



Buildings & Grounds Subcommittee Special Meeting

Thursday, June 22, 2023 3:45 PM

Board Meeting Room
Administrative Offices
137 B Glenwood Road
Clinton, CT 06413

Purpose of the Buildings & Grounds Subcommittee: Reviews items related to the physical facilities of the Board of Education and is responsible for developing the Capital Expenditure Plan and presenting the request with rationale to Town officials.

Attendance Taken at 3:46 PM.

Erica Gelven: Present

Michael Hornyak: Present

Jack Scherban: Present

1. Opening Exercises

A. Roll call

Also in attendance were Director of Building and Grounds G. Carrion, Business Manager C. Dickey, and Superintendent M. O'Donnell.

B. Pledge of Allegiance

All stood and recited the pledge of allegiance.

2. Review and Possible Approval of Joel HVAC Change Orders

M. O'Donnell and G. Carrion shared the proposal for Window Curb and Flashing Repair related to the Joel HVAC Project. The subcommittee reviewed the rationale for doing this supplemental work in order to prevent water intrusion in the window and roof seam of the cafeteria. Gordian provided the detailed scope of work for the Supplemental Window Curbing, and the designs were completed with the involvement of the roof manufacturer to ensure no impact on the existing warranty.

The subcommittee agreed that the work should be completed and it will be paid in part through the ARP ESSER grant and through the 2023-2024 Operating budget.

The subcommittee discussed the second proposal for replacing all ceiling pads instead of just removing and putting back or replacing damaged ones. The members visited the cafeteria to view the existing ceiling tiles, and made the determination not to proceed with this proposal and to keep the scope of the project as it currently exists.

3. Discussion re: Morgan Grounds/Trees

M. O'Donnell shared that she and G. Carrion had met with Director of DPW Todd Hajek to walk the Morgan campus and identify trees that should be removed due to their current condition. She then shared a map of trees on campus and discussed the removal of dead/dying trees at particular locations to be removed by DPW personnel. The subcommittee discussed the need for removal and asked questions about the determination, location, and possible need for the replacement of trees in certain locations. It was determined that M. O'Donnell and G. Carrion would follow up with T. Hajek and consult an arborist regarding decisions and care for various trees and limit removal at this time to only a few that are clearly dead.

4. General Discussion

M. O'Donnell discussed facility management and planning for repairs and maintenance of the Morgan auditorium.

5. Adjournment

The meeting adjourned at 4:41 p.m.

Respectfully submitted by M. O'Donnell