



## **Board of Education Regular Meeting**

Monday, July 18, 2022 7:00 PM

Board Meeting Room  
Administrative Offices  
137 B Glenwood Road  
Clinton, CT 06413

Attendance Taken at 7:00 PM.

Jason Adler: Present  
Erica Gelven: Present  
Michael Hornyak: Present  
Peter Nye: Present  
Alan Samet: Present  
Jack Scherban: Present  
Catherine Staunton: Present

### **1. Opening Exercises**

#### **A. Roll call**

Also present were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Familgietti, and Business Manager Carolyn Dickey.

#### **B. Pledge of Allegiance**

All stood and recited the pledge.

### **2. Public participation/recognition**

### **3. Minutes - Approval**

#### **A. Special & Regular Meeting of June 20, 2022**

MOTION: To approve the minutes of both the special and regular meetings on June 20, 2022. Carried with a motion by Catherine Staunton and a second by Jack Scherban.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Abstain  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 6, Nay: 0, Abstain: 1

## **B.Special Meeting of June 27, 2022**

MOTION: To approve the minutes of the special meeting of June 27, 2022. Carried with a motion by Michael Hornyak and a second by Jack Scherban.

Jason Adler: Abstain  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Abstain  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 5, Nay: 0, Abstain: 2

## **4.Communications**

MOTION: To add as agenda item #14.A. the discuss of a petition for a leave of absence in the 2022-23 school year. Carried with a motion by Catherine Staunton and a second by Jason Adler.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Yea  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 7, Nay: 0

## **5.Administrative Reports**

### **A.Administrators, Program Directors and Teachers**

#### **1.Introduction of Athletic Director**

M. O'Donnell introduced Meagan Sears as the new Athletic Director for the district. M. Sears thanked the Board and those who served on the hiring committee and expressed her excitement to be serving in this role in Clinton.

#### **2.General Update**

### **B.Assistant Superintendent's Report**

#### **1.General Update**

M. Famiglietti reported that the Summer SAIL program is underway with 74 students in grades K-4 and will conclude at the end of July. He also reported that he is still awaiting guidance from the State Department of Education regarding early literacy and endorsed curricular programs.

## **C. Business Manager's Report**

### **1. Bills Payable**

There was discussion regarding payment for literacy materials and training as well as the need for flood insurance.

### **2. General Update**

C. Dickey reported that the auditors will be on-site soon and she expects this year's audit process to be a little more detailed due to various COVID relief grant funds that were received.

## **6. Superintendent's Report**

### **A. General Update**

M. O'Donnell reviewed some key legislative updates that will necessitate some adjustments within the district, such as the mandatory 30-minute lunch period for staff that will require small scheduling adjustments at Eliot and Morgan. She also noted that she has had recent conversations with Chief DeMaio regarding school safety and to begin outlining the work of the School Crisis Advisory Board this school year.

## **7. Reports of Board of Education Subcommittees and Special Committees**

### **A. General Updates**

J. Adler noted that the Policy Subcommittee had recently met to review the policies that are on the agenda for first reading.

## **8. First Reading of Policies**

E. Gelven encouraged members to review the policies and that they will be on the next agenda for a second reading and adoption.

### **A. #5132 Student Dress**

### **B. #5140 Wellness**

### **C. #6312 Weighted Grading and Calculation of Grade Point Averages**

### **D. #6321 Advanced Course or Program and Challenging Curriculum**

## **9. Review and Possible Approval of 2022-23 Building Rental Fees**

M. O'Donnell briefly outlined the fees proposed and then discussion centered on facility usage history, revenue received, and insurance coverage.

MOTION: To approve the 2022-23 building rental fees as proposed. Carried with a motion by Jason Adler and a second by Catherine Staunton.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Yea  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea

Yea: 7, Nay: 0

#### **10. Review and Possible Approval of 2022-23 Tuition Rate**

Brief discussion occurred regarding the potential for the district to encourage out-of-district tuition students in future years as a way to combat declining enrollment.

MOTION: To set the regular education tuition for the 2022-23 school year as \$21,234. Carried with a motion by Peter Nye and a second by Jason Adler.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Yea  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea

Yea: 7, Nay: 0

#### **11. Review and Possible Approval of 2022-23 Meal Prices**

M. O'Donnell reviewed the proposed meal prices and noted that this recommended increase came from Director of Food Services Jon Siciliano after careful consideration of costs.

MOTION: To approve an increase of \$0.25 for all meal prices beginning in the 2022-23 school year. Carried with a motion by Michael Hornyak and a second by Alan Samet.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Yea  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea

Yea: 7, Nay: 0

#### **12. Review and Possible Approval of 2022-23 Substitute & Lunch/Recess Aide Rates**

M. O'Donnell reviewed the proposed rates along with the rationale for adjustments.

MOTION: To approve the 2022-23 Substitute and Lunch/Recess Aide rates as presented. Carried with a motion by Jack Scherban and a second by Peter Nye.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Yea  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 7, Nay: 0

**13. Review and Possible Approval of Adjustment to Assistant Cook & Kitchen Manager 2022-23 Hourly Rates**

M. O'Donnell reviewed the rationale for the proposed adjustment.

MOTION: To approve an additional increase of \$1.00 per hour for Assistant Cooks and \$0.50 per hour for Kitchen Managers in the 2022-23 school year. Carried with a motion by Peter Nye and a second by Jason Adler.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Yea  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 7, Nay: 0

**14. Personnel Information**

The Board reviewed the hires and exits that occurred since the last meeting.

**A. Discussion and Possible Action re: Petition for Leave of Absence in 2022-23 School Year**

E. Gelven noted that this additional agenda item was just received today. M. O'Donnell explained that she previously met with requesting teacher Cat McGinley regarding her need for a personal leave of absence in the upcoming school year. Discussion ensued on the reasoning for the leave, the language in the teacher's contract surrounding leave of absences, and the process for hiring a replacement should the leave be granted.

MOTION: To approve an unpaid leave of absence for Catania McGinley in the 2022-23 school year. Carried with a motion by Michael Hornyak and a second by Alan Samet.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Yea  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 7, Nay: 0

**15.Adjournment**

MOTION: To adjourn the meeting at 8:14 PM. Carried with a motion by Jason Adler and a second by Michael Hornyak.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Yea  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 7, Nay: 0

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Michael Hornyak, Board Secretary

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Cassie Cannamela, Board Recorder