



## Board of Education Regular Meeting

Monday, May 16, 2022 7:00 PM

Board Meeting Room  
Administrative Offices  
137 B Glenwood Road  
Clinton, CT 06413

Attendance Taken at 7:02 PM.

Jason Adler: Present  
Erica Gelven: Present (arrived at 7:18 PM)  
Michael Hornyak: Present  
Peter Nye: Absent  
Alan Samet: Present  
Jack Scherban: Present  
Catherine Staunton: Present

### 1. Opening Exercises

#### A. Roll call

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, Business Manager Carolyn Dickey, Chief of Police Vincent DeMaio, and Student Representatives Jessica Flanagan, Kate Robinson, and Abel Rodriguez.

#### B. Pledge of Allegiance

All participants stood and recited the Pledge.

### 2. Public participation/recognition

There were no public comments.

### 3. Minutes - Approval - Regular Meeting of May 2, 2022

MOTION: To approve the minutes of the regular meeting of May 2, 2022. Carried with a motion by Jason Adler and a second by Alan Samet.

Jason Adler: Yea  
Erica Gelven: Absent  
Michael Hornyak: Abstain  
Peter Nye: Absent  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 4, Nay: 0, Absent: 2, Abstain: 1

#### **4.Communications**

There were no communications.

#### **5.Report of Student Representatives**

J. Flanagan reported on activities at Morgan, including the recent National Honor Society inductions and tonight's inductions for the Technical National Honor Society. AP testing has concluded and elections for student government are ongoing. Students in grades 9-11 had, or will have, class field trips to Bushy Hill and 12th graders will be going to Six Flags. Junior and senior prom have already happened and there was a good turnout. Spring sports are winding down with several teams and individuals qualifying for the upcoming Shoreline Conference and State competitions.

A. Rodriguez reported that the Eliot Pasta Night was a success. Dodge ball tournaments for the lower and upper academies are coming up and students are happy to have these back. Band and chorus have concerts this week and field trips to the Mystic Seaport and Holiday Hill will be taking place this month.

At Joel, K. Robinson reported that SBAC testing had concluded. There is a concert for chorus and band students this week and many classes are taking part in virtual field trips in the next few weeks.

#### **6.Administrative Reports**

##### **A.Administrators, Program Directors and Teachers**

###### **1.General Update**

##### **B.Assistant Superintendent's Report**

###### **1.General Update**

M. Famiglietti reported that the state summative assessments are just about finished, with only make-ups necessary for those students who were absent during testing. SAT scores were released with students doing well overall. Last week during professional development, most teachers focused on curriculum acceleration plans for the remainder of the year. Some teachers received more specialized PD, such as Foundations for grade 3 and high school algebra teachers. On June 7th, there will be an Engineering Suite Open House at Morgan, highlighting offerings and the partnership with Goodwin University and local advanced manufacturers. On June 8th, there will be an informational session for those students in grades 1-4 that have been invited to join the bilingual classroom next school year with child care provided by volunteers. M. Famiglietti also reported that about 40 families have expressed interest in the Summer SAIL program. This program will be offered to students entering grades 1-4 and the afternoon camp portion is contingent upon the YMCA securing grant funding for the afternoon programming.

##### **C.Business Manager's Report**

###### **1.Bills Payable**

###### **2.General Update**

C. Dickey reported that she expects there to be an approximate 2% operating budget surplus at the end of the fiscal year with the primary areas of savings attributed to salaries and benefits. Brief discussion on the non-lapsing accounts and types of expenditures from that account occurred.

## **7. Superintendent's Report**

### **A. General Update**

M. O'Donnell noted the upcoming end-of-year events at the schools that Board members may want to attend. About 250 parent responses to the Strategic Planning survey were received and there will be an in-person Parent Strategic Planning Forum on Tuesday, May 24th.

Chairperson E. Gelven thanked senior Student Representatives Kate Robinson and Jessica Flanagan for their participation and presented them with a thank you gift on behalf of the Board.

## **8. Reports of Board of Education Subcommittees and Special Committees**

### **A. General Updates**

M. Hornyak reported on the recent meeting of the Buildings & Grounds Subcommittee and outlined ongoing projects. C. Staunton reported that the Wellness Subcommittee reviewed the WellSAT assessment and proposed policy revisions.

## **9. Review and Possible Approval of Memorandum of Understanding re: School Resource Officer Program**

Chief of Police Vincent DeMaio was present to discuss the Memorandum of Understanding (MOU) for the School Resource Officer (SRO) Program. Chief DeMaio reaffirmed his commitment to the program and the importance of the position. M. O'Donnell noted that there is a great working relationship with the police department and while there has been an SRO for many years, it has never been formalized in a written agreement. The MOU will also be formally approved by the Board of Police Commissioners.

