

BOARD OF SELECTMEN  
TOWN HALL ROSE ROOM  
AUGUST 21, 2019  
MINUTES

Present: First Selectman Christine Goupil, Selectmen Jack Scherban, Tim Guerra, Carol Walter and Phillip Sengle

Everyone stood for the pledge of allegiance. The meeting was called to order at 8:00 AM.

Goupil clarified agenda item #10 listed as Executive Session. The board will not go into executive session rather they will discuss a proposed Abatement Program for future developments. Guerra made a motion, seconded Sengle to change agenda item #10 as "Abatement Program for Future Developments". The motion was unanimously approved.

**VISITORS**

Peggy Adler spoke about updating the Historic District Commission Ordinance.

Bruce Farmer recommended limiting all contracts going forward to 1 year in order to allow the Town Manager to review and consider all aspects.

K. Carr recommended going forward that all board meetings include a visitor's section.

**APPROVAL OF MINUTES – AUGUST 14, 2019**

Walter made a motion, seconded by Scherban to approve the minutes from August 14, 2019. The motion was unanimously approved.

**RESIGNATIONS AND APPOINTMENTS**

There were no new resignations or appointments at this time.

**VINEYARD HALF MARATHON & 10K**

John Bysiewicz, Event Coordinator with JB Sports, reviewed the race information with the board. The race is scheduled for October 6, 2019. This event has already been approved by the Traffic Authority. Residents along the route have been notified and signs will be posted. Insurance will need to be provided to the town. Walter made a motion, seconded by Scherban to authorize the Vineyard Half Marathon & 10K road race for October 6, 2019. The motion was unanimously approved.

**TOWN CLERK DONATION REQUEST FROM THE COMMUNITY FUND TO THE CLINTON SUMMER FEST**

Sharon Uricchio, Town Clerk, requested to donate \$5,000 from the Community Fund to the Clinton Summer Fest which is run by the Chamber of Commerce. Last year a \$10,000 donation was made to the fireworks. Scherban asked Uricchio what the approximate balance was in the account. Walter made a motion, seconded by Scherban to authorize the Town Clerk to donate \$5,000 from the Community Fund to the Clinton Summer Fest. The motion was unanimously approved.

**YEAR END LINE ITEM TRANSFERS**

Scherban made a motion, seconded by Walter to approve all line item transfers as presented by the Finance Director for fy 2018/2019 totaling \$54,478.57. The motion was unanimously approved.

BOARD OF SELECTMEN  
TOWN HALL ROSE ROOM  
AUGUST 21, 2019  
MINUTES

<b>INFO TECHNOLOGY</b>				<b>Transfer To</b>	<b>Transfer From</b>
01	4143	54304	IT/TECHNOLOGY MAINTENANC	1,235.07	
01	4143	57400	INFRAS		1,235.07
<b>TOWN CLERK</b>				<b>Transfer To</b>	<b>Transfer From</b>
01	4147	57350	TECHNOLOGY SOFTWARE	81.00	
01	4147	58110	MISC EXPENDITURES		81.00
<b>PLANNING &amp; ZONING</b>				<b>Transfer To</b>	<b>Transfer From</b>
01	4153	53010	LEGAL SERVICES	2,608.00	
01	4153	53400	OTHER PROF SERVICES	16,378.50	
01	4153	51310	SALARIES-FULL TIME		18,986.50
<b>GENERAL GOV'T ADMIN</b>				<b>Transfer To</b>	<b>Transfer From</b>
01	4197	58088	HAZARDOUS WASTE SITE	564.00	
01	4199	57400	INFRASTRUCTURE		564.00
01	4197	58200	JUDGEMENTS	259.00	
01	4197	58087	CONSERVATION COMMISSION		259.00
<b>GENERAL GOV'T OTHER</b>				<b>Transfer To</b>	<b>Transfer From</b>
01	4199	52900	TRAVEL EXPENSE	246.00	
01	4199	53010	LEGAL SERVICES	19,625.00	
01	4199	56220	ELECTRICITY	787.00	
01	4199	56221	HEAT/WATER		14,228.00
01	4199	57400	INFRAS		6,430.00
				20,658.00	20,658.00
<b>PUBLIC WORKS</b>				<b>Transfer To</b>	<b>Transfer From</b>
01	4301	54900	LANDFILL COST	690.00	
01	4301	54318	EQUIPMENT MAINTENANCE AL		690.00
<b>STREET LIGHTING</b>					
01	4311	56275	STREET LIGHTING	2,229.00	
01	4301	54300	REPAIRS & MAINTENANCE		2,229.00
<b>PARKS &amp; RECREATION</b>				<b>Transfer To</b>	<b>Transfer From</b>
01	4505	51310	SALARIES-FULL TIME	1,556.00	
01	4505	51320	SALARIES - PART TIME		1,556.00

