

Economic Development Commission Downtown Business Outreach Details

Goal #1: Create and implement a consistent business visitation program

Action Steps:

- Hire a part-time Economic Development Coordinator to facilitate and conduct business visitations.
- Develop interview format and key data measures to come from business visits.
- Develop a database of local business to visit and to track their issues/concerns.
- Prioritize needs and identify action steps that can be taken by the EDC.

Drives Charter

Precise Problem Statement

Team Charter

**Plot The Course
Stay The Course**



Actions: Who, What, Where, When and How to solve problem statement.

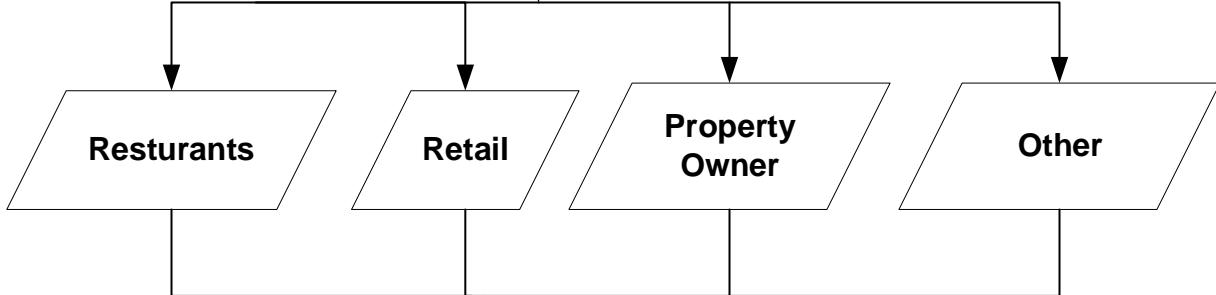
Drives Action List

ID	Action	Assigned to	Created on	Start Date	Due Date	Priority	Progress		Status
							Manager	Team	
1	Taks 1	Person 1	8/26/2019	8/30/2019	9/6/2019	Low	<div style="width: 10%; background-color: green;"></div>	10%	Inprogress
2	Taks 2	Person 2	8/17/2019	8/21/2019	8/30/2019	Medium	<div style="width: 25%; background-color: green;"></div>	25%	Cancelled
3	Taks 3	Person 3	8/15/2019	8/18/2019	8/25/2019	High	<div style="width: 50%; background-color: green;"></div>	50%	Inprogress
4	Taks 4	Person 4	8/30/2019	8/30/2019	9/5/2019	Medium	<div style="width: 100%; background-color: green;"></div>	100%	Not Started
5	Taks 5	Person 5	8/23/2019	8/31/2019	9/8/2019	Medium	<div style="width: 5%; background-color: green;"></div>	5%	Completed
6	Taks 6	Person 6	8/18/2019	8/20/2019	8/27/2019	High	<div style="width: 7%; background-color: green;"></div>	7%	Inprogress
7	Taks 7	Person 7	8/21/2019	8/26/2019	8/28/2019	Medium	<div style="width: 10%; background-color: green;"></div>	10%	Not Started

Prioritized Actions

Action: Develop Business Database

Business By Segment



Determine Feedback Methods



