

## TOWN MANAGER'S REPORT

TO: Honorable Town Council Members  
FROM: Karl F. Kilduff, Town Manager  
DATE: November 18, 2020

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Please find my report concerning various items of interest to the Town Council and community.

### 1. Council Business:

- a) COVID: Along with a majority of the State, Clinton is in the "Red" category under the Department of Public Health's COVID Response Framework. As a result, the level of community spread of the virus is such that indoor events should be curtailed. The Governor already set the State to Phase 2.1 which was the primary authority that came along with the "Red" designation. Additionally, calls held weekly with DPH and the "Orange" and "Red" towns have ended. Since COVID is so wide spread again and the number of impacted town, information will be shared at the Governor's bi-weekly calls with municipal CEOs.

Additionally, it was announced that the State launched COVID Alert CT, an exposure notification app that can let you know if you have been exposed to COVID-19 – all without disclosing any of your personal information. This app is only as successful as the number of people who download it. The app is available in multiple languages, and is available both on Android and iPhone. More information about the app, and learn how to download, or set up the app can be found at: [ct.gov/covidalertct](http://ct.gov/covidalertct).

- b) FY21-22 Budget: As the Council is likely aware, one of the items looming large over the FY21-22 budget will be the implementation of the property revaluation and the traditional pressures it places on setting the mill rate. This local dynamic will also be playing out when there will be continued uncertainty over the amount of funding from Hartford for state grants-in-aid.

As such, I will charge departments with limited growth in their operating budgets. Additionally, I am not looking at major changes in headcount and a business case needs to be made for operating increases. I will be looking to level off the amount of funding for capital too to build off of some of the policy changes articulated last year.

Revenue will require additional review as we look for trends in how the town responses to the COVID economy. State budget discussions will have to be monitored for any impacts to aid reductions to be made in response to the State's our budget issues. As a note, Educational Cost Sharing (ECS) was to decrease next fiscal year under Governor Lamont's budget.

### 2. River COG:

- a) The River COG held a Special Meeting on November 13, 2020. The primary focus of the meeting was to discuss possible COVID impacts to Public Works Department during the winter month and potential regional strategies.

The concern was that all DPWs are short staffed and any COVID impact to snow crews could cause significant disruption. Ideas ranged from a regional contractor list, interlocal agreement to share crews or special Executive Order from the Governor. The COG's legal counsel will be consulted to review the concepts. As it relates to Clinton, we have our own process to secure contractors if necessary to support Public Works.

It was also noted that the COG will have its next regular meeting on December 2 as well as a meeting with State Representatives and Senators on December 15.

**3. Miscellaneous:**

- a) Statewide Recovery Process: The State is rolling out more detailed information on the process for statewide recovery from COVID. Unlike other disasters that have had defined end points, the pandemic has an uncertain end and is much broader in scope locally, regionally and nationally than a simple storm. They are working on a communication flow for items to be addressed locally, regionally (COG level) and by the State.

Research is also on-going to determine long-term needs for the State which can inform a broader economic development strategy.

Additionally, the 9 councils of government filed a joint application with the federal Economic Development Agency (EDA). The intent at the RiverCOG level would be to use any awarded funds to support an update to the regional economic development plan which reflects the changes that have happened over time and the new realities that COVID has brought.



# CT State Library

Office of the Public Records Administrator

October 30, 2020

**RECEIVED**

NOV 10 2020

Town Clerk Sharon Uricchio  
Town of Clinton  
54 East Main St.  
Clinton, CT 06413

Town Clerk's Office  
Clinton, CT

## RE: Historic Documents Preservation Grant # 027-SF-21, Cycle 1, FY 2021

Dear Town Clerk:

The State Library is pleased to inform you that the Historic Documents Preservation Grant Application for the **Town of Clinton** in the amount of **\$5,500.00** has been approved.

To receive the grant, the municipality must now enter into a contract with the State Library.

Please find these two documents enclosed:

1. **Grant Contract**
2. **Instructions**

The Grant Contract must be signed by the Municipal CEO, scanned, and **returned by email** no later than **December 11, 2020**. After it is signed by the State Librarian, a copy of the fully executed contract will be returned to the municipality.

Grant work and expenditures may begin only **after** the contract has been fully executed and must be completed by **June 30, 2021**.

Grant award payments will be processed within 45 days after the contract has been fully executed.

The final report should be submitted immediately upon completion of the grant.

For complete grant administration requirements, including the procedure for grant amendments, see the **FY 2021 Grant Guidelines**: <https://ctstatelibrary.org/publicrecords/hdpp>.

For questions, please contact Kathy Makover at [kathy.makover@ct.gov](mailto:kathy.makover@ct.gov).

Sincerely,

LeAnn Burbank, CRM  
Public Records Administrator

Enclosures (2)  
cc: First Selectman Karl Kilduff

