

## **TOWN MANAGER'S REPORT**

TO: Honorable Town Council Members  
FROM: Karl F. Kilduff, Town Manager  
DATE: February 19, 2020

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Please find my report concerning various items of interest to the Town Council and community.

**1. Council Business:**

- a) FY2020-21 Budget: The budget continues to dominate. While the budget has been presented and is now in the Council's hands, we are still working to refine the budget to offer items for further Council consideration. Budget assumptions are being updated as new information comes in. As noted previously, the budget remains a work in progress.
- b) PW Vacancy. A Public Works Truck Driver vacancy has opened up with a resignation of an existing employee. The recruitment process has begun with the internal posting and external solicitation for applications. I anticipate bringing a candidate to the Council for approval later in March or early April at the latest.

**2. Upcoming Events:**

- a) February 20, 2020 Town Council Budget Workshop (6:00 PM)
- b) February 25, 2020 Town Council Budget Workshop (6:00 PM)
- c) March 2, 2020 Planning & Zoning Budget Hearing (7:00 PM)
- d) March 3, 2020 Inland Wetlands Commission (7:00 PM)
- e) March 3, 2020 Town Council Special Meeting (7:00 PM)
- f) March 4, 2020 Town Council Regular Meeting (8:00 AM)

**3. Connecticut Conference of Municipalities:**

- a) The CCM Legislative Committee met on February 11, 2020. One of the invited speakers was Sen. Cathy Osten (Appropriations Chair) who spoke about funding her priorities in the State budget to provide greater funding for state payments in lieu of taxes (PILOT) if the State has extra funding. She also outlined an expanded gaming bill which is also framed to provide additional funding to municipalities. An additional presentation was provided by a law firm which specializes in litigation over PFAS groundwater contamination.

With the legislative session underway, CCM is providing alerts on pieces of proposed legislation of interest to municipalities. Since this is the "short session", any bills need to be Committee bills rather than stand-alone pieces of legislation from a single legislator.

**4. River COG:**

- a) No report at this time. The COG will not meet again until February 26, 2020. They will also conduct a new member orientation on February 28, 2020.

**5. Miscellaneous:**

- a) Healthcare Insurance Broker: I have had meetings with healthcare brokers who could assist the Town in managing healthcare expenses and health plan changes.
- b) Connecticut Water Company Water Main Work Follow-Up: As a follow-up to the last Council Meeting, attached for the Council's reference is the proposed Water Company water main work to be done south of Route 1. The Council expressed an interest in burying utilities while this work is being done. I have reached out to Eversource to discuss the matter more fully. The Water Company will start bidding in March-April. The reported work on Glenwood Road starts this week.
- c) Use of Resources. The Town has access to a number of risk management services through our insurance carriers and brokers under the Property, Liability and Auto lines of coverage. Of timely note, a number of no-cost services are available through our cyber insurance policy. I will start the process of pulling on those services to increase awareness among staff of the risk to our systems. Given the recent malware attack on the Council of Governments, utilizing these services are well timed.

**6. Attachments and Information Sharing:**

- a) Connecticut Water Company Water Main Phasing

