

Agenda  
Human Services Advisory Board  
Regular Meeting  
Tuesday June 20, 2023, 6PM  
Via GO TO Meeting

Jun 20, 2023, 6:00 – 7:00 PM (America/New\_York)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/477194437>

You can also dial in using your phone.

Access Code:

477-194-437

United States:

+1 (872) 240-3212

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from May 16 Regular Meeting
- IV. Treasurer's Report
- V. Update on Transition for Director
- VI. Director's Report
  - A Plans for Transition
  - B Camp Scholarships
- VII. Correspondence
- VIII. Adjourn

Action Items: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Minutes**  
**Human Services Advisory Board**  
**Regular Meeting**  
**Tuesday, May 16, 2023 6:00PM**  
**Via Go To Meeting**

Board Members Present: Shelby Auletta (joined 6:23PM), Erin Gaudet, Mark Barillaro, Celeste Calabotta, Amanda Stevens, Sydney Robinson (joined 6:10PM)

Members Absent: Brian Corbin, Gerry Baird

Staff Members Present: David Melillo, Carol Sanzero

Meeting called to order at 6:01PM by E. Gaudet.

Chairperson's Remarks: Erin said she was told that Iris Dunham's Walk-A-Thon event for mental health awareness on May 7<sup>th</sup> was very well received and raised a good deal of money. It is hoped to make this an annual event.

Approval of Minutes from Regular Meeting April 19, 2023: motioned by M. Barillaro, seconded by C. Calabotta passed unanimously.

Treasurer's Report: All accounts are within parameters for this time of year. D. Melillo commented that he has asked that the Opioid Mini Grant be renamed to Opioid Settlement and not restricted to being spent in a specific fiscal year.

Status of Replacement for Human Services Director: As of Thursday, May 11<sup>th</sup>, there was only one applicant for the position. Posting has a deadline of 4PM May 17<sup>th</sup>. Discussion was had regarding the different licenses and supervisory capacities and Erin noted that she sent a letter to the Town Manager. D. Melillo noted he is making contingency plans if a new director is not hired in time.

Director's Report: D. Melillo informed the Board that India Beard, who was our Program Coordinator and carried a small caseload of clients, is no longer with the Human Services Department.

- A. Chronic Absenteeism Program was launched with a case manager visiting and providing counseling
- B. Summer Programs are all continuing
- C. Launch Pad Program has begun for post-high school young adults

It was noted that the PiC postcards generated a significant response and that Shelby Mehmet will take on a small caseload of clients. Erin questioned if a per diem subcontractor could be used temporarily and discussion was had about using the YSB grant or ARPA funds for this purpose. David noted that the SAMHSA grant cannot be used for this.

Correspondence: None

Meeting adjourned at 6:31PM.

Respectfully submitted by C. Sanzero

SUNGARD K12  
 DATE: 06/14/2023  
 TIME: 09:29:22

TOWN OF CLINTON  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='44'  
 ACCOUNTING PERIOD: 11/23

SORTED BY: FUND,DEPARTMENT,ACCOUNT  
 TOTALED ON: FUND,DEPARTMENT  
 PAGE BREAKS ON:

FUND-44 YOUTH/FAMILY FUNDS  
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
58919	PARTNERS IN COMMUNIT	3,199.33	53.48	.00	132.60	3,066.73	4.14
58920	PEER PROGRAMS	63,751.18	1,658.42	.00	10,076.88	53,674.30	15.81
58945	OPIOID MINI GRANT	8,485.00	.00	.00	1,245.78	7,239.22	14.68
58949	WRAPAROUND GRANT EX	522.00	.00	.00	.00	522.00	.00
58977	SAMHSA CARRYOVER	.00	.00	.00	100,815.89	-100,815.89	.00
58983	FY23 DCE YSB GRANT	30,004.00	3,048.06	285.00	20,490.05	9,228.95	69.24
58984	FY23 LPC GRANT EXPS	7,102.79	87.49	.00	7,099.01	6,393.78	9.98
58987	FY23 SAMHSA GRANT E	286,389.00	19,144.65	2,418.20	120,187.63	163,783.17	42.81
	TOTAL YOUTH & FAMILY	399,453.30	23,992.10	2,703.20	253,657.84	143,092.26	64.18
	TOTAL YOUTH/FAMILY FUNDS	399,453.30	23,992.10	2,703.20	253,657.84	143,092.26	64.18
	TOTAL REPORT	399,453.30	23,992.10	2,703.20	253,657.84	143,092.26	64.18

