



## Board of Education Regular Meeting

Monday, July 17, 2023 7:00 PM

Board Meeting Room  
Administrative Offices  
137 B Glenwood Road  
Clinton, CT 06413

Attendance Taken at 7:00 PM.

Jason Adler:	Present
Erica Gelven:	Present
Michael Hornyak:	Present
Peter Nye:	Absent
Alan Samet:	Present
Jack Scherban:	Present
Catherine Staunton:	Absent

### 1. Opening Exercises

#### A. Roll call

Also in attendance were Superintendent Maryann O'Donnell and Business Manager Carolyn Dickey. Attendees were reminded that the meeting was being recorded.

#### B. Pledge of Allegiance

All stood for the pledge.

### 2. Public participation/recognition

There was no public participation.

### 3. Minutes - Approval

#### A. Regular Meeting of June 19, 2023

MOTION: To approve the minutes of the regular meeting of June 19, 2023. Carried with a motion by Michael Hornyak and a second by Jack Scherban.

Jason Adler:	Yea
Erica Gelven:	Yea
Michael Hornyak:	Yea
Peter Nye:	Absent
Alan Samet:	Yea
Jack Scherban:	Yea
Catherine Staunton:	Absent

Yea: 5, Nay: 0, Absent: 2

## **B. Special Meeting of June 21, 2023**

MOTION: To approve the minutes of the special meeting of June 21, 2023. Carried with a motion by Michael Hornyak and a second by Alan Samet.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Absent  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Absent  
Yea: 5, Nay: 0, Absent: 2

## **4. Communications**

There were no communications.

## **5. Administrative Reports**

### **A. Administrators, Program Directors and Teachers**

#### **1. French Exchange Program Overview**

Morgan School French teacher Lisa Finnegan was in attendance to provide some insight on her proposal to enter into an exchange program with a sister school in France. Approximately twenty students from France would be hosted for about nine days in April 2024, and, in 2025, Clinton students would attend the sister school in France for the same amount of time. Although the project does not need Board approval, the Board was made aware of the project for information purposes. L. Finnegan was thanked for taking the time to present and for planning the program.

#### **2. Athletics Report**

Athletic Director Meagan Sears presented highlights of the athletic department for the 2022-23 school year. She shared information on student All-Conference, All-New England, and All-American athletes. A variety of student athlete fundraising efforts that took place over the year were highlighted. M. Sears also provided details of her future goals including growing the Captains Council, collaborating with the Department of Public Works and Parks and Recreation, and growing local partnerships and the unified sports programs at Eliot and Morgan. The Morgan School continues to be a top choice as a host site for state and shoreline games and tournaments.

#### **3. General Update**

### **B. Assistant Superintendent's Report**

#### **1. General Update**

### **C. Business Manager's Report**

#### **1. Bills Payable**

There were no questions regarding bills payable.

## 2. General Update

C. Dickey discussed end-of-year and beginning-of-year activities happening in the Business Office. The auditors have started their work for the 2023-24 school year. She predicted end-of-year funds would total approximately \$290K.

## 6. Superintendent's Report

### A. Football Co-op Fiscal Management Overview

M. O'Donnell and M. Sears detailed the plan for fiscal management of the football co-op as developed during a recent meeting of Athletic Directors, Principals, and Superintendents from Clinton, Old Saybrook, and Westbrook. All bills will be paid through Clinton Public Schools. Total costs for the season will be established and each district will be billed based on the percentage of athletes participating. Individual districts will be charged with determining the eligibility of their players. Thanksgiving football options were discussed. A full J.V. schedule has been established. All expenses for athletics will be tracked and reported to the Board in the fall. Each community is responsible for notifying its constituents of the changes.

### B. Review and Possible Approval of Fall Cheerleading Co-op

M. O'Donnell and M. Sears reviewed the recent proposal from Old Saybrook and Westbrook to have a fall cheerleading co-op to compliment the football co-op. All stipends will be managed by Clinton Public Schools. It was also noted that area youth cheerleading and football groups have already started collaborating with each other.

MOTION: To approve the Clinton, Old Saybrook, and Westbrook fall cheerleading cooperative as proposed. Carried with a motion by Jason Adler and a second by Jack Scherban.

