

Agenda - Amended
Human Services Advisory Board
Regular Meeting
Tuesday, July 26, 2022, 6PM
Via Zoom

Passcode: EHfE3j

<https://us02web.zoom.us/j/83377705398>

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from May 17 Regular Meeting
- IV. Treasurer's Report
 - A. \$1,500 Donation from Community Foundation
- V. Correspondence
- VI. Personnel Update
- VII. Director's Report
 - A. Summer Programs
 - B. CADCA Conference
 - C. Y2Y Conference
 - D. Update on September 21 Community Conversation on Suicide in Clinton
- VIII. Adjourn

Action Items: _____

Minutes
Human Services Advisory Board
Regular Meeting
Tuesday, May 17, 2022 6:00PM
Via Zoom

Board Members Present: Shelby Auletta, Mark Barillaro, Brian Corbin, Erin Gaudet, Sydney Robinson, Amanda Stevens, Gerry Vece, Jane Scully Welch
Board Members Absent: Celeste Calabotta, Donielle Didiano
Staff Members Present: David Melillo, Carol Sanzero
Guests: Joe Carapella, Sharon Clark

Meeting called to order at 6:08PM by E. Gaudet.

Chairperson's Remarks: E. Gaudet welcomed guests Sharon Clark and Joe Carapella. Reminded the Board that any program or personnel questions need to be directed to D. Melillo, not the schools or principals.

Approval of Minutes from Regular Meeting April 12, 2022: motioned by G. Vece, seconded by M. Barillaro passed unanimously.

Treasurer's Report: Town and grant budgets are in good shape. SAMHSA grant needs to be spent down; the end of the fiscal year for the grant is September 30th.

Correspondence: None.

Personnel Update: 1. Prevention Coordinator – Have had lots of interviews but have not identified a viable candidate. M. Schettino to repost job listing. Kelley Edwards is helping on a contractual basis approximately 10 hours per week. 2. Assistant Prevention Coordinator, Shelby Mehmet, is out on medical leave to June 20th. 3. Therapist, Marie Pinette, is resigning effective June 8th. Her position is top priority for a job posting. Discussion was had regarding the urgency for a replacement.

Director's Report: 1. ARPA – Respite Program is not yet off the ground – on hold temporarily. Senior Tech Support is coming together. 2. Suicide Prevention – M. Barillaro noted program is coming together with a presentation next month. There will be an event September 21st at the library.

Other: Guest Sharon Clark commented on the Grandparent's Program hiatus and questioned what efforts are being made to get it back going. D. Melillo commented on the lack of personnel at the moment and invited Sharon to work on restarting the program with another staff member when Human Services is fully staffed again.

Meeting adjourned at 6:52PM.

Respectfully submitted by C. Sanzero

SUNGARD K12
 DATE: 07/19/2022
 TIME: 10:47:12

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='44'
 ACCOUNTING PERIOD: 12/22

SORTED BY: FUND,DEPARTMENT,ACCOUNT
 TOTALED ON: FUND,DEPARTMENT
 PAGE BREAKS ON:

FUND-44 YOUTH/FAMILY FUNDS
 DEPARTMENT--4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
52900	TRAVEL EXPENSE	21,686.22	24.57	.00	24.57	-24.57	.00
58915	DHMAS GRANT	3,568.92	.00	.00	.00	21,686.22	.00
58919	PARTNERS IN COMMUNI	54,803.90	77.34	.00	369.84	3,199.08	10.36
58920	PEER PROGRAMS	1,470.38	104.32	.00	14,930.96	39,872.94	27.24
58949	WRAPAROUND GRANT EX	221,269.85	10,565.40	.00	948.71	521.67	64.52
58971	FY21 SAMSHA GRANT E	221,944.00	7,658.12	.00	259,757.84	-38,487.99	117.39
58975	FY22 DCF YSB ENCHAN	7,102.79	706.16	.00	19,668.76	1,000.00	95.64
58976	FY22 LPC GRANT EXPS	214,754.00	11,909.74	.00	83,114.65	.00	100.00
58977	FY22 SAMSHA GRANT E	547,600.06	32,981.89	.00	380,475.73	131,639.35	38.70
	TOTAL YOUTH & FAMILY	547,600.06	32,981.89	7,717.63	380,475.73	159,406.70	70.89
	TOTAL YOUTH/FAMILY FUNDS	547,600.06	32,981.89	7,717.63	380,475.73	159,406.70	70.89
	TOTAL REPORT	547,600.06	32,981.89	7,717.63	380,475.73	159,406.70	70.89

