

## \*\*MOTOR VEHICLE ADJUSTMENTS\*\*

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**TWO** FORMS OF PROOF ARE REQUIRED TO MAKE **ANY** TYPE OF ADJUSTMENT TO THE 2011 SUPPLEMENTAL LIST FOR THE TAX BILL DUE JANUARY 2013 OR THE 2012 GRAND LIST FOR TAX BILL DUE JULY 1, 2013.

1. **REQUIRED:** PLATE RECEIPT from DMV indicating that the registration has been CANCELLED, LOST or STOLEN.

2. **IN ADDITION TO #1;** CHOOSE ANY (1) OF THE FOLLOWING:

- ✓ **SOLD** - COPY OF THE BILL OF SALE OR COPY OF THE **TRANSFER** OF TITLE OR A STATEMENT FROM THE INSURANCE COMPANY STATING THE VEHICLE WAS **SOLD**
- ✓ **OUT-OF-STATE REGISTRATION** – proof of residency and a copy of registration form showing date the vehicle was registered outside of the State of Connecticut
- ✓ **STOLEN VEHICLE** - Statement from the insurance company indicating that the vehicle was stolen and **NOT RECOVERED**. Owner must file a lost or stolen plate form with the DMV.
- ✓ **CONFISCATED** – Copy of broken promise agreement
- ✓ **JUNKED** – a titled receipt from the junk yard
- ✓ **DONATED** – Letter from Charitable Organization accepting gift of vehicle.
- ✓ **TOTAL LOSS** - INSURANCE STATEMENT DECLARING LOSS
- ✓ **PURCHASE AGREEMENT SHOWING TRADE-IN**

Questions? Contact the Assessor's Office at 860-669-9269.