

MINUTES
FIRE DEPARTMENT FEASIBILITY STUDY COMMITTEE
February 12, 2020

PRESENT: Chairman Michael Neff, Members: Jim Strong, Peter Neff, Carol Walter, Michael Shove, Jeffrey Heser

Absent: Bob Voss

The meeting was called to order at 6:35 p.m.

Minutes of January 29, 2020:

- C. Walter was not listed as being present
- A motion was made by M. Shove, seconded by P. Neff to approve the minutes of January 29, 2020 as amended, noting C. Walter was present. The motion carried unanimously.

Old Business:

The following were distributed:

- A map noting a 5-mile radius from Headquarters and 5-mile radius from Station 2
- Issues observed with current firehouse and suggestions for new building submitted by Captain M. Perez
- Proposed scope of work

Assigned tasks reports:

Scope of work presented by P. Neff

- Immediate current building issues and needs to include but not limited to:
 - Immediate storage (temporary)
 - Emergency supplies/ disaster storage (temporary)
 - Can obtain cots and pack and plays from the Red Cross if we adequate and appropriate storage
 - Fortify and protect the Emergency Operation Center (EOC) at Police Department with storm shutters
 - The EOC is also in a flood plain
 - Upgrade electronics at current EOC
 - Currently a cart with three (3) mobiles are being utilized, one each for DPW, Fire and Police
 - Establish a secondary backup dispatch facility
 - Fire dispatch can be transferred to Valley Shore
 - There is no secondary backup for police dispatch
- Fire Department building to include – Station 2 option:
 - Living quarters for duty crews
 - New long term storage
 - New or expanded bay area
 - A need to store additional equipment on hand
 - Apparatus is getting larger and taking up bay area
 - Station is in a flood plain – need to move apparatus out during heavy storms
 - Training classroom/ community room
 - Provide an EOC in this location
 - Provide/include Fire Marshal facility
 - Expand equipment service area
- Fire Department building to include – Station 3 option:
 - Provide coverage in NW quadrant
 - Provide permanent department long term storage
 - Provide permanent long term emergency supply storage
 - Provide additional bay area for both equipment housing and maintenance

Address immediate issues with current building presented by J. Heser and J. Strong:

- Storage is an immediate concern
 - Current building needs to be cleaned out and/or purged
 - Some equipment needs to be under lock and key and there is limited available space for that
 - Discussed storing it off site – needs to be in an environmental controlled environment
- Need to provide sleeping/living quarters for members
- A larger quartermaster area to house tools and clothing
- Make a secure environment – files could/should become electronic
- Need dedicated training area (this could be used occasionally for a different function)
- In the too distant future, the personal protection gear will need to be stored differently (currently there are racks for hanging this gear in the bays)

Points of information made by committee members:

- FEMA has raised the flood plain level
- A conceptual plan was developed by DTC with the living quarters addition over the existing rear bays
 - Though it provides living quarters it does not address the storage needs
- The bonding commission refused to contemplate the cost of this addition
- What would the return on investment for the addition be?

Properties presented by C. Walter:

- What are the needs of the department?
 - 5 acres or more
 - Easy on/easy off from I-95
 - Out of flood plain
 - The department will provide a complete list of requirements to be considered for a new location

Strategic Plan presented by M. Shove:

- M. Shove, B. Manware and C. Haverkampf are working on 5 or 6 goals (objectives and strategies) for Clinton

The meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Wendy McDermott
Clerk