SUNGARD K12
 DATE: 07/19/2022
 TIME: 10:48:47

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 12/22

SORTED BY: FUND,DEPARTMENT,ACCOUNT
 TOTALED ON: FUND,DEPARTMENT
 PAGE BREAKS ON:

FUND-01 TOWN GENERAL FUND
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51310	SALARIES-FULL TIME	254,755.00	34,748.40	.00	258,161.42	-3,406.42	101.34
51320	SALARIES - PART TIM	20,056.00	1,592.44	.00	18,196.57	1,859.43	90.73
52900	TRAVEL EXPENSE	850.00	.00	.00	850.00	850.00	.00
53200	PROFESSIONAL SERVIC	2,260.00	750.00	.00	1,875.00	385.00	82.96
53220	IN SERVICE	1,000.00	750.00	.00	934.00	66.00	93.40
56100	GENERAL SUPPLIES	3,200.00	134.97	.00	1,934.10	1,265.90	60.44
56900	OTHER SUPPLIES	3,050.00	1,289.36	11.10	2,487.08	351.82	81.91
58100	DUES & FEES	1,430.00	80.00	.00	1,209.75	220.25	84.60
58800	PROGRAM COST	2,000.00	430.00	.00	1,383.95	616.05	69.20
58900	OTHER ITEMS	5,000.00	2,285.00	.00	4,999.90	.10	100.00
	TOTAL YOUTH & FAMILY	293,601.00	42,060.17	11.10	291,181.77	2,408.13	99.18
	TOTAL TOWN GENERAL FUND	293,601.00	42,060.17	11.10	291,181.77	2,408.13	99.18
	TOTAL REPORT	293,601.00	42,060.17	11.10	291,181.77	2,408.13	99.18

David Melillo

From: Jane Scully Welch <scullywelch@sbcglobal.net>
Sent: Thursday, June 9, 2022 10:34 AM
To: David Melillo; Karl Kilduff
Subject: resignation

Good morning to you both. I am writing to inform you of my decision to resign from the Human Services Advisory Board. I regret having to do so, but I have found I just have too much on my plate right now (and I am old). I really have done little to help the Board and it may be better to find someone younger and with more energy. I have enjoyed working with David and Erin and Cheryl and Jill...good people! The job they are doing is so important!

jane scully welch

David Melillo

From: Donielle Didiano <ddidiano@clintonpublic.net>
Sent: Friday, May 27, 2022 10:36 AM
To: David Melillo
Cc: Erin Gaudet; Maryann O'Donnell
Subject: Board meetings over the summer as school liaison

Good Morning -

My hope is that this email finds you well and plans for some time for summer rest and relaxation. I wanted to let you know that I will not be able to commit to attending the board meetings scheduled for June and July, however if you would like me to continue as the school liaison for the upcoming school year I am willing to do so. I will plan for the August 16th meeting unless something unforeseen transpires.

Wishing you a wonderful summer and thank you for all the work that has been done for the members of the Clinton community.

Truly,
Donielle

—
Donielle Didiano, LCSW
School Social Worker
Eliot Middle School
69 Fairy Dell Road
Clinton, CT 06413
Ph: 860-664-6503 ext. 1369

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OF DIRECTORS**

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Vice Chair
Timothy P. Geelan
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Clinton D. Reid
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Cynthia H. Clegg
President & CEO

David Melillo
Clinton Human and Social Services
48 East Main Street
Clinton, CT 06413

Dear David,

Help us spread some fun, joy, ... and KINDNESS! We have a special "grant" thanks to our friends of the M. Jones Fund at CFMC.

CONGRATULATIONS

I am delighted to enclose a Community Foundation of Middlesex County grant check in the amount of \$1,500.00. This grant is made possible by the generosity of the M. Jones Fund at the Community Foundation.

This grant has only one restriction – please use it to support your youth programs. The grant may be used to support a special summer program or an initiative in the fall. The Jones family knows first-hand the importance and the impact of programs and initiatives that engage our children and teenagers and support opportunities to empower them to be active members of the community. They want to ensure that youth in our community have those same opportunities, and they want to make sure that you have the resources you need to offer the best experience possible. You may ask the youth enrolled in your organization's programs to create and develop a program for their community. You may also use the funding to support services currently in place for our youth. The core principles of the grant are to have some fun, spread some joy, and share some kindness.

