

Agenda
Human Services Advisory Board
Regular Meeting
Tuesday August 15, 2023, 6PM
Google Meeting

<https://meet.google.com/skp-rhfr-sbg>

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from June 20 Regular Meeting
- IV. Treasurer's Report
- V. Update on Director's Position
- VI. Director's Report
- VII. Correspondence
- VIII. Adjourn

Action Items: _____

Minutes
Human Services Advisory Board
Regular Meeting
Tuesday, June 20, 2023 6:00PM
Via Go To Meeting

Board Members Present: Shelby Auletta, Erin Gaudet, Gerry Baird, Mark Barillaro (joined 6:16pm), Celeste Calabotta, Brian Corbin (joined 6:11pm)

Members Absent: Amanda Stevens, Sydney Robinson

Staff Members Present: David Melillo, Carol Sanzero

Meeting called to order at 6:04PM by E. Gaudet.

Chairperson's Remarks: Erin noted that this is D. Melillo's last board meeting before his July 14th retirement and that there is no replacement director hired as yet.

Approval of Minutes from Regular Meeting May 16, 2023: motioned by C. Calabotta, seconded by G. Baird passed unanimously.

Treasurer's Report: D. Melillo noted that most funds left in the budget are in salary due to late hiring. Additionally, \$100,000 has been carried over and added to the current SAMHSA grant.

Director's Report:

- A. Plans for Transition – A lengthy discussion was had regarding the delay in hiring a replacement for the Director's position. It was noted that there was one interested applicant who later backed out and there has not been a significant response to the reposting. Board members questioned if there is anything they can do to speed up the process and Erin reminded everyone that this is an advisory board and has no authority otherwise. There is currently a July 11th closing date for the position. Current staff will step up and cover the meetings for Department Heads, YSB Director's, Clinton Community Conversations, Human Rights and Safety Committee. Additionally, current staff will cover for JRB, Chronic Absenteeism and Tech Equity.
- B. Camp Scholarships – There are a few open at a maximum of \$300 per child.

Correspondence: None

Meeting adjourned at 6:48PM.

Respectfully submitted by C. Sanzero

SUNGARD K12
 DATE: 08/11/2023
 TIME: 09:29:55

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

SELECTION CRITERIA: orgn.'fund='01'
 ACCOUNTING PERIOD: 13/23

SORTED BY: FUND,DEPARTMENT,ACCOUNT
 TOTALED ON: FUND,DEPARTMENT
 PAGE BREAKS ON:

FUND-01 TOWN GENERAL FUND
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51310	SALARIES-FULL TIME	259,644.00	3,981.00	.00	231,151.62	28,492.38	89.03
51320	SALARIES - PART T/M	20,242.00	342.00	.00	14,501.48	5,740.52	71.64
52900	TRAVEL EXPENSE	850.00	.00	.00	763.00	87.00	89.76
53200	PROFESSIONAL SERVICE	2,250.00	.00	180.00	2,000.19	69.81	96.90
53220	IN SERVICE	1,000.00	.00	.00	2,984.34	1,000.00	93.09
56100	GENERAL SUPPLIES	3,200.00	.00	.00	215.46	2,984.54	93.57
56900	OTHER SUPPLIES	3,300.00	14.08	.00	3,047.99	252.01	92.36
58100	DUES & FEES	1,430.00	.00	.00	1,394.75	35.25	97.53
58800	PROGRAM COST	2,480.00	435.00	.00	1,666.95	813.05	67.22
58900	OTHER ITEMS	10,020.00	2,850.00	.00	10,019.97	.03	100.00
58900	OTHER ITEMS	304,416.00	7,622.08	180.00	267,530.49	36,705.51	87.94
	TOTAL TOWN GENERAL FUND	304,416.00	7,622.08	180.00	267,530.49	36,705.51	87.94
	TOTAL REPORT	304,416.00	7,622.08	180.00	267,530.49	36,705.51	87.94

SUNSGARD K12
 DATE: 08/11/2023
 TIME: 09:23:23

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAIL

SELECTION CRITERIA: orgn_fund='01'
 ACCOUNTING PERIOD: 1/24

SORTED BY: FUND, DEPARTMENT, ACCOUNT
 TOTALED ON: FUND, DEPARTMENT
 PAGE BREAKS ON:

FUND-01 TOWN GENERAL FUND
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51310	SALARIES-FULL TIME	261,333.00	32,458.10	.00	32,458.10	228,874.90	12.42
51320	SALARIES - PART TTM	25,019.00	1,368.00	.00	1,368.00	23,651.00	5.46
51900	TRAVEL EXPENSE	850.00	.00	.00	.00	850.00	.00
51200	PROFESSIONAL SERVIC	2,250.00	.00	.00	.00	2,250.00	.00
51220	IN SERVICE	1,000.00	.00	400.00	.00	600.00	40.00
56100	GENERAL SUPPLIES	3,200.00	.00	.00	.00	3,200.00	.00
56900	OTHER SUPPLIES	2,500.00	300.00	.00	300.00	2,200.00	12.00
58100	DUES & FEES	1,430.00	574.75	.00	574.75	855.25	40.19
58800	PROGRAM COST	2,000.00	.00	.00	.00	2,000.00	.00
58900	OTHER ITEMS	10,000.00	.00	.00	.00	10,000.00	.00
	TOTAL YOUTH & FAMILY	309,622.00	34,700.85	400.00	34,700.85	274,521.15	11.34
	TOTAL TOWN GENERAL FUND	309,622.00	34,700.85	400.00	34,700.85	274,521.15	11.34
	TOTAL REPORT	309,622.00	34,700.85	400.00	34,700.85	274,521.15	11.34

SUNGARD K12
 DATE: 08/11/2023
 TIME: 09:27:29

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

SELECTION CRITERIA: orgn, fund='44'
 ACCOUNTING PERIOD: 13/23

SORTED BY: FUND, DEPARTMENT, ACCOUNT
 TOTALED ON: FUND, DEPARTMENT
 PAGE BREAKS ON:

FUND--44 YOUTH/FAMILY FUNDS
 DEPARTMENT--4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
58919	PARTNERS IN COMMUNIT	3,199.33	.00	.00	132.60	3,066.73	4.14
58920	PEER PROGRAMS	63,751.18	372.82	.00	11,339.38	52,411.80	17.79
58945	OPTIOD MNTI GRANT	8,482.00	.00	.00	2,491.56	5,990.44	29.36
58949	WRAPAROUND GRANT EX	522.00	.00	.00	-238.00	238.00	.00
58975	FY22 DCF YSB ENCHAN	71,596.00	1,744.00	.00	30,332.87	71,596.00	101.10
58977	SAMHSA CARRYOVER	30,004.00	3,182.31	.00	709.01	6,393.78	9.98
58983	FY23 DCF YSB GRANT	7,102.79	3,660.91	.00	267,739.84	18,649.16	93.49
58984	FY23 LPC GRANT EXPS	286,389.00	8,960.04	.00	312,507.26	158,542.04	66.34
58987	SAMHSA GRANT EXPS	471,049.30	8,960.04	.00	312,507.26	158,542.04	66.34
	TOTAL YOUTH & FAMILY	471,049.30	8,960.04	.00	312,507.26	158,542.04	66.34
	TOTAL YOUTH/FAMILY FUNDS	471,049.30	8,960.04	.00	312,507.26	158,542.04	66.34
	TOTAL REPORT	471,049.30	8,960.04	.00	312,507.26	158,542.04	66.34

SUNGARD K12
 DATE: 08/11/2023
 TIME: 09:26:21

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAI1

SELECTION CRITERIA: orgn. fund='44'
 ACCOUNTING PERIOD: 1/24

SORTED BY: FUND, DEPARTMENT, ACCOUNT
 TOTALED ON: FUND, DEPARTMENT
 PAGE BREAKS ON:

FUND-44 YOUTH/FAMILY FUNDS
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
58920	PEER PROGRAMS	.00	576.00	.00	576.00	-576.00	.00
58983	FY23 DCF YSB GRANT	.00	1,323.92	.00	1,323.92	-1,323.92	.00
58987	SAHMSA GRANT EXPS	75,927.21	10,948.11	.00	10,948.11	64,979.10	14.42
58988	FY24 DCF YSB GRANT	30,004.00	10,458.46	151.02	10,458.46	29,394.52	2.03
	TOTAL YOUTH & FAMILY	105,931.21	13,306.49	151.02	13,306.49	92,473.70	12.70
	TOTAL YOUTH/FAMILY FUNDS	105,931.21	13,306.49	151.02	13,306.49	92,473.70	12.70
	TOTAL REPORT	105,931.21	13,306.49	151.02	13,306.49	92,473.70	12.70

DIRECTOR'S REPORT – JUNE 2023

- Collaboration with HCH library staff for summer enrichment program for middle schoolers began June 22.
- Outdoors Perspectives event was held June 23-24

Partners in Community

- Morgan REACT: Youth-to-Youth Conference was held June 15-21 in Ohio
- Eliot REACT:
- PiC:

Juvenile Review Board

- 1 existing participant – 1 closed case = YTD total: 7.

Police Youth Group

- 35 existing participants, 35 attendees this month, FY total 35

Mental Health Task Force

- No new participants, FY total 9

Clinical Services

- 23 previously, 0 opened, 1 closed. June caseload: 22.
- Short term responses (non-cases): 3 previously, 0 new = 3 FY total.