SUNGARD K12  
 DATE: 06/14/2023  
 TIME: 09:27:31

TOWN OF CLINTON  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTALL

SELECTION CRITERIA: 'orgn, fund='01'  
 ACCOUNTING PERIOD: 11/23

SORTED BY: FUND, DEPARTMENT, ACCOUNT  
 TOTALED ON: FUND, DEPARTMENT  
 PAGE BREAKS ON:

FUND-01 TOWN GENERAL FUND  
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51310	SALARIES-FULL TIME	259,644.00	18,918.49	.00	206,403.06	53,240.94	79.49
51320	SALARIES - PART TIM	20,242.00	1,149.88	.00	12,661.66	7,580.34	62.55
52900	TRAVEL EXPENSE	850.00	.00	.00	559.24	290.76	65.79
53200	PROFESSIONAL SERVIC	2,250.00	.00	.00	850.00	1,400.00	37.78
53220	IN SERVICE	1,000.00	.00	.00	.00	1,000.00	.00
56100	GENERAL SUPPLIES	3,200.00	266.67	44.26	2,846.06	309.68	90.32
56900	OTHER SUPPLIES	3,300.00	124.94	.00	3,033.91	266.09	91.94
58100	DUES & FEES	1,430.00	120.00	.00	1,394.75	35.25	97.53
58800	PROGRAM COST	2,500.00	.00	.00	1,231.95	1,268.05	49.28
58900	OTHER ITEMS	10,000.00	700.00	.00	6,169.97	3,830.03	61.70
	TOTAL YOUTH & FAMILY	304,416.00	21,279.98	44.26	235,150.60	69,221.14	77.26
	TOTAL TOWN GENERAL FUND	304,416.00	21,279.98	44.26	235,150.60	69,221.14	77.26
	TOTAL REPORT	304,416.00	21,279.98	44.26	235,150.60	69,221.14	77.26

## Monthly Report

### Clinton Social Services

Date range: May 01, 2023 to May 31, 2023

#### Report Summary

Total Assistance: \$ 9127.95

Assistance Records: 229

Children (0 - 17) Assisted: 0

Adults (18 - 59) Assisted: 17

Seniors (60+) Assisted: 34

Other (unknown) Assisted: 23

Total Cases Assisted: 74

Children (0 - 17) in Assisted Households: 23

Adults (18 - 59) in Assisted Households: 38

Seniors (60+) in Assisted Households: 40

Other (unknown) in Assisted Households: 41

Total Households Assisted: 73 households with a total of 142 members

CT Foodshare Mobile Pantry: Held May 19, upcoming dates June 16, July 14, and August 11. On June 16 SNAP-Ed UConn will be onsite to share healthy recipes for summer produce (handouts in English and Spanish.)

Operation Fuel: Program closed through August 1<sup>st</sup>. Amount of assistance grant is now \$500 maximum instead of up to \$1000.

The Connecticut Public Utilities Regulatory Authority has pushed back the utility shutoff moratorium for gas and electric utilities until Oct. 31. This will protect thousands from shut offs, which is concerning as Operation Fuel, which normally assists at this time, is unavailable until August. The 2023 Winter Protection Program will be in place from Nov. 1 of this year to May 1 of 2024.

Renter's Tax Relief Program began April 1 and runs through end of September.

Campership Applications: Several received over past few weeks.

Donations from Food Drive held during budget referendum: \$696.39