

Town of Clinton  
54 East Main Street  
Clinton, Connecticut 06413

**Town Council Regular Meeting Minutes  
Wednesday, March 2, 2022  
Town Hall Rose Room**

In Attendance: Chairman Chris Aniskovich, Dennis Donovan, Tom Hollinger, Chris Passante and Carrie Allen  
Absent: Carol Walter and Christine Goupil  
Also participated: Karl Kilduff, Town Manager

Chairman C. Aniskovich called the meeting to order at 8:00 AM. The council stood for the pledge of allegiance. The meeting can be viewed in its entirety online at <http://reflect-vsctv.cablecast.tv/CablecastPublicSite/gallery/3?channel=1>

**VISITORS**

Sandy Allen spoke in favor of Adrienne Loth's appointment to the Design Review Board.

**APPROVAL OF MINUTES – FEBRUARY 16, 2022**

D. Donovan made a motion, seconded by T. Hollinger to approve the minutes from February 16, 2022. The motion was unanimously approved.

**APPOINTMENTS/REAPPOINTMENTS**

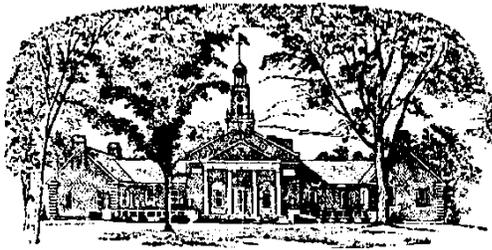
C. Allen made a motion, seconded by T. Hollinger to appoint Zachary Plourde (D) to the Sustainability Committee for a term until June 30, 2022. The motion was unanimously approved.

T. Hollinger made a motion, seconded by D. Donovan to appoint Mark Barillaro (R) to the Human Services Advisory Board for a term until June 30, 2024. The motion was unanimously approved.

C. Allen made a motion seconded by T. Hollinger to appoint Adrienne Loth (U) to the Design Review Board alternate seat for a term until June 30, 2024. The motion was unanimously approved.

**INTERNATIONAL FOOD AND BEER FESTIVAL EXCEPTION REQUEST TO CHAPTER 194, ARTICLE 111, 194-5A**

The Chamber of Commerce and Placemakers are planning an International Food and Beer Festival in the Town Hall parking lot on July 22, 2022. T. Hollinger made a motion, seconded by C. Passante to approve the request for an exception to ordinance 194-4A and 194-5A for the consumption of alcohol behind the Andrews Memorial Town Hall at the International Food and Beer Festival scheduled for July 22, 2022. The motion was unanimously approved.



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### **CLINTON SUMMERFEST & FIREWORKS EXCEPTION REQUEST TO CHAPTER 194, ARTICLE 111, 194-5A**

The Clinton Chamber of Commerce is planning their 2022 Summerfest and Fireworks event on Saturday, August 27, 2022. T. Hollinger made a motion, seconded C. Passante to approve the request for an exception to ordinance 194-4A and 194-5A for the consumption of alcohol behind the Andrews Memorial Town Hall at the Clinton Summerfest & Fireworks event scheduled for August 27, 2022. The motion was unanimously approved.

### **BUILDING PERMIT FEES**

Richard Pleines, Building Official, has requested to increase the building permit fees by \$.26 per \$1,000.00. The new permit fee would increase to \$25.26 for the first \$1,000.00 and \$12.26 for each additional \$1,000.00 after that. The increase in fee is a required amount that the town needs to send to the state for code education. The town is currently paying this fee out of its existing fee schedule. D. Donovan made a motion, seconded by C. Passante to approve increasing the building permit fees by \$.26 per \$1,000.00 for a total fee of \$25.26 for the first \$1,000.00 and \$12.26 per thousand after that based on construction costs. The motion was unanimously approved.

### **LINE ITEM TRANSFER REQUEST**

T. Hollinger made a motion, seconded by D. Donovan to approve the Town Clerk line item transfer request to decrease Elections by \$800 and increase General Code by \$800. The motion was unanimously approved.

