

Henry Carter Hull Library Board of Trustees Monthly Meeting

Henry Carter Hull Conference Room

June 9, 2021 Meeting Minutes

Present: Richie Santanelli, Meridith Adler, Michael Valenti, Dave Reynolds Bob Igo, Laurie Santos, Michael Brochu, Ken McDonnell, Mary Gilbert,

Absent: Lynn Hidek, Dianne Flynn, Christina Acampora

Administrator: Maribeth Breen

Meeting was called to order by Richie Santanelli at 7:00.

- I. Minutes of the May meeting were approved as written
- II. No correspondence.
- III. Dave discussed the HCH Investments Accounts & Meigs Trust worksheet with balances thru 5/31/2021. He also went over the Profit and Loss Budget Performance thru April of this year. We are on track to end the year within or budget. He also discussed the approved budget for 2021/2022.
- IV. Director's Report:
 - a. The \$17K funds from Save CT America Rescue Act grant has been received. Proposed use of these funds include: 12 X 20 pavilion to be constructed by the boy scouts as part of an Eagle Scout Project. Construction is waiting for approval of permits. A shed is also being planned and possibly outdoor speakers.
 - b. The new Cataloging software is Targeted for August 16th and will require training.
 - c. Event Keeper software has been implemented.
 - d. Our Website is in the process of being updated
 - e. The two Little Free Libraries have been registered, painted purple and branding signs are planned to be place at both locations.
 - f. Maribeth will continue to meet with Duo Dickinson to discuss space issues and explore opportunities.
 - g. Summer Reading Programs are kicking off for kids and adults.
 - h. Maribeth mentioned that they are planning to keep the reduced hours until September and that a new hire will be required when we go to full opening.

V. Building and Grounds:

- a. The Parking Lot issues need to be addressed
- b. Mildew on building should be removed in July
- c. Windows are in need of caulking
- d. The mulch from the back garden was removed and will be replaced by the town soon.
- e. Looking into signage for the building
- f. Meredith made a motion that we should get quotes for signage for the Library. Ken seconded the motion and the motion passed

VI. Old Business: No Old Business

VII. New Business: Staff appreciation event was discussed

VIII. Next meeting: September 8, 2021

IX. The meeting was adjourned at 7:50 pm.