

MINUTES  
FIRE DEPARTMENT FEASIBILITY STUDY COMMITTEE  
October 14, 2020

PRESENT: Chairman Michael Neff, Committee Members Bob Voss and James Strong

The meeting was called to order at 7:28 p.m.

The "Existing Facility Assessment" report was reviewed to ascertain the committee is heading in the right direction and to obtain feedback from committee members.

The report includes:

- Conclusions and recommendations
- Why the committee is making their recommendations
  - And supporting evidence for these recommendations

Discussed the two options:

- The expansion of the existing building
- Land acquisition and building to suit the needs

Any revisions or suggestions should be sent to M. Neff with a cc: to P. Neff

Committee members will be asked to prepare some information to support the report

- J. Strong will provide the square foot calculations
- M. Neff and P. Neff will review the survey

A suggestion was made to request the Town Council schedule a special meeting to be held at Fire Headquarters when this report is presented.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Wendy McDermott  
Clerk