

# Carter Hull Library Board of Trustees Monthly Meeting

HCH Community Room

June 14, 2023 Meeting Minutes

Attendees: Richie Santanelli, Michael Brochu, , Michael Valenti, Dave Reynolds, Dianne Flynn, Christina Acampora, Mary Gilbert, Bob Igo, Paul Gebauer, Laurie Santos, Elizabeth Goldstein, Val Nye

Absent: Ken McDonnell Henry

Administrator: Maribeth Breen

Meeting was called to order by Richie Santanelli at 7:34.

- I. Minutes of the May 2023 meeting were approved as written
- II. Correspondence: There were no correspondence
- III. Treasurer's Report: Dave Reviewed the Profit and Loss Budget Performance thru May. He also reviewed the Library Investment Accounts & Meigs Trust Balances thru May. He also mentioned that \$75k was moved into the Liberty bank mutual fund which has earned \$220 in interest.
- IV. Director's Report:
  - a. The Personnel Policy was discussed. The Board approved the Policy as revised.
  - b. The Material Selection Policy was discussed. The Board also approved this Policy as revised.
  - c. There was an HVAC issue this month causing load noises. Blades on one of the fans needed to be replaced.
  - d. Coming soon, Experiencing America Book Club
  - e. Maribeth met with the Town Manager to discuss potential changes to the library building and the process to get the changes approved and implemented.
  - f. All annual staff reviews are complete
- V. Committee reports
  - a. Fund Raising:

Richie led a discussion about the Fund Raiser/25 years in building celebration event. The date is set for August 19<sup>th</sup>. Maribeth shared a draft of a flyer for the event. There is a lot of planning still required for this event. Richie set a date to meet to continue planning for this event: June 28<sup>th</sup> at 7pm in the HCH Community Room
- VI. Old Business:

No old Business
- VII. New Business:

Dianne and Mike V. will be the nominating committee for the up coming election of President and Secretary.
- VIII. Next meeting: September 13, 2023
- IX. The meeting was adjourned at 8:25 pm.