### **COUNCIL DISCUSSION ON FUTURE PROJECTS**

K. Kilduff reviewed the project log with the council.

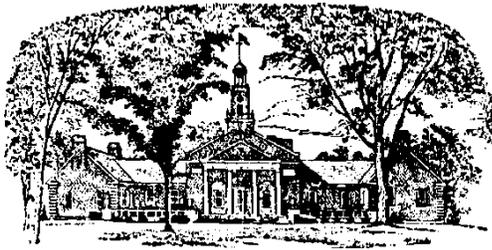
- ARPA Spending Plan – Town Meeting is scheduled for this evening. The council will approve appropriations under \$50,000. There will be a page on the town's website with information.
- Pierson School – no new updates available.
- National Hazard Mitigation Plan – Town Council will need schedule a workshop.
- Fire Department Facility Plan – Town Council will need to schedule a workshop.
- Radio Replacement Project – no new updates available.

### **CHAIRMAN'S REPORT**

There's a special town meeting scheduled for tonight at 6:00 PM in the Green Room of the Town Hall to approve the Fire Department Apparatus Truck and ARPA funds. The council has a special meeting tonight at 7:00 PM to recommend the Town and Board of Education budget and send to public hearing.

### **TOWN MANAGER'S REPORT**

K. Kilduff reviewed his report dated March 2, 2022. A copy of the report is attached to the minutes.



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- ARPA Fund Allocation – Tonight the council has a special town meeting to approve the funding. Once it's approved then applications will be available on the town's website.
- The town has issued a request for proposal for the Harbor Management Plan and Clinton Landfill.
- Applications are being reviewed for the Land Use clerk, Accounts Payable clerk and WPCC clerk position.

#### **TOWN COUNCIL LIASON REPORTS**

The council didn't have anything new to report at this time.

#### **ADJOURN**

D. Donovan made a motion, seconded by T. Hollinger and unanimously adjourned the meeting 8:40 AM.

Respectfully submitted,

Mary Schettino  
Executive Assistant  
Town Manager

## TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: March 2, 2022

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Please find my report concerning various items of interest to the Town Council and community.

### 1. Council Business:

- ARPA Fund Allocation – As a follow-up, I provided the Council with the motions to the Special Town Meeting that would appropriate ARPA dollars that were discussed previously. I also noted that the Charter allows the Council to make appropriations for allocations under \$50,000. After the Town Meeting acts, I will have motions for the Council to act on at the under \$50,000 level.

I also need to point out that there appears to be a certain amount of miscommunication coming out of the Council's review to certain potential applicants. The requests which I stated need more detail were miscommunicated to those individuals and they were told that they were ineligible. As these individuals have come forward I have corrected the record, explained what actually transpired at the meeting, and gave them accurate information.

### 2. River COG:

River COG held a regular meeting on February 22, 2022. Highlights of the meeting included:

- Resiliency – UCONN's Connecticut Institute for Resilience and Climate Adaption was previously charged with a role to aid in planning for climate change. Their scope is change from a planning focus to one that will look toward projects that can be implemented. This new role will be state-wide in scope. The process is one in which topics at a regional level in hazard mitigation plans and climate drivers could be matched with funding for implementation.
- Federal Infrastructure Funding – Given the State's interest in maximizing federal infrastructure dollars and federal guidance encouraging regional projects, discussions will likely start on how infrastructure projects in the COG region could be combine and packaged together to be more competitive than a stand-alone project. Initial discussions will be held with the Governor's lead on infrastructure funding to strategize on a path forward.
- ARPA Regional Projects – the COG was interested in potential projects that could have been ARPA eligible but had a regional benefit. The two that advanced were document digitization and gran administration assistance. Interest in the region seems to have waned with gran administration. Document digitization needs to be refined as interest was strong to scan documents but the retrieval system was less certain.

### 3. Miscellaneous:

- Purchasing – There are a number of purchasing items I am working on. First, the RFP for an update to the Harbor Management Study needs to be re-issued. This project is grant funded but

received no responses when it was last made available. Another RFP is issued seeking firms to aid in capping the landfill and preparing the site for a beneficial re-use. Last, we will re-issue the RFP for Town Engineer. The Town issued an RFP previously but did not make an award. We will go back out the marketplace with the intention of making an appointment.

- Hiring – Backfilling a number of vacancies is also consuming my time as we try to fill positions. I am reviewing applications and will be interviewing for clerk positions in Land Use and Building, a grant-funded program coordinator for Human Services, a part-time clerk for the for WPCC, and the Senior Program coordinator. We are at the start of the process to fill these 5 vacancies which will continue into March.
- Façade Program – I did meet with some representatives of the EDC to go over the façade program again to make sure the message getting out to the business community is correct. Everyone now seems to have the same understanding of the program. Additional awareness was discussed to get projects moving. The meeting also confirmed that Mike Nuzzo's application was not completed and was being prepared by John Allen.