Jason Adler:	Yea
Erica Gelven:	Yea
Michael Hornyak:	Yea
Peter Nye:	Absent
Alan Samet:	Yea
Jack Scherban:	Yea
Catherine Staunton:	Absent

Yea: 5, Nay: 0, Absent: 2

### C. Auditorium Management Overview

M. O'Donnell reviewed the plan for management of the Morgan auditorium in light of Ray Smith's recent retirement. Mr. Smith will continue to manage the auditorium and train the new band director during the new school year. Interested students will also be trained and paid to run some of the productions. Because the auditorium is fiscally self-sustaining, the facility fees will pay for the student and teacher stipends. R. Smith will also work to develop detailed instructions and documentation which can be rolled into the district's facility management plan.

### D. Teacher Stipend Proposal Overview

A stipend committee met in fall 2022, and areas were identified where possible stipends should be added. M. O'Donnell reviewed the general proposal and rationale for additional stipends. The proposed changes are relatively small and include stipends for the faculty advisors for National Honor Society, Morgan class advisors, Eliot's yearbook, and student council. M. O'Donnell will work with the teachers' union and return in August for possible Board approval. Questions followed regarding the Chemical Hygiene Officer (CHO) stipend and responsibilities. M. O'Donnell answered that the role of CHO has expanded dramatically and is needed to comply with state regulations, and allow consistency and accountability in that area.

### E. General Update

## **7. Reports of Board of Education Subcommittees and Special Committees**

### **A. General Updates**

Minutes from the latest Building and Grounds subcommittee meeting were included in the Board packet.

## **8. Review and Possible Approval of 2023-24 Building Rental Fees**

M. O'Donnell presented proposed building rental fees which included increases for use of the auditorium and parking lots, and fees for technical support. The increases were made largely due to inflation, increased electrical costs and custodial fees.

MOTION: To approve the 2023-24 building rental fees as presented. Carried with a motion by Jason Adler and a second by Alan Samet.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Absent  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Absent

Yea: 5, Nay: 0, Absent: 2

## **9. Review and Possible Approval of 2023-24 Tuition Rate**

Board policy states the tuition rate will be equal to the most recent available Net Current Expenditure (NCEP) calculation.

MOTION: To set the regular education tuition for the 2023-24 school year as \$21,698. Carried with a motion by Michael Hornyak and a second by Jason Adler.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Absent  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Absent

Yea: 5, Nay: 0, Absent: 2

**10. Review and Possible Approval of 2023-24 Meal Prices**

Last year, the Board approved an increase of \$.25 for all meals. There is no proposed charge at this time and meal costs will be \$2.00/\$2.25 for breakfast and \$3.25/\$3.50 for lunch.

MOTION: To approve the 2023-24 meal prices as presented. Carried with a motion by Alan Samet and a second by Jason Adler.

- Jason Adler: Yea
- Erica Gelven: Yea
- Michael Hornyak: Yea
- Peter Nye: Absent
- Alan Samet: Yea
- Jack Scherban: Yea
- Catherine Staunton: Absent

Yea: 5, Nay: 0, Absent: 2

**11. Review and Possible Approval of 2023-24 Substitute & Lunch/Recess Aide Rates**

M. O'Donnell recommended a moderate increase in pay rates for substitute teachers, substitute custodians, and lunch/recess aides.

MOTION: To approve the 2023-24 substitute and lunch/recess aide rates as presented. Carried with a motion by Alan Samet and a second by Jack Scherban.

- Jason Adler: Yea
- Erica Gelven: Yea
- Michael Hornyak: Yea
- Peter Nye: Absent
- Alan Samet: Yea
- Jack Scherban: Yea
- Catherine Staunton: Absent

Yea: 5, Nay: 0, Absent: 2

**12. Personnel Information**

The Board reviewed changes to personnel.

### 13. Adjournment

MOTION: To adjourn the meeting at 8:39 PM. Carried with a motion by Jason Adler and a second by Alan Samet.

Jason Adler:	Yea
Erica Gelven:	Yea
Michael Hornyak:	Yea
Peter Nye:	Absent
Alan Samet:	Yea
Jack Scherban:	Yea
Catherine Staunton:	Absent

Yea: 5, Nay: 0, Absent: 2

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Michael Hornyak, Board Secretary

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Allison Friday, Board Recorder