



Joint Special Meeting of the Budget & Finance Subcommittee and the Public Relations Subcommittee

Wednesday, March 15, 2023 5:30 PM

Board Meeting Room
Administrative Offices
137 B Glenwood Road
Clinton, CT 06413

Purpose of the Budget & Finance Subcommittee: Reviews all components of the operating budget including health insurance, provides oversight of the non-certified pension and investments. Within the timeframe established, provides guidance, input, and decision-making related to the development of the district budget.

Purpose of the Public Relations Subcommittee: Develops communication strategies and the interactions and interface between the district and its stakeholders.

Attendance Taken at 5:29 PM.

Jason Adler: Present
Erica Gelven: Present
Michael Hornyak: Present
Peter Nye: Present
Alan Samet: Present
Jack Scherban: Present
Catherine Staunton: Present

1. Opening Exercises

A. Roll call

Also present were Superintendent O'Donnell, Assistant Superintendent Famiglietti, and Business Manager Dickey.

B. Pledge of Allegiance

All participants stood and recited the Pledge of Allegiance

2. Review of 2023-2024 Town Council Budget Cuts to Board of Education Operating Budget

M. O'Donnell provided a summary of the recent Town Council meeting which resulted in a cut of \$350,000 to the Board's approved 2023-24 operating budget. Discussion occurred with Board members expressing their thoughts and strategies to respond. Topics included pre-purchasing supplies for next year, appropriate administrative staffing levels, surplus funds at the end of the fiscal year, and a recent history of budget increases. No specific areas for cuts were discussed, based on the fact that the Public Hearing on April 5, 2023 could reduce the amount of the reduction.

3.Review Components of Budget Newsletter

M. O'Donnell shared a copy of last year's budget newsletter and discussion centered on which information should be highlighted in this year's budget newsletter. The Board also discussed creating a joint statement to share with the Town Council.

4.General Discussion

5.Adjournment

Meeting adjourned at 6:53 PM

Respectfully submitted by M. Famiglietti