

SCHOOL ROOFING PROJECT COMMITTEE
SPECIAL MEETING MINUTES

Wednesday, April 21, 2021
10:00 AM

Via Zoom Teleconference

Present: Michael Hornyak, Dennis Donovan; Jack Scherban; Maryann O'Donnell, Superintendent of Schools; Gonzalo Carrion, Director of Buildings & Grounds

Guests: Paul Jorgensen from Silver Petrucelli & Associates

1. Call to Order

The meeting was called to order at 10:09 AM.

2. Approval of Minutes – January 27, 2021

M. O'Donnell made a motion, seconded by J. Scherban, to approve the minutes from the meeting of January 27, 2021. Motion carried unanimously.

3. Project Update

G. Carrion stated the solar panels have been reinstalled and the inspection for the extended warranty by Carlisle was completed. He explained that the solar panels need some additional fasteners and that is part of the additional expenditures the committee is being asked to approve. During G. Carrion's walk through there were a few fans that were not operational and The Imperial Co. worked with CPS maintenance staff to fix those. The Imperial Co. has also provided G. Carrion with additional boxes of ceiling tiles. M. O'Donnell confirmed that the solar panels are reconnected and generating electricity.

P. Jorgensen added that he has received some closeout paperwork from The Imperial Co. and is waiting on some additional items to be submitted. He is hopeful that is delivered to his office in a timely manner. He also reminded the committee that any work or materials related to the solar panels are not reimbursable by the state.

4. Review and Possible Approval of Additional Expenditures for Joel School (027-0065 RR)

a. Invoice in the amount of \$1,500.00 for post solar warranty inspection

J. Scherban made a motion, seconded by M. O'Donnell, to approve the invoice from Carlisle in the amount of \$1,500.00 for post solar warranty inspection. Motion carried unanimously.

b. Proposal in the amount of \$1,974.55 for additional work to fasten solar panels

J. Scherban made a motion, seconded by D. Donovan, to approve the proposal from The Imperial Co. in the amount of \$1,974.55 for additional materials and labor to fasten the solar panels. Motion carried unanimously.

5. General Discussion

P. Jorgensen said as soon as he receives all the closeout materials he will share with G. Carrion and the committee will need to hold a final meeting to approval final payments and documents and to formally accept the project as complete.

6. Adjournment

J. Scherban made a motion, seconded by M. O'Donnell to adjourn the meeting at 10:26 AM. Motion carried unanimously.

Respectfully submitted by Cassie Cannamela