



Buildings & Grounds Subcommittee Special Meeting

Thursday, September 29, 2022 10:00 AM

Board Meeting Room
Administrative Offices
137 B Glenwood Road
Clinton, CT 06413

Purpose of the Buildings & Grounds Subcommittee: Reviews items related to the physical facilities of the Board of Education and is responsible for developing the Capital Expenditure Plan and presenting the request with rationale to Town officials.

Attendance Taken at 10:05 AM.

Erica Gelven: Present

Michael Hornyak: Present

Jack Scherban: Present

1. Opening Exercises

A. Roll call

Also in attendance were Director of Building and Grounds G. Carrion, Business Manager C. Dickey, and Technology Director F. Rossi. Guest Presenters included BMP Construction Project Manager J. Metcalfe and Gordian Account Manager H. Welsh. M. O'Donnell joined the meeting at 10:10 a.m.

B. Pledge of Allegiance

All stood for the pledge of allegiance.

2. Review Overall Plans & Cost Proposal for Joel HVAC

Gordian representative H. Welsh and BMP Construction Project Manager J. Metcalfe provided an overview of the plans and cost proposal for an HVAC and lighting project for the Joel Elementary cafeteria, music rooms, and kitchen. The subcommittee members were provided with details of the components of the project and asked clarifying questions regarding various aspects. A thorough overview of the scope and timeline of the project was reviewed, including staging areas and potential summer impacts to the school operations. This project would need to be approved by the full Board of Education and then the process for engaging the subcontractors and acquiring materials with significant lead times would begin so that the project could begin as soon as the school year ends. This cost proposal of \$894,702.83 is within the allocated amount within the ARP ESSER Grant that was assigned to HVAC projects. This project was identified as a priority project in the Collier's Study that was conducted in 2021. The subcommittee agreed to send this to the BOE for approval.

3.Review LED Lighting Project Proposals

C. Dickey reviewed the most updated cost proposal for upgrades to the lighting at Joel and Eliot. This proposal from Resource Lighting and Energy (RLE) includes the costs of the project, the financing from Eversource over 72 months, and represents a cost-neutral expectation for funding the project and decreasing the Kwh usage in our buildings. We will enhance lighting in our buildings and reduce our energy consumption, which should generate savings. The subcommittee is also awaiting a cost proposal from a second company and will reconvene on October 13th to make a final determination and recommendation for approval from the Board to move forward with the project.

4.General Discussion

The next meeting will be scheduled for October 13th at 9:30 a.m. to review the lighting proposals.

5.Adjournment

Meeting adjourned at 11:47 a.m.

Minutes respectfully submitted by M. O'Donnell