

Henry Carter Hull Library Board of Trustees Monthly Meeting

HCH Community Room

May 17, 2022 Meeting Minutes

Attendees: Richie Santanelli, Michael Valenti, Michael Brochu, Mary Gilbert, Ken McDonnell, Dianne Flynn, Bob Igo, Elizabeth Goldstein

Absent: Dave Reynolds, Laurie Santos, Christina Acampora, Meredith Adler

Guest: Dave Adams

Administrator: Maribeth Breen

Meeting was called to order by Richie Santanelli at 7:00.

- I. Minutes of the April meeting were approved as written
- II. Guest Dave Adams from Morgan Stanley reviewed the Balances of the Library's accounts and talked about the volatility in the markets. He mentioned that our accounts are positioned for a long-term horizon.
- III. Correspondence: No correspondence was discussed
- IV. Treasurer's Report: The April P&L Budget Performance report and the Library Investment Accounts & Meigs Trust Balances thru April were emailed to all board members.
- V. Director's Report:
 - a. The Craft fair was a success. \$1250 was raise from the Tables and \$350 from the bake sale. Maribeth thanked the Board members for their donations to the bake sale. Starbucks also provided coffee at the fair.
 - b. Maribeth, Coralie and Kathleen attended Connecticut Library Conference
 - c. Maribeth reported that the Library traffic has been down. They are looking into ways to increase traffic: Looking into bringing Movies back, General interest programs and more activities. She mentioned that Afternoons have been busy. All wellness programs are virtual.
 - d. A soundproof room was purchased with the federal grant money. It has space for one person with desk space. It has been getting a fair amount of use already.
 - e. Maribeth had copies of the Financial Statements with Independent Accountant's Compilation Report for the years ended June 30, 2021

and 2022. She will also email out a digital copy of the report to the board members.

VI. Committee reports

a. Building and Grounds:

The brick walkway was measure (4 foot wide and sections of 40 feet and 29 feet). Mike B will get estimates for (1) replacing with a Concrete walkway and (2) having the pavers removed, redo the base and reinstall the brick. Post meeting note: majority of the board members prefer the brick walkway to a concrete walkway.

b. Personnel:

Nothing to report.

c. Fund Raising:

Mike V will get more details concerning the cost and what is included in the purchase price of each brick.

There was discussion about the Wine tasting/Jazz Band fund raiser. A tentative date of September 10th was agreed to. Committee assignments were made: Ken Band, Bob Bourbon, Richie Wine and Mike V/Richie Tents and Food.

VII. Old Business:

Maribeth mentioned that she sent the Board an email link to MasterClass with sign on info and password.

VIII. New Business:

No new Business

IX. Next meeting: June 8, 2022

X. The meeting was adjourned at 8:09 pm.