

MINUTES  
Special Meeting  
CHARTER REVISION COMMISSION  
June 28, 2018

PRESENT: Chairman Dennis Donovan, Commissioners Lise Gazzillo, Art Kuever (arrived 7:50 pm), Eric Bergman, Michael Hornyak and Mary Jo Phelps

Absent: Michael Knudsen

Guest: Bob Werner

The meeting was called to order at 7:00 pm

Minutes of June 13 Special Meeting and June 26 Public Hearing:

- A motion was made by L. Gazzillo, seconded by E. Bergman to approve the minutes of June 13, 2018 Special Meeting and June 26, 2018 Public Hearing as submitted. The motion carried unanimously.

Discuss Public Hearing Comments and Review of Charter Recommendations:

- Section 3-1 change it to read: "No individual can hold more than one elected position concurrently."
- Section 3-4: A motion was made by M. Hornyak, seconded by E. Bergman to eliminate the Town Treasurer. The motion carried with a vote of 3 in favor and 2 opposed (MJ Phelps and D. Donovan).
- Section 4-6: Appropriations or Other Actions Requiring Referendum: Keep the figure at \$250,000 as recommended.
- Section 8-2-1: Appoint a Town Manager for a term no longer than three (3) years: Keep this as recommended.
- Town Manager Charter: Section 8-3 Removal: Option of having a public or private hearing: keep as recommended.
- Hiring and firing the Police Chief: In the charters
  - Basic Charter it is the Board of Selectmen with the recommendation of the Board of Police Commissioners who will hire or fire the Police Chief
  - Town Manager Charter it is Town Manager with the recommendation of the Board of Police Commissioners who will hire or fire the Police Chief
- Section 8-21 Director of Finance: A motion was made by E. Bergman, seconded by M. Hornyak to add to Section 8-21: "and shall be responsible for the operation and administration of all finance related functions for the Town of Clinton." The motion carried with a vote of 5 in favor and 1 opposed (D. Donovan).
- Section 8-10 in Town Manager Charter and 8-5 in Basic Charter: Change: Civil Preparedness Director to Emergency Management Director.
- Basic Charter: A motion was made by E. Bergman, seconded by L. Gazzillo to change: "The Zoning Enforcement Officer (ZEO) will be hired by the Board of Selectmen." The motion carried unanimously.
- Town Manager Charter: A motion was made by L. Gazzillo, seconded by MJ Phelps to change Section 10-6E to read: "The Town Manager shall have the discretionary authority to utilize state, federal, and/or other governmental cooperative purchasing agreements in lieu of obtaining sealed competitive bids the sum total shall not exceed one hundred thousand (\$100,000) dollars per commodity and/or piece of equipment, if to do so is in the Town's best interest." The motion carried unanimously.
- Town Manager Charter: Section 10-2G change: The "Town Council" will make budgets cuts to both the Town and Board of Education budgets

The Charter Revision Commission will schedule a Special Meeting for July 11, 2018.

The meeting was adjourned at 8:58 p.m.

Respectfully submitted,  
Wendy McDermott, Clerk