Social Services: June 1, 2023 – June 30, 2023

Total Assistance: \$3,933.39

Assistance Records: 159

Children (0-17) Assisted: 1

Adults (18-59) Assisted: 20

Seniors (60+) Assisted: 21

Other (unknown) Assisted: 23

Total Cases Assisted: 65

Children (0-17) in Assisted Households: 19

Adults (18-59) in Assisted Households: 32

Seniors (60+) in Assisted Households: 30

Other (unknown) in Assisted Households: 37

Total Households Assisted: 64 households with a total of 118 members

C. Church attended CLASS annual meeting/training on June 8. Training: Illicit Drug Market and Strategies for Prevention, Treatment and Recovery.

C. Church attended Veterans' Representative Training on June 9.

C. Church attended meeting on June 20 at HCH Library regarding updates/info on status of ARPA Funded Access to Technology programming.

Senior Farmer's Market Nutrition Program Update: The program has changed from a booklet of checks given to eligible applicants to a debit card system. Clients assigned a card with \$24 pre-loaded onto it for their use at authorized Farmers' Markets. Cards can be kept and reloaded up application for future years of program. Delivery date of cards is slated for July. A portal will be available to log recipients' information, whereas in the past a tear-off page of the check booklet was kept on file to collect recipients' information.

CT Foodshare Mobil Pantry held June 16, upcoming date July 14. On June 16 SNAP-Ed UConn was onsite to share healthy recipes for summer produce (handouts in English and Spanish).

Operation Fuel: Program closed through August 1st. Amount of assistance is now \$500 maximum instead of up to \$1000.

Social Services
Special Services Account
Check Disbursement Analysis
June 1, 2023-June 30, 2023
Starting Balance \$5400.03 Ending Balance \$7312.28

	<u>Date</u>	<u>Payee</u>	<u>Oil/Gas</u>	<u>FUEL</u>	<u>Electric</u>	<u>Boarding/ Rent</u>	<u>Groceries</u>	<u>Other</u>	<u>Total</u>
3695		VOID							
3696	6/9/23	Village Motel				\$87.75			
3697	6/15/23	Clinton Housing Authority				\$100			
3698	6/28/23	Clinton Motel				450.00			
Total									\$697.89

637.35

\$637.35

DIRECTOR'S REPORT- July 2023

- Girls Group began July 12 with 5 youth participants facilitated by Jill
- Summer Partners began July 3 with 30 youth participants facilitated by Jill
- Little Hikers began July 5 with a total of 12 elementary school students and 2 high school CITs facilitated by Shelby
- Trail Blazers began July 6 facilitated by Ben
- Enrichment continued through July on Thursdays
- Boys Group will run in August facilitated by Ben

Partners in Community

- Morgan REACT: CADCA Conference was held July 15-20
- Eliot REACT:
- PiC:

Juvenile Review Board

- 0 existing participant – 0 closed case = YTD total: 0

Police Youth Group

- 0 existing participants, 0 attendees this month, FY total 0

Clinical Services

- 22 previously, 1 opened, 2 closed = 21
- Short term responses (non-cases): 0 previously, 0 new = 0 FY total.

Social Services: July 1 – July 31, 2023

Total Assistance: \$13,369.87

Assistance Records: 144

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 12

Seniors (60+) Assisted: 37

Other (unknown) Assisted: 20

Total Cases Assisted: 69

Children (0-17) in Assisted Households: 17

Adults (18-59) in Assisted Households: 22

Seniors (60+) in Assisted Households: 42

Other (unknown) in Assisted Households: 32

Total Households Assisted: 67 households with a total of 113 members

Senior Farmers' Market Nutrition Program: Market cards arrived at the end of the month. Cards were distributed at Glenhaven for ease of pickup for those eligible for the program. Information for those receiving the allotment needs to be entered through a portal for the program, which adds an extra step to the process from prior method (clients filled out back of booklet of checks and handed in at distribution).

CT Foodshare Mobile Pantry held July 14. No event August 11 due to Foodshare staff development day. SSKP pantry closed for two weeks in August due to Church fair, so clients will need to access other food resources. Assistance available, as always, in our office for those who cannot get to other food resources and have a need.

Operation Fuel will reopen August 1st. Maximum assistance is now \$500 instead of up to \$1,000 and can be used for electric or gas, deliverable fuels or CT Water. PURA utility shutoff moratorium date for gas and electric utilities is October 31.

Renter's Tax Relief Program runs through the end of September.

Attended training session for Eversource's new Low Income Discount Rate for CT Electric Financial Hardship Customers. Program is in the planning stages. By January 2024, a new discounted rate will be available to verified hardship customers based on income.