TWO REQUESTS

We do have two requests. We ask for your support in making this grant public and ask that you share with us how you spread the good news. Announcements and recognition of this grant should list the **M. JONES FUND AT THE COMMUNITY FOUNDATION OF MIDDLESEX COUNTY.**

We also ask that you and the youth think of a fun way to say Thank You to the Jones family. This could be a thank you card, a story about something that happened during the program or initiative, a series of "I love my community because ..." or "My favorite thing about my YSB is ..." quotes, or even a 30 second Thank You video that we can send to the family. We leave it up to you and the youth to think of something fun to share that shows the impact of their grant. We will also share this thank you with the Middlesex County community through our e-news and social media, helping to show your great work with all our friends and neighbors.

Brian J. Abely
Laura M. Colebank
Cioldhna M. Coles
Alexander S. Donovan
Thomas A. Gezo, Sr.
Susan Martin
Larry McHugh
Andre McMillian
Deborah L. Moore
Scott C. Nardozi
Ruth M. Rossi
Mauricio Salgar
Susan E. Sawchuk
Jessica Griffin Scheff
Judith D. Schoonmaker
Theresa A. Sistare
Andrew Y. Tanaka
Gary M. Wallace
Meghan E. Whelen
Kate A. Wolter

COMMUNITIES SERVED

Chester
Clinton
Cromwell
Deep River
Durham
East Haddam
East Hampton
Essex
Haddam
Killingworth
Middlefield
Middletown
Old Saybrook
Portland
Westbrook

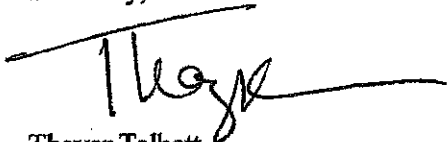
The approved Community Foundation Grantee Communications Kit and logo may be found on our website, www.MiddlesexCountyCF.org/Nonprofits/Resources/forms-PR-guidelines/.

We look forward to all the stories of your summer/fall fun. Please send stories, links, and announcements to Thayer@MiddlesexCountyCF.org. If you have photos to share, we are always happy to use those in our communications with the community. Share-links and download-links to videos may be e-mailed to my attention. When posting to social media, be sure to tag us and we will share your posts out to the wider community. We want to celebrate all you do!

You can find us on Facebook at @CommunityFoundationMC and on Instagram and Twitter at @CFMC_CT.

On behalf of the Community Foundation, congratulations and best wishes for a successful summer.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thayer', with a long horizontal flourish extending to the right.

Thayer Talbott
Vice President, Programs & Operations

Enclosure

***Grant Acceptance Certification:** By accepting and depositing this grant check, you are certifying that your organization is a qualified 501c3 organization or other charitable organization recognized and currently in good standing with the IRS, or 170(c)(1) governmental agencies. These funds may only be used for the purpose outlined above; you must notify us if you are unable to do so. You may only use these funds for charitable purpose as described in Section 170c2 of the IRS code, and funds may not be used for any political or lobbying activity. In addition, no tangible benefits, goods or services may be received by our donors or by staff members of the Community Foundation of Middlesex County in exchange for this contribution.*

DIRECTOR'S REPORT- June 2022

- Open Mic:
- Grandparents Group: Currently on hiatus.
- QPR:
- Summer Camps:
- Other:

Partners in Community

- Morgan REACT: existing participants, attendees this month, FY total
- Eliot REACT: existing participants, attendees this month, FY total
- PiC: new participant, existing participants, attendees this month, FY total

Juvenile Review Board

- existing participant, attendee this month, FY total

Police Youth Group

- existing participants, attendees this month, FY total

Mental Health Task Force

- No new participants, FY total 9

Clinical Services

- 18 previously, 0 opened, 5 closed. June caseload: 13.
- Short term responses (non-cases): 0 previously, 0 new = 0 FY total.

Social Services: June 1, 2022 – June 30, 2022

Total Assistance:

Assistance Records: 71

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 10

Seniors (60+) Assisted: 9

Other (unknown) Assisted: 15

Total Cases Assisted: 34