

BOARD OF SELECTMEN  
TOWN HALL ROSE ROOM  
MARCH 13, 2019  
MINUTES

Present: First Selectman Christine Goupil, Selectmen Jack Scherban, Tim Guerra, Carol Walter and Phillip Sengle

Everyone stood for the pledge of allegiance. The meeting was called to order at 7:00 PM.

Walter made a motion, seconded by Scherban to move agenda item #7 CDR Maguire Task Order 2 to #3A and add agenda item #3B Refunding of Bonds. The motion was unanimously approved.

**APPROVAL OF MINUTES – MARCH 06, 2019**

Scherban made a motion, seconded by Walter to approve the minutes from March 6, 2019 with the following amendment. Under Selectmen's Reports, eliminate the report by Walter. Walter did not provide a report at that meeting. The motion was unanimously approved.

**CDR MAGUIRE TASK ORDER 2**

Misty Berryman with CDR Maguire reviewed Task Order 2 with the board. CDR Maguire will assist the town with the repairs as a result of the September 2018 flash flood located behind the Morgan School property. CDR Maguire is engaged with FEMA, DEEP and NRCS. Their role is to support the town and to help the town maximize the greatest reimbursement. There services are reimbursable. Walter made a motion, seconded by Sengle to approve CDR Maguire Task Order 2, DR-4110 Sever Storm and Flooding not to exceed \$34,720 and authorize the First Selectmen to sign on behalf of the town. The motion was unanimously approved.

**BOND REFUNDING**

Mark Chapman, Hilltop Securities, is the municipal financial advisor for the town. The board approved a bond refunding authorizing resolution at their February 20, 2019 meeting. Chapman reviewed the following 3 document with the board.

- Our Independent Registered Municipal Advisor Letter
- Piper Jaffray & Co. – Disclosure required for issuing securities
- Hilltop Securities description of services

Chapman reported a potential savings of \$700,000 to the town. These savings will be spread out over 4 years. Scherban made a motion, seconded by Guerra to authorize the First Selectman to sign the Independent Registered Municipal Advisor Letter, Piper Jaffray & Co. disclosure agreement and Hilltop Securities description of services agreement. The motion was unanimously approved.

**RESIGNATIONS AND APPOINTMENTS**

Sengle made a motion, seconded by Guerra to accept the resignation of Paula Tunney (U) from the Design Review Board alternate seat and to appoint Paula Tunney to a full seat on the Design Review Board for a term until June 30, 2020. The motion was unanimously approved.

Guerra made a motion, seconded by Walter to appoint Alan Kravitz to an alternate seat on the Design Review Board for a term until June 30, 2020. The motion was unanimously approved.

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**POLICE DEPARTMENT – REQUEST TO DISPOSE A VEHICLE**

Sargent Jakober requested to dispose of their 2009 Dodge Durango which currently has over 120,000 miles. The vehicle is currently located at the Dodge dealership with engine problems. This vehicle was replaced with one of the newer vehicles. Sengle made a motion, seconded by Scherban to authorize the disposal of the 2009 Dodge Durango. The motion was unanimously approved.

**LITTLE RED SCHOOL HOUSE**

The Historical Society would like to clean and take an inventory of everything inside the Little Red School House as well as open the building to the public once it's deemed safe. Public Works will be there to supervise. Scherban is the treasurer of the Historical Society. Guerra made motion, seconded by Walter to allow the Historical Society to go inside the Little Red School House to take inventory, clean and open it up to the public. The motion was unanimously approved.

**DTC MEMORANDUM OF UNDERSTANDING**

Walter made a motion, seconded by Sengle to table. The motion was unanimously approved.

**ESTUARY TRANSIT DISTRICT MUNICIPAL GRANT**

Walter made a motion, seconded by Scherban to authorize the First Selectman to sign the Estuary Transit District Maintenance of Effort Certification and Grant Assignment Certification. The motion was unanimously approved.

**TOWN MANAGER**

Sengle updated the board on the progress to date. Proposals are due by Friday, March 22, 2019.

**SELECTMEN'S REPORTS**

Sengle made a motion, seconded by Walter to table. The motion was unanimously approved.

**EXECUTIVE SESSION – PERSONNEL & POSSIBLE REAL ESTATE TRANSFER**

Scherban made a motion, seconded by Walter to go into executive session at 7:50 pm and invite Mary Schettino. The motion was unanimously approved. The board came out of executive session at 7:55 pm. There was no action taken by the board.

**ADJOURN**

Guerra made a motion, seconded by Scherban and unanimously adjourned the meeting at 7:56 pm.

Respectfully submitted,

Mary Schettino

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