

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members
FROM: Karl F. Kilduff, Town Manager
DATE: June 17, 2020

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- a) Coronavirus Reimbursement Process: The Governor rolled out the coronavirus reimbursement process for funds granted to the State by the federal government under the CARES Act. The Town will have to work through a waterfall of programs to maximize the amount of reimbursement dollars available. On the Town side, the State's plan is for municipalities to seek reimbursement of eligible expenses under FEMA first for the first 75%. The State's funding would fill in the remaining 25%. Education expenses have a separate program to be utilized first before turning to FEMA. The Town and the BOE are working together on this process.

In terms of timing, reimbursements for COVID-related expenses made by June 30, 2020 will come in the new fiscal year. The deadline for the post-FEMA level of State reimbursement is August 31, 2020.

2. Connecticut Conference of Municipalities:

- a) CCM will conduct its first Legislative Committee meeting virtually on June 16, 2020 since March. I will give a verbal report on the meeting during the Council meeting.

3. River COG:

- a) The River COG will meet again virtually on June 24, 2020.

4. Miscellaneous:

- a) Catch Basin Treatments: In partnership with CRAHD and their mosquito control contractor, larvacide treatments will begin to help control the mosquito population. Treatments will be given to catch basins during the summer months to control mosquito populations and the risk of EEE (Eastern Equine Encephalitis).
- b) Town Hall Status: Town Hall will re-open to the public on Monday, June 22, 2020 for services. Public meetings will still be conducted virtually until we are advised that public business can be conducted in person again. As noted earlier, plexi-glass partitions have been installed at all customer service points and signage have been put in place. The Town will still emphasize doing business remotely using online resources. A drop-box is in place in front of Town Hall to assist in tax collection efforts. In keeping with guidance given from the State, hand sanitizer will be

available at entry ways to Town Hall. Six-foot spacing has been laid on floors to allow for proper queuing of the public.

- c) Contract Negotiations: Negotiations with the employee unions continued moving into the “new normal” of social distancing. We are moving forward even though in-person meetings are a challenge right now.