

Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

**Town Council Regular Meeting Minutes
Wednesday, August 02, 2023
Town Hall Green Room**

In Attendance: Chairman Chris Aniskovich, Carol Walter, Dennis Donovan, Tom Hollinger, Carrie Allen and Hank Teskey
Absent: Chris Passante
Also participated: Karl Kilduff, Town Manager

C. Aniskovich called the meeting to order at 8:00 AM. The council stood for the pledge of allegiance.

VISITORS

No visitors wished to speak at this time.

APPROVAL OF MINUTES – JULY 19, 2023

C. Walter made a motion, seconded by C. Allen to approve the minutes from July 19, 2023. The motion was unanimously approved.

APPOINTMENTS/REAPPOINTMENTS

D. Donovan made a motion, seconded by C. Allen to appoint Jason Walter (R) to the Water Pollution Control Commission for a term until June 30, 2026. The motion was unanimously approved with one abstention from C. Walter.

AUTHORIZING RESOLUTION IN SUPPORT OF THE 2023 STEAP GRANT

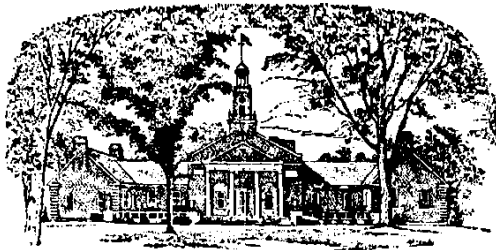
C. Allen made a motion, seconded by H. Teskey and unanimously approved the 2023 Connecticut Small Town Economic Assistance Program Grant Authorizing Resolution.

**RESOLUTION
IN SUPPORT OF A 2023 CONNECTICUT SMALL TOWN ECONOMIC ASSISTANCE PROGRAM (STEAP)
GRANT**

WHEREAS, the State of Connecticut will make competitive grant funding available to eligible communities under the 2023 Small Town Economic Assistance Program; and

WHEREAS, the Town of Clinton is an eligible community; and

WHEREAS, the Town Council of the Town of Clinton desires to secure a grant in the amount of \$500,000 from the 2023 Small Town Economic Assistance Program.



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NOW THEREFORE, BE IT RESOLVED, that Town Manager Karl Kilduff be, and hereby is, authorized and directed to accept on behalf of the Town of Clinton, a 2023 Connecticut STEAP Grant in the amount of \$500,000 for Fire Department Radio Replacements; and

FURTHER RESOLVED, that Town Manager Karl Kilduff is hereby authorized and directed to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2023 STEAP Grant with the State of Connecticut.

AUTHORIZING RESOLUTION CHARTER QUESTION FOR BALLOT

C. Walter made a motion, seconded by H. Teskey and unanimously approved the charter question resolution for approval or disapproval at the November 07, 2023 referendum.

RESOLUTION

WHEREAS, Section 11-4 of the Charter of the Town of Clinton states that “the Town Council shall appoint a Charter Study Commission not later than five years from the effective date of this Charter”; and

WHEREAS, the Town Council created a Charter Revision Commission on July 6, 2022 with a specific charge of areas in the Charter to study and report to the Town Council; and

WHEREAS, the Charter Revision Commission completed their work, submitting a report to the Town Council outlining recommended revisions to the Charter; and

WHEREAS, the Town Council approved the Charter Revision Commission’s report on April 19, 2023; and

NOW THEREFORE, BE IT RESOLVED, that the Town Council submits the revised Charter to the Town electors for approval or disapproval at a referendum on November 7, 2023. The warning of said referendum and the ballot shall state the question to be voted on as follows:

Shall the proposed revised Town Charter be approved?

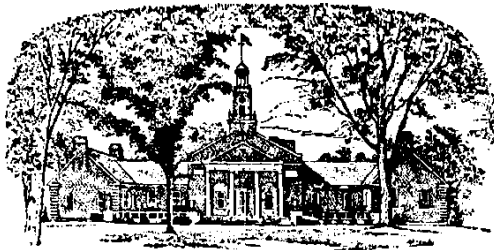
BE IT FURTHER RESOLVED, that the Town Clerk is authorized and directed to develop and produce in significant quantity the explanatory text for said referendum question.

LINE ITEM TRANFER

C. Aniskovich reviewed the following line item transfer requests.

General Government Administration

Increase account	Other General Government Legal	\$11,779.00
	Other General Government Misc.	\$562.00
	Other General Government Pierson	\$4,123.00
Decrease	Other General Government Bank Fees	\$16,464.00



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Tax Collector

Increase	Tax Collector Full Time	\$450.00
	Tax Collector General Supplies	\$77.00
Decrease	Tax Collector Salaries Part Time	\$450.00
	Tax Collector Other	\$77.00

Park & Rec

Increase	Park & Rec Salaries Full time	\$3,244.00
Decrease	Salaries Part Time	\$3,244.00

WSAM Maintenance

Increase	WSAM Salaries	\$1,102.00
	WSAM Overtime	\$19,096.00
Decrease	WSAM Part Time	\$14,986.00
	DPW Part Time	\$5,212.000

DPW

Increase	Diesel Gasoline	\$5,627.15
Decrease	Sand/Plowing Sand	\$5,627.15

Finance

Increase	Salaries Full Time	\$5,927.00
Decrease	IT Technology Maintenance	\$5,927.00

