



Buildings & Grounds Subcommittee Special Meeting

Monday, July 18, 2022 5:30 PM

Board Meeting Room
Administrative Offices
137 B Glenwood Road
Clinton, CT 06413

Purpose of the Buildings & Grounds Subcommittee: Reviews items related to the physical facilities of the Board of Education and is responsible for developing the Capital Expenditure Plan and presenting the request with rationale to Town officials.

Attendance Taken at 5:30 PM.

Erica Gelven: Present

Michael Hornyak: Present

Jack Scherban: Present

1. Opening Exercises

A. Roll call

Also present were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, Business Manager Carolyn Dickey, and Director of Building and Grounds Gonzalo Carrion.

B. Pledge of Allegiance

All stood and recited the pledge.

2. Review of RLE Lighting & Boiler Upgrade Proposals

M. O'Donnell discussed the RLE lighting proposal. C. Dickey shared the research she conducted in speaking with several districts that completed similar projects. Those districts realized savings of about 12-15%. Members of the subcommittee asked clarifying questions and it was recommended that G. Carrion work with another company to get a second quote. C. Dickey will work to refine the original proposal from RLE and present their findings to the subcommittee at a future meeting in a month's time. The boiler upgrade proposal agenda item was added in error and not discussed.

3. Joel HVAC Project Update and Status Review

C. Dickey reported that the Joel HVAC project is proceeding slower than anticipated. The vendor provided an update and stated that they are 80% complete with the project plan and specifications. G. Carrion gave a summary of his conversations with the contractors. The subcommittee would be informed when drawings and plans are complete.

4. Summer Projects Update

M. O'Donnell and G. Carrion shared the status of ongoing summer projects.

5. Capital Expenditure Planning Process and Meeting Dates

M. O'Donnell stated that she would like to have administrators present capital project proposals in September and October.

6. General Discussion

M. O'Donnell shared proposals stemming from Safe School Climate Surveys which address the need for signage at Joel designed to deter the public from attempting to access the school grounds during school hours. She recommended a meeting with the Chief of Police and the Building & Grounds subcommittee to discuss safety mitigation possibilities.

7. Adjournment

The meeting adjourned at 6:54 pm.

Respectfully submitted by M. Famiglietti