

ECONOMIC DEVELOPMENT COMMISSION  
Community Based Planning  
Workshop Minutes  
June 27, 2023

PRESENT: Robert Murdock, Robert Werner, John Allen, Hank Teskey, Dylan Walter

Guest: Emily Roy

Meeting began at 6:37 p.m.

Reviewed the consolidated goals

- These were then consolidated into 4 main goals to begin the process
- The goals were assigned an owner (action), a date of ownership, and comments

The 4 main initial goals which were assigned an action on 6/27/2023 are as follows:

1. Create a list of Downtown businesses to be contacted by "Downtown Outreach" ("DO") sorted by:
  - a. Business type
  - b. Owner/tenant, etc.
- 1A. Telegraph our intent prior to embarking on initiative
2. Create an outreach process method, questionnaire, visiting, etc.
3. Break list down into groups/ segments and assign "DO" members (others) to reach out, gather data and report to team
4. Data analysis and create report

The meeting closed at 7:18 p.m.

Respectfully submitted,

Wendy McDermott  
Clerk