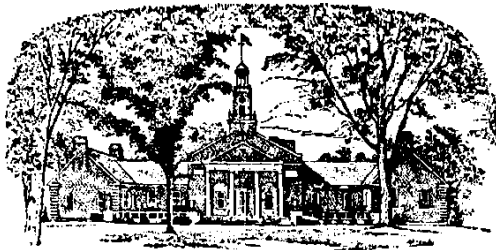
Town Manager

Increase	Town Manager Salaries Full Time	\$5,205.00
Decrease	Town Manager Salaries Part Time	\$1,416.00
	Town Manager Repairs Maintenance	\$354.00
	Town Manager General Supplies	\$393.00
	Town Manager Misc.	\$450
	Finance-IT Technology	\$2,612.00

Fringe Benefits

Increase	Fringe OPEB Expenses	\$1,365.00
Decrease	Fringe Employee Payroll Taxes	\$1,365.00

C. Walter made a motion, seconded by D. Donovan to approve all of the line item transfer as presented. The motion was unanimously approved.



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CHAIRMAN'S REPORT

C. Aniskovich reviewed the council's meeting schedule for the next couple of weeks.

- ARPA Town Meeting August 3rd at 6:00 pm
- Town Council Special Meeting August 10th at 6:00 PM.
- Town Council Workshop on Fund balance August 16th at 6:00 pm.
- Town Council Workshop on the downtown August 17th at 6:00 pm.

TOWN MANAGER'S REPORT

K. Kilduff reviewed his written report dated August 3, 2023

- STEAP grant application will be submitted later this month for funding towards replacing the hand-held units used by the Fire Department.
- Charter – A draft copy of the explanatory text was given to the council. This text will be available to voters.
- Commerce Street Historic District – draft report has been prepared by the consultant and currently under review by the State Historic Preservation Office.

COUNCIL DISCUSSION

C. Allen inquired about the status of pickle ball.

TOWN COUNCIL COMMITTEE LIAISON REPORTS

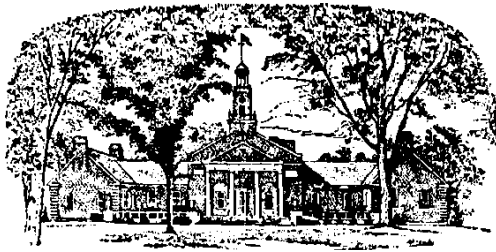
C. Allen spoke about the Transit Oriented Communities Walk Audit scheduled for Thursday. Abby Piersall, Town Planner, will be attending on behalf of the town.

EXECUTIVE SESSION – PERSONNEL, PURSUANT TO CGS 1-200(6)(A)

H. Teskey made a motion, seconded by C. Allen to go into executive session at 8:24 AM and invite K. Kilduff and M. Schettino. The two applicants for the Fair Rent Commission will come into executive session one at a time. The motion was unanimously approved. The council came out of executive session at 8:39 AM.

FAIR RENT COMMISSION APPOINTMENT FOR A TERM UNTIL 6/30/2025

C. Allen made a motion, seconded by H. Teskey to appoint Eric Bergman (G) to the Fair Rent Commission for a term until June 30, 2026. The motion was unanimously approved.



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ADJOURN

D. Donovan made a motion, seconded by C. Walter and unanimously adjourned the meeting 8:40 AM.

Respectfully submitted,

Mary Schettino
Executive Assistant
Town Manager

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: August 02, 2023

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- STEAP Grant – I am working on a STEAP grant application for funding toward replacing the hand-held “subscriber units” used by the Fire Department. As you will recall, the current radios are no longer supported by the manufacturer. The Council will need a formal resolution in support of the grant (see the Agenda).
- Water Resources Development Act – Senators are seeking input for projects which could be included in the next federal Water Resources Development Act re-authorization. The bill is re-authorized every 2 years and includes projects that could be undertaken by the U.S. Army Corps of Engineers. Funding is not immediately attached to a project, a local match is sometimes required and the list of projects is greater than the amount of available funding for studies and construction projects authorized in the Act. The Act is of potential interest as a way to approach funding to dredge Clinton Harbor. We are in the work program for the Army Corp this federal fiscal year to clear “hot spots” in the navigation channel. A full dredge still needs to be pursued. I am work through our Congressman to verify the status of our project and whether we need to seek inclusion in the Water Resources Development Act.

2. Miscellaneous:

- Commerce Street Historic District Update – The consultant study is designate another historic district in Clinton is on-going. The original study was to look at designating Commerce Street and Leffingwell Road. It was determined during the course of the research in to assets in the area, that Leffingwell should be removed from consideration and the focus should only be on a protection National Register designation for Commerce Street only. A draft report is currently under review by the State Historic Preservation Office. The State Review Board should consider the draft report in September.
- Older STEAP Grant Update – The STEAP grant that started the façade program is moving forward with one project completed, one it process and two more under review. We also completed our first drawdown of State funds to reimburse the first completed project.
- Union Contract Negotiations – Negotiations remain on-going with the Police Union as the last union contract to be settled as well as negotiating the terms of their pension agreement which was left unresolved for several years.

- Hiring – A number of hiring processes are in-process or soon to start. We are in-process to find a new department director for Human Services following David Melillo’s retirement. An IT position remains unfilled and we are still recruiting candidates for interviews. Two more positions will be posted soon to provide for the budgeted part-time Economic Development Coordinator to support the EDC’s focus in a support role or conducting business outreach interviews. The WPCC Clerk will also be advertised.