



Board of Education Regular Meeting

Monday, October 3, 2022 7:00 PM

Board Meeting Room
Administrative Offices
137 B Glenwood Road
Clinton, CT 06413

Attendance Taken at 7:00 PM.

Jason Adler:	Present
Erica Gelven:	Present
Michael Hornyak:	Absent
Peter Nye:	Present
Alan Samet:	Present
Jack Scherban:	Present
Catherine Staunton:	Present

1. Opening Exercises

A. Roll call

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, Business Manager Carolyn Dickey, and Student Representatives to the Board Caroline King and Sean Davis. Participants were reminded that the meeting was being recorded.

B. Pledge of Allegiance

All stood for the pledge.

2. Public participation/recognition

There was no public participation.

3. Minutes - Approval - Regular Meeting of September 19, 2022

MOTION: To approve the minutes of the regular meeting of September 19, 2022. Carried with a motion by Peter Nye and a second by Alan Samet.

Jason Adler:	Yea
Erica Gelven:	Yea
Michael Hornyak:	Absent
Peter Nye:	Yea
Alan Samet:	Yea
Jack Scherban:	Yea
Catherine Staunton:	Yea

Yea: 6, Nay: 0, Absent: 1

4.Communications

There were no communications.

5.Report of Student Representatives

The new student representatives were introduced to the Board and welcomed. C. King and S. Davis reported on various activities at each of the schools. Morgan held its first club meeting, introducing students to the various clubs available to them. Morgan is proud of the ECE Marine Science and ECE Physics students who participated in the annual UConn Carboard Boat Race; the Physics class won the race and the Marine Science boat won the People's Choice Award. Homecoming week ends with the homecoming football game on October 7 and the homecoming dance on October 8. Upperclassmen have started applying to colleges and making other post-Morgan plans.

At Eliot, the "Start with Hello" program was a success. Plans are being made for the yearly walk-a-thon on October 26 and spirit days every Friday for the month of October. At Joel, the Monster Mash is scheduled for October 22.

6.Administrative Reports

A.Administrators, Program Directors and Teachers

1.NAEYC Accreditation Overview

Joel Assistant Principal Abby Rice and Principal Angela Guarascio provided an overview of the National Association for the Education of Young Children (NAEYC) accreditation process of the Jump Start Preschool program. Teams, standards, curriculum, the accreditation process, and portfolios were discussed. The ten NAEYC standards for accreditation were reviewed. The accreditation visit will take place sometime before February 2023. The administrators praised the work staff has done and continue to do to prepare for the accreditation process.

2.General Update

B.Assistant Superintendent's Report

1.General Update

M. Famiglietti spoke about the literacy programs recently approved by the State. The district has already started vetting two of the approved programs. The district will continue vetting the programs and begin piloting some by the second half of the year in grades K-3. The programs must be fully implemented by school year 2023-24.

Open houses were held at each of the schools recently and were very successful and well-attended. This year's events were geared more toward inclusion of families.

National Manufacturing Day is being celebrated at The Morgan School on Friday, October 7. Local advanced manufacturers will be on hand and are working to create pathways to fill high-skill, high-tech and high-paying jobs in the community. M. Famiglietti also shared that thirteen students have signed up to receive dual credit for their participation in advanced manufacturing classes as part of our partnership with Goodwin University.

C.Business Manager's Report

1.Bills Payable

There were no questions regarding bills payable.

2.General Update

Accounting for the 2021-22 school year is almost complete and has been sent to the auditors. The department's focus is now shifting to the current year's budget.

7.Superintendent's Report

A.Enrollment Update

M. O'Donnell presented the Board with September 30, 2022 enrollment numbers which the state will use in its bi-annual reporting. It was noted that the enrollment has exceeded the projections by four students overall. NESDEC, the district's enrollment projection vendor, will hopefully have its projections for the upcoming year by December.

B.Budget Process and Forecast Update

M. O'Donnell shared information related to the commencement of the 2023-24 budget formation process. Highlights from the Town Manager's long-range financial forecast presentation that was presented to the Town Council on September 29 were included. Noted challenges for budgeting included the potential for reduced state education revenues to Clinton, inflationary pressures, and staffing needs. The Town Council will continue to discuss the budget and we expect some additional direction and guidance for crafting our capital and operating budgets.

C.Athletic Trainer Update

The Superintendent is working with the Athletic Director to hire an athletic trainer. Currently, local EMTs are covering student games and there is a possibility of contracting with Yale for athletic training services.

D.General Update

M. O'Donnell discussed applying for some new grants that would help cover costs for HVAC projects and mental health for students.

Budget preparation is ongoing.

8.Reports of Board of Education Subcommittees and Special Committees

A.General Updates

The Board was provided with tentative dates for subcommittee meetings. The Board retreat is set for October 13.

9.Review and Possible Approval of Joel HVAC Project

The Buildings & Grounds Subcommittee has been working on addressing the priority areas at Joel for HVAC improvements. This proposed project was identified in a previous study by the Colliers engineering firm. A full proposal for the project was reviewed by the subcommittee and was presented to the Board for approval.

MOTION: To approve the Joel HVAC Project proposal which includes the detailed scope of work, plans, and cost proposal as presented in the amount of \$894,702.83 to be charged to the ARP ESSER Grant. Carried with a motion by Jack Scherban and a second by Peter Nye.

Jason Adler: Yea
Erica Gelven: Yea
Michael Hornyak: Absent
Peter Nye: Yea
Alan Samet: Yea
Jack Scherban: Yea
Catherine Staunton: Yea
Yea: 6, Nay: 0, Absent: 1

10. Personnel Information

Board members reviewed the latest personnel update. A Spanish teacher and evening custodian have recently been hired.

11. Adjournment

MOTION: To adjourn the meeting at 8:13 PM. Carried with a motion by Jason Adler and a second by Catherine Staunton.

Jason Adler: Yea
Erica Gelven: Yea
Michael Hornyak: Absent
Peter Nye: Yea
Alan Samet: Yea
Jack Scherban: Yea
Catherine Staunton: Yea
Yea: 6, Nay: 0, Absent: 1

Michael Hornyak, Board Secretary

Allison Friday, Board Recorder