

BOARD OF FINANCE
TOWN HALL ROSE ROOM
APRIL 15, 2019
MINUTES

Present: D. Onofrio K. Carr, J. Scully Welch, J. Adler (arrived 6:10 pm), T. Hollinger and O. Nejdl

Absent: A. Maklari and L. Santos

Also present: Sue Cunningham, Interim Finance Director

D. Onofrio called the meeting to order at 6:00 pm. Everyone stood for the pledge of allegiance.

T. Hollinger made a motion, seconded by O. Nejdl to seat K. Carr for A. Maklari. The motion was unanimously approved.

APPROVAL OF MINUTES – MARCH 11, 2019, MARCH 18, 2019 & APRIL 10, 2019

T. Hollinger made a motion, seconded by O. Nejdl to approve the minutes from March 11, 2019, March 18, 2019 and April 10, 2019. The motion was unanimously approved.

CORRESPONDENCE

None

VISITOR AND PUBLIC COMMENTS

No visitors wished to speak at this time.

TAX COLLECTOR SUSPENSE LIST

Melanie Yanus, Tax Collector, presented the Suspense list to the board. T. Hollinger made a motion, seconded by O. Nejdl to transfer the uncollectable taxes to the suspense book totaling \$44,194.60 as presented by the Tax Collector. The motion was unanimously approved.

PLANNING & ZONING REQUEST FOR INTERIM ZONING/WETLANDS ENFORCEMENT OFFICER

Mary Ellen Dahlgren, Planning & Zoning Chairman, reviewed the CME Proposal for Services. Planning & Zoning and the Board of Selectmen both approved the proposal for an interim Zoning Enforcement Officer (ZEO) for one 8-hour day per week at \$4,000 per month not exceeding \$12,000 for the quarter. Inland Wetlands Commission appointed 2 members to serve as interim Wetlands Officers. The cost for the ZEO will be covered under the salaries line item.

FINANCE DIRECTOR'S REPORT AND LINE ITEM TRANSFER REQUESTS

S. Cunningham reviewed the expenditures status report and revenue status report with the board. The board would like to send a memo to the Planning & Zoning Commission letting them know that they have exceeded their budget for legal services. J. Adler made a motion, seconded by T. Hollinger to enter into executive session at 6:40 pm to discuss personal and invite Christine Goupil, Sue Cunningham and Mary Schettino. The motion was unanimously approved. The board came out of executive session at 6:43 pm. Cunningham reviewed the fund balance report with the board. Last year the board put \$300,000 from appropriated surplus into the budget. T. Hollinger made a motion, seconded by O. Nejdl to move \$250,000 from appropriated surplus into the town budget. The motion was unanimously approved. The calculated new proposed mill rate would be 31.25 which represents an increase of 0.71.

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COMMITTEE/LIAISON REPORTS

K. Carr updated the board on the Economic Development Commission.

OLD BUSINESS

O. Nejdl requested clarification on whether an ethics complaint was filed last year on one or more members of the Board of Finance. D. Onofrio reported that as of yet nothing has been filed.

NEW BUSINESS

O. Nejdl spoke on the memorandum from the Board of Finance to the Planning & Zoning Commission as well as the use of the LED Sign.

ADJOURN

T. Hollinger made a motion, seconded by J. Adler and unanimously adjourned the meeting at 7:30 PM.

Respectfully submitted,

Mary Schettino