

Agenda
Human Services Advisory Board
Regular Meeting
Tuesday November 21, 2023, 6PM
Town Hall Annex
48 West Main Street, Clinton, CT 06413

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from October 17 Regular Meeting
- IV. Treasurer's Report
- V. Staff Update
- VI. Director's Report
- VII. Correspondence
- VIII. Adjourn

Action Items: _____

Minutes
Human Services Advisory Board
Regular Meeting
Tuesday, October 17, 2023 6:00pm

Board Members Present: Shelby Auletta (left 6:20pm), Erin Gaudet, Gerry Baird, Brian Corbin, Amanda Stevens, Celeste Calabotta, Mark Barillaro, Raymond Rigat, Riley Kuever

Board Members Absent: Brian Corbin

Staff Members Present: Cheryl Church, Carol Sanzero

Meeting called to order at 6:00pm by E. Gaudet.

Chairperson's Remarks: None

Approval of Minutes from Regular Meeting September 19, 2023: motioned by C. Calabotta, seconded by M. Barillaro passed unanimously.

Treasurer's Report: Presented – no discussion.

Director's Report: Presented – no discussion.

Update on Director's Position: Two interviews were scheduled and conducted by K. Kilduff although neither candidate had the required qualifications. Board members slated to participate in the interview opted out of participation. The position will be posted again. Discussion was held regarding the pay and job description, and it was noted per Karl that the salary is negotiable but the job description is not as it is a Union position. The question was raised as to whether the job could just stay posted without a closing date until a suitable candidate is found. It was also noted that the upcoming holidays will probably delay hiring further. G. Baird stated LMSW should be removed.

Correspondence: None

Other: C. Church noted help will be needed with the upcoming holiday gift season. Volunteers are mostly needed for set-up December 13 and clean-up on December 15 (event is December 14). The event will again be held in the Town Hall Green Room. Any outreach to local businesses to set up "giving trees" will be appreciated.

Meeting adjourned at 6:39pm.

Respectfully submitted by C. Sanzero

TOWN OF CLINTON
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTALL

SUNGARD K12
DATE: 11/15/2023
TIME: 12:39:01
SELECTION CRITERIA: 0rgn, fund='44'
ACCOUNTING PERIOD: 4/24

SORTED BY: FUND, DEPARTMENT, ACCOUNT
TOTALLED ON: FUND, DEPARTMENT
PAGE BREAKS ON:
FUND-44 YOUTH/FAMILY FUNDS
DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
58920	PEER PROGRAMS	58,360.84	655.48	0.00	2,611.50	55,749.34	4.47
58977	SAMHSA CARRYOVER	71,596.00	3,564.19	11,666.34	4,509.16	55,420.30	22.59
58987	SAMHSA GRANT EXPS	73,361.33	73.00	45.00	34,178.19	39,183.14	46.59
58988	FY24 DCF YSB GRANT	30,004.00	1,394.03	84.84	7,053.46	22,904.70	23.66
58991	SAMHSA GRANT 5 EXPS	286,389.00	7,151.73	11,712.38	7,151.73	279,237.27	2.50
	TOTAL YOUTH & FAMILY	519,711.17	12,765.43	11,712.38	55,504.04	452,494.75	12.93
	TOTAL YOUTH/FAMILY FUNDS	519,711.17	12,765.43	11,712.38	55,504.04	452,494.75	12.93
	TOTAL REPORT	519,711.17	12,765.43	11,712.38	55,504.04	452,494.75	12.93

SUNGARD K12
 DATE: 11/15/2023
 TIME: 12:38:07

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 4/24

SORTED BY: FUND, DEPARTMENT, ACCOUNT
 TOTALLED ON: FUND, DEPARTMENT
 PAGE BREAKS ON:

FUND-01 TOWN GENERAL FUND
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51310	SALARIES-FULL TIME	261,333.00	13,093.80	.00	69,982.10	191,350.90	26.78
51320	SALARIES - PART TIM	25,059.00	1,368.00	.00	5,130.00	19,929.00	20.47
52900	TRAVEL EXPENSE	850.00	.00	.00	.00	850.00	.00
53200	PROFESSIONAL SERVIC	2,250.00	825.00	.00	1,200.00	1,050.00	53.33
53220	IN SERVICE	1,000.00	.00	.00	309.99	1,690.01	31.00
56100	GENERAL SUPPLIES	3,200.00	.00	.00	1,182.84	2,017.16	37.06
56900	OTHER SUPPLIES	2,300.00	59.66	37.65	787.34	1,612.66	33.01
8100	DUES & FEES	1,430.00	.00	.00	769.75	1,660.25	53.83
8100	PROGRAM COST	2,000.00	.00	.00	.00	2,000.00	.00
8800	OTHER ITEMS	10,000.00	.00	.00	.00	10,000.00	.00
8800	TOTAL YOUTH & FAMILY	309,622.00	15,346.66	37.65	79,365.22	230,219.13	25.65
	TOTAL TOWN GENERAL FUND	309,622.00	15,346.66	37.65	79,365.22	230,219.13	25.65
	TOTAL REPORT	309,622.00	15,346.66	37.65	79,365.22	230,219.13	25.65

DIRECTOR'S REPORT- October 2023

- Launch Pad – 1 current attendee
- Home Alone presentation October 5th
- Held two meetings of Young Adult Support Task Force with 16 community members
- Taught QPR training to 5 school nurses 10/29
- Taught QPR training to 3 residents 10/17
- Haunted Halls held October 29 with 81 Morgan REACT actors, 420 attendees and raised \$2065 with \$1065 going to Social Services and \$1000 to scholarships

Partners in Community

- Morgan REACT: 81 REACT attendees in October
- Eliot REACT: 12 students, 10 parents in October
- PiC: attendees

Juvenile Review Board

- 0 existing participant – 0 closed case = YTD total: 0

Police Youth Group (has met twice but count is not yet available)

- existing participants, attendees this month, FY total

Clinical Services

- 22 previously, 1 opened, 3 closed = 20
- Short term responses (non-cases): 0 previously, 1 new = 1 FY total.

Social Services: October 1 – October 31, 2023

Total Assistance: \$631.37+ (all records not fully updated as of report submission)

Assistance Records: 176

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 17

Seniors (60+) Assisted: 36

Other (unknown) Assisted: 14

Total Cases Assisted: 67

Children (0-17) in Assisted Households: 26

Adults (18-59) in Assisted Households: 34

Seniors (60+) in Assisted Households: 49

Other (unknown) in Assisted Households: 24

Total Households Assisted: 66 households with a total of 133 members

CT Foodshare Mobile Pantry: Held 10/6. Next distribution dates 11/3, 12/1, 12/29.

Operation Fuel: Program closed through 1/8/2024.

Renter's Tax Relief Program closed on 9/29. Clients who still wish to apply may request an extension through our office by November 15 to apply if physician proof is submitted to Office of Policy and Management if they were under a doctor's care during the application period.

Warm the Children referrals are now able to be forwarded for appointment scheduling.

Attended Agency on Aging Elder Abuse Conference 10/4. Topics included LGBT and aging issues, hoarding disorder, preventing elder abuse through caregiver support, and domestic violence in older couples. Also attended Aging CT Summit on 10/30.

Upcoming Programs: Planning is underway for our Holiday Gift Giving Program for Clinton Children in Need (12/13, 14, 15), Adopt-a-Family, Thanksgiving and Holiday meals for SNAP and Snap-eligible clients. Gift card distribution for the Thanksgiving meal will be 11/15-11/22. Sign-ups for families for holiday gifts for children begin 11/15 with paperwork available in English and Spanish. If anyone knows of a business that would like to host a "Giving Tree", please have them reach out to our office. We will also need volunteers for set-up and clean-up for the event. Location is the Town Hall Green Room.