

Henry Carter Hull Library Board of Trustees Monthly Meeting

HCH Community Room

November 9, 2022 Meeting Minutes

Attendees: Richie Santanelli, Michael Brochu, Mary Gilbert, Ken McDonnell, Dianne Flynn, Michael Valenti, Bob Igo, Elizabeth Goldstein, Christina Acampora, Dave Reynolds, Laurie Santos

Absent: Meredith Adler

Administrator: Maribeth Breen

Meeting was called to order by Richie Santanelli at 7:00.

- I. Minutes of the September meeting were approved as written
- II. Correspondence: No correspondence was discussed
- III. Treasurer's Report: Dave reviewed the Library Investment Accounts & Meigs Trust Balances thru October. He also discussed the Library's Independent Account's Compilation Report prepared by WollackLewitz.
- IV. Director's Report:
 - a. Maribeth mentioned that there has been a lot activity in the Library with programs like Ted Talks, Movies, workshops, etc.
 - b. The library is hosting a hearing Clinic, planned by the Senior Connection
 - c. Our payroll company has gone paperless and all of our employees are now converted to direct deposit.
 - d. Maribeth will be working on the Budget for next year. The Town Council has a proposed guideline of 2.5% increase overall.
 - e. Sarah is back to work in person.
 - f. There will be no meeting in December
 - g. Maribeth has booked the Clinton Country Club for this year's employee appreciation and Christmas party. The date is December 9th from 5 to 7.
- V. Committee reports
 - a. Building and Grounds:

The parking lot is complete with six additional parking spaces. Trees have been planted. DPW is planning to install a "skin" over the roof of the building to make it waterproof.
 - b. Personnel:

Continuing to research best practices.
 - c. Fund Raising:

After Hours Fund Raiser netted \$5,700. The annual Fund Drive Letter is at the printers.

- d. By Laws:
Nothing to report

VI. Old Business:

Dave Reynolds was installed as Treasurer for another term and Ken McDonnell was installed for another term as Vice President.

VII. New Business:

No new Business

VIII. Next meeting: January 11, 2023

- IX. The meeting was adjourned at 7:34 pm.