

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: January 3, 2024

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- Budget – As reported earlier, the budget development process is in motion. I will be reviewing department requests this month. The Town Manager's Proposed Budget should be presented to the Council in early-February.
- Town Manager Transition – I will prepare an Exit Memo identifying where different projects in my responsibility are and the individual that will carry the work forward after my last day. The point of this memo is to help the Council understand what is in process as well as a tool for the next Manager. The memo will be an on-going piece of work into February.

2. Connecticut Conference of Municipalities

CCM's Legislative Committee will meet again in early January.

3. River COG Meeting

The Council of Governments will meet again toward the end of January.

4. Miscellaneous:

- Recreation ARPA Projects – Just as an update, the bid opening for the bleacher project at the Peters Complex will be mid-month. Bids were opened and awarded for the turf replacement at IRRC. We are still waiting for bid documents for work at the beach for the bath house and bid specification for Pickleball.
- Library RFP – Proposals for the interior design study at the Library will also be due mid-month. I would imagine that the request for funding for shared study cost with the Library would be an agenda item for the first meeting in February.