



Buildings & Grounds Subcommittee Special Meeting

Tuesday, May 16, 2023 10:00 AM

Board Meeting Room
Administrative Offices
137 B Glenwood Road
Clinton, CT 06413

Purpose of the Buildings & Grounds Subcommittee: Reviews items related to the physical facilities of the Board of Education and is responsible for developing the Capital Expenditure Plan and presenting the request with rationale to Town officials.

Attendance Taken at 10:00 AM.

Erica Gelven: Present

Michael Hornyak: Present

Jack Scherban: Present

1. Opening Exercises

A. Roll call

Also in attendance was Superintendent M. O'Donnell, Business Manager C. Dickey, and Director of Buildings & Grounds G. Carrion.

B. Pledge of Allegiance

All stood and recited the pledge.

2. Update on LED Lighting Project

C. Dickey updated the board on the current status of the LED Lighting project and hopeful timeline. All information is with Eversource and there has been communication and refinement of the submission related to lighting controls that will maximize savings. Once Eversource completes the review and shares the financing information, the proposal will be brought to the BOE for full approval. The scheduling of the installation will then take place, with summer work completion anticipated.

3. Update on Eliot Pneumatic Control Design Plans

C. Dickey provided an update on the status of the design plans for the Eliot HVAC controls. Plans should be complete in 3-4 weeks. They will help to guide the project and determination for initiation of the project this summer will be dependent on the cost and timing of completion.

4.Review of Eliot Kitchen Walk-in Freezer Proposal

M. O'Donnell reviewed a project for the Eliot Kitchen to be paid for out of Food Service Account Funds. Currently, there is an excess of revenue which has allowed Food Service Director J. Siciliano to replace equipment and consider upgrades to the kitchen facilities. At Eliot, he is requesting approval to convert a space that currently houses stand-alone freezers to a walk-in freezer design. The project would help to alleviate the heat that is generated in the kitchen, reduce the need for repairs and replacement of stand-alone freezers, and provide increased freezer storage. The project proposal was reviewed and discussed. C. Dickey will follow up on outstanding questions that exist related to potential additional costs related to the installation. The proposal will be brought to the next BOE meeting for review and possible approval.

5.Review of Morgan Field Irrigation

M. O'Donnell shared information with the subcommittee regarding damage to the irrigation system at Morgan that may have been caused by an electrical surge or lightning strike. The subcommittee also discussed the responsibility for the system and its upkeep or replacement. Since this is a system utilized by DPW to maintain our fields the correct location for the funding was discussed. M. O'Donnell will be meeting with DPW Director T. Hajek to discuss further needs and explore the proper approach to funding, maintenance, and future replacement.

6.Review of Joel HVAC Project

G. Carrion provided an update related to the Joel HVAC project. A meeting was held on-site to coordinate with all of the subcontractors on the project and to determine the timeline and the necessary work to clear out and prepare the area. The project manager was present and G. Carrion will be coordinating access, timelines, and communication with him. The project is expected to begin on June 14th and continue until school opens in August. G. Carrion also informed subcommittee members that there is a potential adjustment to the installation of the windows that is being suggested. He will be setting up a meeting with the roof manufacturer, the project coordinator, and the window company to further discuss the needs and options. A change will result in additional funding to be approved, but may be necessary to prevent future issues with water intrusion.

7.Review of Summer Capital Projects

M. O'Donnell and G. Carrion reviewed capital project work that will be taking place in Summer 2023.

8.General Discussion

9.Adjournment

Meeting Adjourned at 11:25 a.m.

Respectfully submitted by M. O'Donnell