



**TOWN OF CLINTON, CT**  
**PUBLIC WORKS COMMISSION**  
**MINUTES**

**REGULAR MONTHLY MEETING**  
**JANUARY 20, 2026 – 5:00 P.M.**  
**CONFERENCE ROOM**  
**117 NOD ROAD**

Present: Brian Manware, Chuck Hill, Curtis Guliford, Paul Melanson, Art Kuever

Absent: Jonathan Paiser, John Hoefferle

The meeting was called to order at 5:00 P.M.

No one from the public was present.

P. Melanson made a motion, seconded by C. Hill to table approval of November 18, 2025, minutes due to lack of members present from the November 18, 2025 meeting. The motion carried unanimously.

**Director's Report:** The Commission members reviewed the report. The report contained updates regarding the 2025/2026 Fiscal Budget, all Fields-Grounds-Facilities, Town Building Maintenance, Administration, Town Infrastructure-Roads-Bridges-Sidewalks-Maintenance, Equipment, Miscellaneous and Project updates.

A new employee started on December 2, 2025. He is doing very well.

There is a Park and Rec beach erosion project underway, funded by AARPA funds. Temporarily, the Public Works crew filled and placed large sandbags along the water's edge to minimize erosion until a permanent fix is put in place.

The Director's report is attached at the end of the minutes.

**Old Business:** None

**New Business:** None

P. Melanson made a motion, seconded by C. Guliford to adjourn the meeting at 5:20 P.M., and it carried unanimously.

Respectfully Submitted,  
Lisa DeMaria, Assistant to the Director

DEPARTMENT OF PUBLIC WORKS

DIRECTORS REPORT

01/20/2026

**Reports:**

**Budget YTD – see Report**

**Facilities:**

**All Fields- Grounds- Facilities:**

- Tree trimming and reclamation around sports complexes
- Service all equipment
- Inspecting/repairing goals with AD and P&R
- Beach
  - Installed a temporary Sandbag wall to limit erosion until permanent design can be finished
    - Materials and rental machine paid by ARPA grant for P&R

**DOCKS**

- Installed new flooring in Dockmaster office

DEPARTMENT OF PUBLIC WORKS

DIRECTORS REPORT

01/20/2026

**Town/ Building Maintenance:**

- Town Hall
  - Money in Capital
    - A/C in Town Clerk office started 1/15
    - Carpet replacement (50% Complete)
- PD-Jail Cell Doors still in progress(Parts received, awaiting schedule)
  - Issue with contractor hired by BMP Construction
- Chamber Building-Maintaining Heat
  - Town Manager wants to do a walk through to determine what future needs may look like
- Indian River Complex Building-New HVAC system installed and operating
- Pierson- Watching building.

DEPARTMENT OF PUBLIC WORKS

DIRECTORS REPORT

01/20/2026

**Administration:**

- Reviewed Budget on 1/15 with Town Manager/Finance Director
- New Garage- Survey completed on 1/12/26 and given to Planner
  - Need zoning approval of lot line change
- Pavement Management now with Tighe & Bond
  - New report due soon
- DEEP audit of MS4 program end of January
  - Additional funding in operating budget for more testing and validation
- Transition to straight salt vs. Sand /salt mix

DEPARTMENT OF PUBLIC WORKS

DIRECTORS REPORT

01/20/2026

**Town Infrastructure: Roads - Bridges -Sidewalks - Maintenance**

Sidewalks

- West Main Street-BL Companies hired to design.
  - Town Council approved to go to final design
  - Extra work approved
    - Drainage
    - Crosswalk at Stevens
- \$40K Approved for design
  - East Main (North side between Rte 145 & Liberty)
    - Survey complete
    - Design completed awaiting cost estimate and budget authorization
  - High Street
    - Survey underway
- ROADS
  - Waterside Lane- Spring repairs to be done by Tilcon (no charge)
- PAVING
  - May bid out for comparison's to State VIP program

DEPARTMENT OF PUBLIC WORKS

DIRECTORS REPORT

01/20/2026

**Equipment:**

- All Winter Equipment working
- Truck 2- Blown motor
  - Budget transfers approved to purchase new truck(ordered 1/7)
- Calibrated all sanders for Salt application
  
- New Capital Item Purchases
  - Awaiting new infield groomer (spring 26)
  - Hook Lift Sander estimated ship date is 11/18(noe early February)
- Municibid Auction
  - Ends 1/21/2026

DEPARTMENT OF PUBLIC WORKS

DIRECTORS REPORT

01/20/2026

**Miscellaneous:**

- New employee started December 2<sup>nd</sup>
  - Replaces employee that moved to town hall
  - Doing well
  - Enrolled in UCONN Public Works Academy
  - Transfer Station training in February

DEPARTMENT OF PUBLIC WORKS

DIRECTORS REPORT

01/20/2026

**PROJECT REPORT:**

Old Nod Landfill	Closure	DEEP
Beach Park Road Bridge	Bridge Replacement	In process
Waterside Lane Bridge	Bridge Replacement	Design
Ben Merrill Road	Culvert Replacement	Design
Country Village	Culvert Replacement (Fall 2026 bid)	60% Design
West Main Street	Sidewalk	NTP for Final
East Main Street	Sidewalk-Liberty to Route 145	Spring 2026
High Street	Sidewalk	Design
HVAC Replacements	Indian River & Town Clerk	Install In progress
DPW Building	New 4 bay garage	Spring 2026

**Respectfully Submitted:**

**Todd Hajek,**

DEPARTMENT OF PUBLIC WORKS

DIRECTORS REPORT

01/20/2026

**Director**