

****MOTOR VEHICLE ADJUSTMENTS****

TWO FORMS OF PROOF ARE REQUIRED TO MAKE **ANY** TYPE OF ADJUSTMENT TO THE 2011 SUPPLEMENTAL LIST FOR THE TAX BILL DUE JANUARY 2013 OR THE 2012 GRAND LIST FOR TAX BILL DUE JULY 1, 2013.

1. **REQUIRED:** PLATE RECEIPT from DMV indicating that the registration has been CANCELLED, LOST or STOLEN.

2. **IN ADDITION TO #1;** CHOOSE ANY (1) OF THE FOLLOWING:
 - ✓ **SOLD** - COPY OF THE BILL OF SALE OR COPY OF THE **TRANSFER** OF TITLE OR A STATEMENT FROM THE INSURANCE COMPANY STATING THE VEHICLE WAS **SOLD**

 - ✓ **OUT-OF-STATE REGISTRATION** – proof of residency and a copy of registration form showing date the vehicle was registered outside of the State of Connecticut

 - ✓ **STOLEN VEHICLE** - Statement from the insurance company indicating that the vehicle was stolen and **NOT RECOVERED**. Owner must file a lost or stolen plate form with the DMV.

 - ✓ **CONFISCATED** – Copy of broken promise agreement

 - ✓ **JUNKED** – a titled receipt from the junk yard

 - ✓ **DONATED** – Letter from Charitable Organization accepting gift of vehicle.

 - ✓ **TOTAL LOSS** - INSURANCE STATEMENT DECLARING LOSS

 - ✓ **PURCHASE AGREEMENT SHOWING TRADE-IN**

Questions? Contact the Assessor's Office at 860-669-9269.