

Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

**CHARTER REVISION COMMISSION
REGULAR MINUTES
WEDNESDAY, SEPTEMBER 7, 2022
TOWN HALL ROSE ROOM**

In Attendance: Chairman D. Mezzetti, J. Dunn, M. Vincent, J. Scully Welch and M. Hornyak
Also participated: Karl Kilduff, Town Manager

Chairman Mezzetti called the meeting to order at 6:00 PM. The commission reviewed the Town Council recommended amendments to the charter.

Section 4-6 A. 1. Appropriations or Other Actions Requiring Referendum

- The Town Council recommendation was to evaluate the special appropriation threshold by the Town Meeting of \$300,000 which requires a referendum vote to approve and raise the amount to an appropriate sum.
- The commission discussed increasing the level anywhere from \$750,000 to \$500,000. The commission agreed to increase the amount to \$500,000.

Section 4-1, 4-3 & 4-4 Annual Town Meeting and Annual Budget Meeting

- The Town Council recommendation was to evaluate the need to maintain the Annual Town Meeting.
- The commission agreed to remove the need for the Annual Town Meeting and Annual Budget meeting from the charter. K. Kilduff will work on all of the recommended language changes and review them with the commission at the next meeting.

Section 10-6 B. Expenditures and Accounting

- The Town Council recommendation was to evaluate the cap of \$100,000 to participate in cooperative bids and eliminate the cap.
- The commission agreed to have language added to allow the Town Council to override the amount.

Section 8-2-1 C.

- The Town Council recommendation was to evaluate the contract term limitation of 3 years on the Town Manager's contract and allow the Town Council to agree to a 3-year initial contract term, but subsequent contract lengths will be determined by the Town Council.
- The commission agreed to increase the terms of the contract to 5 years.

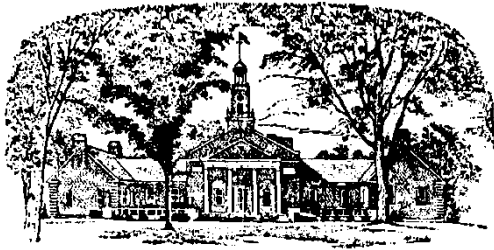
Section 8-2-1 A.

- The Town Council recommended to remove the need for the Town Council to appoint a search committee prior to the Town Manager hiring certain positions.
- The commission agreed to remove all language in reference to having a search committee.

Section 8-8 Town Counsel

- The Town Council recommended to amend the Town Counsel section to have written opinions requested by the Town Manager rather than the Town Council Chairperson.
- The commission agreed with the recommendation by the Town Council.

Section 10-2 D. Budget



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- The Town Council would like clarification on the Town Manager having to "hold hearings" with each department in preparing the budget and the authorization of contracts to be executed by the Town Council Chairperson.
- The commission agreed to insert "meetings" instead of "hearings".

Section 8-7 Assessor

- The Town Council would like for the commission to evaluate all certifications required in the Charter and amend requirements or correct the references. Some of the certifications listed are incorrect and need to be amended.
- Assessor certification should say "Certified by the State of Connecticut".
- Section 8-23 Town Planner – language should be flexible with the ability to become certified.

The last recommend of the Town Council was to remove any unnecessary and redundant language, inappropriate references to the Board of Selectmen, and other inaccuracies.

The commission discussed some of the recommendations from the public hearing. Below are recommended changes by the commission.

Section 8-12 B. Town Clerk

- The commission agreed "Town Treasury" should be replaced with "Finance Department".

Section 3-3 Town Council

- The commission agreed that all of the language after "*There shall be elected a Seven (7) member Town Council, each member will be elected for a term of Four (4) years.*" shall be removed.

Section 10-2 E & F – remove language for Annual Budget Meeting.

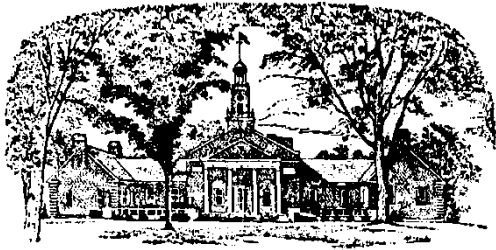
Section 4-5 B. 1. – Remove language.

The commission discussed the recommendations submitted by David Melillo.

M. Hornyak made a motion, seconded by J. Dunn to adjourn the meeting at 7:08 PM. The motion was unanimously approved.

Respectfully submitted,

Mary Schettino
Executive Assistant
Town Manager



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