



## **Buildings & Grounds Subcommittee Special Meeting**

Tuesday, May 10, 2022 10:00 AM  
Superintendent's Conference Room  
Administrative Offices  
137 B Glenwood Road  
Clinton, CT 06413

*Purpose of the Buildings & Grounds Subcommittee: Reviews items related to the physical facilities of the Board of Education and is responsible for developing the Capital Expenditure Plan and presenting the request with rationale to Town officials.*

Attendance Taken at 10:00 AM.

Erica Gelven: Present

Michael Hornyak: Present

Jack Scherban: Present

### **1. Opening Exercises**

#### **A. Roll call**

Also in attendance were Business Manager C. Dickey, Director of Buildings and Grounds G. Carrion, and Superintendent M. O'Donnell.

#### **B. Pledge of Allegiance**

All stood for the pledge of allegiance.

### **2. Review of RLE Lighting & Boiler Upgrade Proposals**

M. O'Donnell provided information regarding the lighting and boiler upgrade proposals through Eversource. There have been numerous meetings to review the proposals, gather back-up data, and to analyze the proposal and the feasibility of the projects. This information and perspectives were shared with the group by C. Dickey, G. Carrion, and M. O'Donnell. After much discussion of the boiler projects and the research done to evaluate our current boilers, it was determined that G. Carrion would work with our current boiler company to create a plan for work to update parts and components that need replacement and to create a phase-in timeline for boiler replacement at Joel and Eliot Schools in the next 10-15 years. The group will evaluate that plan and incorporate it into our overall 10-year capital plan. The lighting upgrade project was also discussed. G. Carrion and M. Hornyak conducted 2 site visits and were comfortable with the company and the work that was done in the districts they visited. C. Dickey and M. O'Donnell provided information regarding the 2022-2023 electricity budget and the potential impact of the financing charge that would be part of the project. After much discussion and deliberation, the subcommittee members agreed that the lighting upgrade was an important project for the district but that we should delay engagement with this project until we begin the new year and can determine budget status and the ability to manage the costs associated with the project.

### **3. Review of Pending Facilities Projects & Status**

M. O'Donnell and G. Carrion reviewed the active projects and summer projects timelines and status.

#### **4.Review of Use of Food Service Funds for Equipment & Serving Upgrades**

The subcommittee reviewed the proposal for upgrades to the Eliot Kitchen to include a fresh sandwich station, and new 3-bay sink, a portable cashier station, and adjustments to the serving line equipment. C. Dickey provided an overview of the process for securing the bid proposal and the funding source from the Food Service revenues. Following discussion and answers to questions about the timeline and costs, the subcommittee members agreed it should move forward for review and possible approval by the Board of Education.

#### **5.Review of Joel HVAC Project Status**

C. Dickey updated the Board about the status of the project specifications development. We expect to have designs for review in the next few weeks. This project would need to be bid on and evaluated and that process will happen this summer. The project will likely be done in the Summer of 2023.

#### **6.General Discussion**

#### **7.Adjournment**

Meeting adjourned at 11:54 a.m.

Respectfully submitted by M. O'Donnell