COG to allocate limited resources.
- Natural Hazards Mitigation Plan – As reported previously, the next step in the adoption process was for the plan update prepared in the region to be submitted to the State. The State had no comments on the plan and moved it along to FEMA for their review and comment.

#### **4. Estuary Transit Board:**

The Transit District Board met on February 19, 2021. Highlights from the meeting included:

- Audit – A clean audit for the Transit District was received.
- Consolidation – The Memorandum of Agreement between 9 Town Transit, Middletown Area Transit and the DOT was sent to the DOT for their review. A follow-up meeting is being scheduled with the DOT to discuss the agreement. Key to the consolidation of the two transit districts is financial support from the DOT.
- Ridership – Ridership on all routes has been down due to the pandemic. As an example, the Clinton Trolley carried 841 riders in 2019. Ridership in 202 was only 167.

#### **5. Miscellaneous:**

- Town Attorney – The Town Attorney provided refresher training to the Board of Assessment Appeals in advance of their March hearings to focus on their role and the standards for adjusting assessments as well as Executive Orders that impact their work.