

BOARD OF SELECTMEN  
SPECIAL MEETING  
TOWN HALL ROSE ROOM  
AUGUST 14, 2019  
MINUTES

Present: First Selectman Christine Goupil, Selectmen Jack Scherban, Tim Guerra, Carol Walter and Phillip Sengle

Everyone stood for the pledge of allegiance. The meeting was called to order at 8:00 am.

**APPROVAL OF MINUTES – AUGUST 07, 2019**

Scherban made a motion, seconded by Walter to approve the minutes from August 07, 2019. The motion was unanimously approved.

**RESIGNATIONS AND APPOINTMENTS**

Scherban made a motion, seconded by Guerra to appoint Christine Goupil as a representative to the Connecticut Regional Tourism District. The motion was unanimously approved.

**BID AWARD – REAPPRAISAL & REVALUATION OF REAL PROPERTY FOR 2020 GRAND LIST**

Donna Sempey, Assessor, reviewed the 4 bids and recommended awarding the contract to Vision Government Solutions. The software upgrade and installation services cost is an additional \$20,000. Vision will credit 100% of the fees for the software if they are awarded the contract. The bid price is \$234,400 less \$20,000. The funding for this project has already been approved for \$240,000. Scherban made a motion, seconded by Guerra to award the bid to Vision Government Solutions for \$214,400. The motion was unanimously approved.

**CME CONTRACT EXTENSION JULY 1, 2019 – JUNE 30, 2020**

Guerra made a motion, seconded by Scherban to approve the CME Contract Modification/Extension for a contract term to be extended to June 30, 2020. The motion was unanimously approved.

Sengle made a motion, seconded by Scherban to move to agenda item #7 Town Manager. The motion was unanimously approved.

**TOWN MANAGER**

- The town manager search was launched last week.
- Looking for feedback from SGR on job description
- SGR will provide the committee with a weekly report on how many applicants have applied for the position
- Draft an employment agreement
- public meet and greet with finalists

**EXECUTIVE SESSION – PENDING LITIGATION**

Scherban made a motion, seconded by Guerra to go into executive session at 8:18 am and invite Attorney John Bennet and Police Chief Vincent DeMaio. The motion was unanimously approved. The board came out of executive session at 8:40 am. No action was taken by the board.

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**ADJOURN**

Walter made a motion, seconded by Scherban and unanimously adjourned the meeting at 8:45 am.

Respectfully submitted,

Mary Schettino