

BOARD OF FINANCE
TOWN HALL ROSE ROOM
MAY 20, 2019
MINUTES

Present: D. Onofrio K. Carr (arrived at 6:48 pm), J. Adler, A. Maklari, T. Hollinger and O. Nejdl

Absent: J. Scully Welch and L. Santos

Also present: Sue Cunningham, Interim Finance Director

D. Onofrio called the meeting to order at 6:00 pm. Everyone stood for the pledge of allegiance.

APPROVAL OF MINUTES – APRIL 15, 2019 & MAY 08, 2019

T. Hollinger made a motion, seconded by J. Adler to approve the minutes from April 15, 2019 & May 08, 2019. The motion was unanimously approved.

CORRESPONDENCE

None

VISITOR AND PUBLIC COMMENTS

No visitors wished to speak at this time.

TOWN MANAGER EXECUTIVE SEARCH FIRM APPROPRIATION REQUEST OF \$32,000

Phil Sengle and Carrie Allen, members of the Town Manager Executive Search Committee, updated the board on the committee's decision to hiring Strategic Government Resources. The Board of Selectmen approved the appropriation request last week at their board meeting. T. Hollinger made a motion, seconded by O. Nejdl to appropriate not to exceed \$32,000 from contingency to hire Strategic Government Resources and send to a town meeting. The motion was unanimously approved.

FINANCE DIRECTOR'S REPORT AND LINE ITEM TRANSFER REQUESTS

O. Nejdl made a motion, seconded by J. Adler and unanimously approved the following Technology Department line item transfers.

1. Decrease Infras by \$7,599.38 and increase Technical Services by \$7,599.38
2. Decrease Police Car Tech by \$1,255.00 and Police CAD/RMS by \$24.83 and increase Town Security by \$1,279.83
3. Decrease IT/Tech/Maintenance by \$5134.00 and increase Professional Services by \$5134.00

S. Cunningham reviewed the revenue status report and the expense forecast report by department for the remainder of the year.

Blum Shapiro Uniform Chart of Accounts

The Town will be engaging Blum Shapiro for consulting services to assist with Clinton's mapping of its trial balance from its 2018 fiscal year to the State of CT Uniform Chart of Accounts. The total cost of this agreement is \$2,500. T. Hollinger made a motion, seconded by O. Nejdl to appropriate \$2,500 from contingency for professional services with Blum Shapiro for the Uniform Chart of Accounts. The motion was unanimously approved.

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K. Carr arrived at 6:48pm. T. Hollinger made a motion, seconded by A. Maklari to seat K. Carr for J. Scully Welch. The motion was unanimously approved.

COMMITTEE/LIAISON REPORTS

Morgan Bridge Study Committee – T. Hollinger volunteered to serve on the Morgan Bridge Study Committee.

K. Carr updated the board on the Economic Development Commission.

OLD BUSINESS

O. Nejdl asked if a memo was ever sent to Planning & Zoning Commission regarding their legal services budget.

NEW BUSINESS

O. Nejdl asked for an update on the sale of the old Morgan school property.

ADJOURN

T. Hollinger made a motion, seconded by O. Nejdl and unanimously adjourned the meeting at 7:08 PM.

Respectfully submitted,

Mary Schettino