MOTION: To approve the Memorandum of Understanding between the Clinton Public Schools and the Clinton Police Department regarding the School Resource Officer Program. Carried with a motion by Michael Hornyak and a second by Jack Scherban.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Absent  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 6, Nay: 0, Absent: 1

## **10. Review and Possible Approval re: Purchase of Equipment for Eliot Food Service**

The Buildings & Grounds Subcommittee has reviewed the proposal and forwarded to the full Board for formal approval. The purchase of this equipment for the Eliot kitchen would reconfigure the flow of serving lines and will provide several enhancements, including the addition of a sandwich station. Funding for this purchase would come from the Eliot equipment food service account and not from operating funds. Brief discussion occurred on the food service accounts and the allowable balance carryover.

MOTION: To approve the expenditure of \$52,570.27 from the Eliot Equipment Food Service account for upgrades and additions to the Eliot kitchen. Carried with a motion by Jack Scherban and a second by Michael Hornyak.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Absent  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 6, Nay: 0, Absent: 1

**11. Discussion and Possible Approval re: Use of 2021-22 Operating Funds for Special Expenditures**

M. O'Donnell summarized the request, which consists of purchasing decodable texts for the Foundations program in grades K and 2 as well as the funding of Frontline Central for a three-year term.

The Foundations decodable texts will be utilized in grades K-3 and grant funding will be used to purchase the necessary materials for the other grade levels. These decodable texts consist of multiple titles and copies for each classroom teacher. Brief discussion occurred on the use of Foundations with the forthcoming reading curriculum from the state.

Frontline Central is proposed as the district continues refining human resource processes. This module would allow for online onboarding of employees and be utilized as an employee portal where certain records can be accessed. The funding request is for implementation costs and a three-year software license.

MOTION: To approve the expenditure of \$84,625 from the 2021-22 operating budget for the purchase of Geodes from Foundations and Frontline Central. Carried with a motion by Jason Adler and a second by Catherine Staunton.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Absent  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 6, Nay: 0, Absent: 1

**12. Second Reading and Possible Adoption of Policies**

This is the second reading of these policies and there was no specific discussion related to any of these revisions.

MOTION: To adopt revised policies #1331, #4305, #5113, #5127, #5129, #5164, #9000, #9010, #9120, #9121, #9123, #9124, #9130, #9220, #9250, #9270, #9272, #9311, #9312, #9313, #9314, #9321, #9322, #9323, #9325, #9326, and #9327 as presented. Carried with a motion by Jason Adler and a second by Jack Scherban.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Yea  
Peter Nye: Absent  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 6, Nay: 0, Absent: 1

**A.#1331 Prohibition Against Smoking**

**B.#4305 Alcohol, Tobacco and Drug-Free Workplace**

**C.#5113 Attendance, Truancy and Chronic Absenteeism**

**D.#5127 Drug and Alcohol Use by Students**

**E.#5129 Chemical Health for Student Athletes**

**F.#5164 Graduation Requirements**

**G.#9000 Role of Board and Members**

**H.#9010 Transaction of Business**

**I.#9120 Officers**

**J.#9121 Official Duties - Chairperson**

**K.#9123 Official Duties - Secretary**

**L.#9124 Removal of Board Officers**

**M.#9130 Committees**

**N.#9220 Oath of Office**

**O.#9250 Reimbursement of Board Members' Expenses**

**P.#9270 Code of Conduct for Board Members**

**Q.#9272 Conflict of Interest**

**R.#9311 Formulation, Adoption, Amendment of Policies**

**S.#9312 Formulation, Adoption, Amendment of Bylaws**

**T.#9313 Formulation, Adoption, Amendment of Administrative Regulations**

**U.#9314 Suspension of Policies, Bylaws and Regulations**

**V.#9321 Time, Place and Notification of Meetings**

**W.#9322 Public and Executive Session**

**X.#9323 Construction and Posting of the Agenda**

**Y.#9325 Meeting Conduct**

**Z.#9326 Minutes**

**AA.#9327 Quorum and Voting Procedures**

**13.Personnel Information**

The Board reviewed the personnel update.

**14.Adjournment**

MOTION: To adjourn the meeting at 8:13 PM. Carried with a motion by Jason Adler and a second by Jack Scherban.

Jason Adler:	Yea
Erica Gelven:	Yea
Michael Hornyak:	Yea
Peter Nye:	Absent
Alan Samet:	Yea
Jack Scherban:	Yea
Catherine Staunton:	Yea

Yea: 6, Nay: 0, Absent: 1

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Michael Hornyak, Board Secretary

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Cassie Cannamela, Board Recorder