BOARD OF SELECTMEN  
TOWN HALL ROSE ROOM  
AUGUST 21, 2019  
MINUTES

<b>FRINGE BENEFITS</b>				<b>Transfer To</b>	<b>Transfer From</b>
01	5100	52200	EMPLOYER SOC SEC CONTRIB	5,394.00	
01	5100	52830	PENSION PLAN - FIRE DEPT	2,826.00	
01	5100	52700	WORKERS' COMPENSATION		8,220.00
			<b>Total Transfers</b>	<b>54,478.57</b>	<b>54,478.57</b>

**TOWN MANAGER**

Sengle provided an update to the board.

- 7 applications have been submitted to SGR as of last Friday. There was no acknowledge as to the qualifications of the applicants.
- SGR will provide a weekly report to the search committee.
- The search committee will meet Town Council candidates on with August 29<sup>th</sup> for a briefing on the process and progress of the committee.
- Job description will be reviewed by SGR and the labor attorney.

**SELECTMEN'S REPORTS**

Reported by Walter

- Discussion on the parking near Shanks and Lobster Landing.
- Discussion on the clogged storm drain in the old CVS parking lot.

Reported by Guerra

- Guerra attended the new teacher breakfast on behalf of the board.
- Update on this month's Economic Development Commission & Planning and Zoning Commission meeting.
- Attended a meeting last week hosted by Norm Needleman and Jessie MacLachlan.

Reported by Scherban

- Update on this month's Police Commission meeting.

Reported by Goupil

- Goupil read a press release recognizing the finance office for being awarded the Certificate of Achievement for Excellence in Financial Reporting.

*The Town of Clinton's Financial Reporting Recognized for Excellence*

*The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the Town of Clinton for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2018.*

BOARD OF SELECTMEN  
TOWN HALL ROSE ROOM  
AUGUST 21, 2019  
MINUTES

*The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.*

*In order to be awarded this Certificate of Achievement Clinton's CAFR was judged by an impartial panel of professional individuals with expertise in public sector financial reporting which included financial statement preparers, independent auditors, academics and other financial professionals, to meet the high standards of the program.*

*Clinton's achievement demonstrated their successful goal to go beyond the minimum requirements of an annual report and signal the spirit of transparency and full disclosure to clearly communicate its financial story and allow users of the CAFR the ability fully assess the financial health of the Town.*

- Goupil attended a Brownfields Informational summit this week at Eastern CT State University.

**TAX ABATEMENT PROGRAM FOR FUTURE DEVELOPMENTS**

Goupil discussed developing a tax abatement program for future developments. Goupil received a request from the developers of 1 John Street. A copy of the draft program was distributed to the board. Melanie Yanus, former Tax Collector, Lisa Bibbiani, Tax Collector and Donna Sempey, Assessor were present for the meeting.

- L. Bibbiani recommended changing it to a fixed assessment instead of an abatement.
- M. Yanus discussed the Greylock abatement on the old Morgan property.
- M. Yanus recommended listing all of the abatements in the town budget.
- Goupil stated as developments grow so will the cost to town services.

Goupil asked the board to review the draft abatement and send in their recommendations by Monday. Those recommendations will be distributed to the Economic Development Commission for review.

**ADJOURN**

Walter made a motion, seconded by Sengle and unanimously adjourned the meeting at 9:13 pm.

Respectfully submitted,

Mary Schettino