

Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

**Town Council Regular Meeting
Wednesday, May 05, 2021
GoToMeeting Teleconference
Minutes**

Participated via GoToMeeting: Chairman Chris Aniskovich, Dennis Donovan (arrived at 8:55 AM), Mark Richards, Eric Bergman, Christine Goupil (arrived at 8:20 AM) and Tim Guerra

Absent: Carol Walter

Also participated: Karl Kilduff, Town Manager

The council held their meeting via GoToMeeting teleconference. The meeting can be viewed in its entirety at <http://reflect-vsctv.cablecast.tv/CablecastPublicSite/gallery/3?channel=1>

The meeting was called to order 8:00 AM.

VISITORS

Andrea Reu addressed the council about the appointment of John Olsen to the Board of Assessment Appeals.

APPROVAL OF MINUTES

T. Guerra made a motion, seconded by E. Bergman to approve the minutes from April 21, 2021. The motion was unanimously approved.

APPOINTMENTS/REAPPOINTMENTS

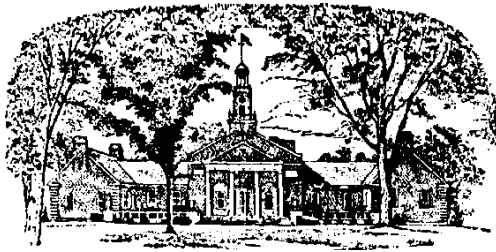
T. Guerra made a motion to move the CRAHD Board of Directors appointment to agenda item #12A. The motion was seconded by M. Richards and unanimously approved.

T. Guerra made a motion that the council act on the appointment of John Olsen to the Board of Assessment Appeals without him present. There was no second to the motion. The motion failed to pass. This appointment will be discussed at the next council meeting so that everyone from the council can be in attendance.

REPORT FROM THE WATER POLLUTION CONTROL COMMISSION

Matt Kennedy from the Water Pollution Control Commission discussed the function of the commission and outlined projects.

- The Wastewater Facilities Plan was submitted to Department of Public Health and the town received conditional approval in 2017. The planning work has been reimbursed by the Connecticut Clean Water Fund at a rate of 55 percent. The 3 areas of concern are Long Hill, Downtown and along the shore.
- Rocky Ledge Area Water Main Project
- Capital projects and Federal Funding



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AUTHORIZING RESOLUTION FOR THE SMALL TOWN ECONOMIC ASSISTANCE PROGRAM (STEAP)

T. Guerra made a motion, seconded by M. Richards to approved the authorizing resolution for the Small Town Economic Assistance Program and authorize the Town Manager to execute the agreement with the Department of Economic and Community Development. The motion was unanimously approved.

AUTHORIZING RESOLUTION

Authorizing and directing the Town Manager to execute and assistance agreement by and between the State of Connecticut acting by the Department of Economic and Community Development

WHEREAS, the Town of Clinton applied for, and received, an award under the Small Town Economic Assistance Program (STEAP); and

WHEREAS, the Town's project, entitled the Clinton Business Improvement Initiative, has a scope of work to support construction work associated with commercial facade improvements as well as selected way finding signage; and

WHEREAS, the Town of Clinton wishes to enter into an Assistance Agreement with the State of Connecticut to secure the STEAP grant.

NOW THEREFORE, BE IT RESOLVED that, the Clinton Town Council hereby authorizes and directs Karl Kilduff, Town Manager to execute an Assistance Agreement by and between the State of Connecticut Acting by the Department of Economic and Community Development for a Small Town Economic Assistance Program grant.

BE IT FURTHER RESOLVED that the Town Manager is further authorized and directed to executive necessary form, documents and budgets that will be required to implement the agreement and administer the grant.

ANTI-FRAUD POLICY

This policy was put forward based on recommendations from the auditors. M. Richards made a motion, seconded by T. Guerra to adopt the Anti-Fraud Policy. The motion was unanimously approved. A copy of the policy is attached to the minutes.

FUND BALANCE POLICY

The town has a Fund Balance Policy in place that was adopted by the Board of Finance. The auditors recommended that the town update the policy. The draft policy specifies that the level of unassigned fund balance that the town should maintain is no less than 15 percent of the town's general fund budget. The 15 percent is based on recommendations from the Financial Advisor. Goupil questioned the policy as it relates to the 15 percent. M. Richards made a motion, seconded by T. Guerra to adopt the Fund Balance Policy. The motion was approved with a vote of 4 in favor (Aniskovich, Guerra, Richards and Bergman) and 1 opposed (Goupil).



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COUNCIL DISCUSSION ON FUTURE PROJECTS

Aniskovich explained that this will be a standing agenda item going forward so the public is aware of what the town is working on. This will also allow council members an opportunity to discuss future projects that they would like to bring forward. The council has been in discussions with the Town Manager regarding the Pierson School property.

CHAIRMAN'S REPORT

There has been some prior discussions by the council on updating the current blight ordinance. The council will form a subcommittee consisting of 3 members to review the current ordinance. The subcommittee will work directly with the Town Manager. C. Walter has expressed interest in sitting on the committee. If any other council members are interested please email C. Aniskovich or M. Schettino.

TOWN MANAGER'S REPORT

K. Kilduff reviewed his Town Manager's report with the council. A copy of the report is attached to the minutes. Below are some of the items discussed that were not in the report.

- The Sustainability Committee is looking at grant funding for either recycling education or food scraps at the Transfer Facility. The grant application is due on June 30th. The council will need to authorize the grant application once it's complete.
- The town's financial advisors Hilltop Securities has decided to close their Connecticut locations. The town would need to move forward with another financial service.

TOWN COUNCIL COMMITTEE LIASON REPORTS

There were no updated reports given during this meeting.

APPOINTMENT TO THE CRAHD BOARD OF DIRECTORS

Based on the involvements with other towns and representatives Aniskovich recommended appointing K. Kilduff to the CRAHD Board of Directors. C. Goupil expressed interested that if a seat would become available she would like to be considered for that appointment. M. Richards made a motion, seconded by D. Donovan to appoint Karl Kilduff to the CRAHD Board of Directors. The motion was unanimously approved.

EXECUTIVE SESSION – REAL ESTATE, PURSUANT TO CGS 1-200 (6)(D)

E. Bergman made a motion, seconded by M. Richards to enter into executive session at 8:59 AM and invite K. Kilduff and M. Schettino. The motion was unanimously approved. The council came out of executive session 9:03 AM.

TOWN BEACH CONCESSION STAND LEASE AGREEMENT

M. Richards made a motion, seconded by T. Guerra to allow K. Kilduff to move forward with the Town



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Beach Concession Stand Lease Agreement. The motion was unanimously approved.

ADJOURN

M. Richards made a motion, seconded by T. Guerra and unanimously adjourned the meeting 9:04 AM.

Respectfully submitted,

Mary Schettino
Executive Assistant
Town Manager