

Agenda
Town Council Regular Meeting
Wednesday, June 07, 2023 at 8:00 AM
Town Hall Green Room

1. Pledge
2. Visitors
3. Approval of Minutes – May 17, 2023
4. Morgan Scholarship Awards
 - Sydney Giuliano & Joseph Morse
5. Appointments/Reappointments
 - Human Rights Committee – Ava Crayton, Amanda Corcoran, Nataline Jones and Abby Roccapiore for a term until 7/1/2026
 - Chris Williams (U) Park & Recreation Commission for a term until 6/30/27
 - Paula Tunney (U) Design Review Board for a term until 6/30/26
 - Ryan Matthew (U) Inland Wetlands Commission for a term until 6/30/27
 - Lawrence Edwards (U) Inland Wetlands Commission Alternate Seat until 6/30/27
 - John Hoefflerle (U) Public Works Commission Alternate Seat for a term until 6/30/27
 - Jonathan Paiser (U) Public Works Commission for a term until 6/30/27
 - Victoria LeVasseur (U) Housing Authority for a term until 6/30/28
 - Erin Gaudet (U) Human Services Advisory Board for a term until 6/30/26
 - Erin Lindsay – Coastal Resilience Task Force
6. Liz Egan’s Exemption Request to Ordinance 194-4A and 194-5A for the Celebration of Life Reception
7. Capital Carryforward Schedules
8. Chairman’s Report
9. Town Manager’s Report
10. Council Discussion
11. Town Council Committee Liaison Reports
12. Executive Session – Personnel, pursuant to CGS 1-200(6)(A)
13. Ratify Union Contracts
14. Adjourn

Capital Expenditure Carryforward FY23 to FY 24 request:

Under the Town's "Capital Expenditure Carryforward Policy Statement", appropriations have a two (2) year life and will expire at the conclusion of the 2nd fiscal year as of June 30th. If a supplemental appropriation is approved during a fiscal year it too, will expire at the conclusion of the 2nd fiscal year as of June 30th.

In order for an appropriation to remain open after the 2nd fiscal year (June 30th) a request to carryforward the appropriation must be approved by Town Council and if not approved, the appropriation will be closed.

Page 1 of the attached is a listing by department of all open capital projects, funded by appropriations.

Column A lists all unspent capital appropriation balances, by department

Column B are the projects automatically carried forward to FY24 (i.e, those approved in FY23)

Column C are the projects department heads said can be closed (these total \$44,925)

Column D are the projects requiring Town Council approval to be carried forward to FY24 –these total \$1,139,362

Column E is one project (NRSC) that has the \$59,123 shortfall, with funding to be determined

Page 2 of the attached lists all the projects requested to be carried forward, and the department manager's reason for extension request –this totals the \$1,139,362 from column D on page 1.

Town of Clinton
Capital Carryforward Request FY23 to FY24

Dept	Account	Project Title	Capital Project Balance 5/23/23 (A)	FY23 Pjts auto carried forward (B)	Recommend to Close (C)	Request to Carryforward (D)	Funding shortfall (E)
4111	58107	FY22 LANDFILL CLOSURE	1,500			1,500	
4111	58189	FY23 BEACH EROSION STUDY	140	140			
4111	59101	DOCUMENT MANAGEMENT	8,500		3,550		
4111	59311	DOC MGT LAND USE FY	24,500			24,500	
4111	59324	FY20 WSAM ELEC UPGR	9,277		9,277		
4111	59325	FY20 DOC MGT SYS LA	36,729			36,728	
4111	59347	FY21 LAND USE PERMI	463		463		
	Town Manager		81,108	140	13,290	62,728	-
4131	59238	Assessor 20 \$1.2 REVALUATION	2,054			2,054	
4143	59351	FY21 SERVER REPLACE	6,467			6,467	
4143	59397	FY22 COMPUTER REPLA	35		35		
4143	59398	FY22 POLICE CAR TEC	3,354		3,354		
4143	59399	FY22 SOFTWARE HRDW P	18,576			18,576	
4143	59400	FY22 FULL BATTERY P	16,600			16,600	
4143	59414	FY23 COMPUTER REPLA	11,609	11,609			
4143	59415	FY23 POL CAR TABLET	11,017	11,017			
4143	59416	FY23 PD SECURTY CAM	1,149	1,149			
	Technology		68,806	23,775	3,388	41,643	-
4167	59419	Shellfish FY23 SF SAMPLE BOAT	22,700	22,700			
4191	59342	WPCC FY20 PRELIM SEWER D	75,000			75,000	
4201	59383	FY22 PATROL VEHICLE	2,669		2,669		
4201	59384	FY22 RADIO SYSTEM	293,246			293,246	
4201	59703	FY23 PATROL VEHICLE	106,000	106,000			
4201	59704	FY23 RADIO SYSTEM	750,000	750,000			
	Police		1,151,915	856,000	2,669	293,246	-
4203	59109	WATER SUPPLY UPGRAD	25,723			25,723	
4203	59318	WATER SUP UPGRADE F	80,000			80,000	
4203	59354	FY21 FIRFIGHTER RP	15,000			15,000	
4203	59378	FY22 FIRE APPARATUS	300,085			300,085	
4203	59381	FY22 FF ROPE ESCAPE	15,000			15,000	
4203	59404	FY23 FIRE 10 PPE'S	3,514	3,514			
4203	59405	FY23 FIRE RESCUE EQ	16		16		
4203	59428	FY23 FIRE APPAR REP	250,000	250,000			
	Fire Department		689,338	253,514	16	435,808	-

Town of Clinton
Capital Carryforward Request FY23 to FY24

Dept	Account	Project Title	Capital Project Balance 5/23/23 (A)	FY23 Pjts auto carried forward (B)	Recommend to Close (C)	Request to Carryforward (D)	Funding shortfall (E)
4301	59049	2018 FLASH FLOOD RE	13,211		13,211		
4301	59170	FY22 CFD GENERATOR	6,120		6,120		
4301	59234	20 \$1.2 SIDEWALKS	7,482			7,482	
4301	59343	NRCS-INDIAN RVR WOR	(59,123)				(59,123)
4301	59361	FY21 ROADS GENERAL	104,952			104,952	
4301	59362	FY21 TOWNWIDE GENER	795		795		
4301	59364	FY21 WSAM PAINTING-	6,373			6,373	
4301	59365	FY21 WSAM BLDG REPA	22,678			22,678	
4301	59385	FY22 ROADS-GENERAL	4,066			4,066	
4301	59387	FY22 WSAM SLATE ROO	13,440			13,440	
4301	59391	FY22 GENERAL REPAIR	38,501			38,501	
4301	59392	FY22 FIELD ATHLETC	6,170			6,170	
4301	59394	FY22 POLICE CELL PA	146		146		
4301	59395	FY22 POLICE HVAC CL	110		110		
4301	59409	FY23 HVY DUTY DUMP	79		79		
4301	59411	FY23 TW SIDEWALKS	50,000	50,000			
4301	59412	FY23 TW LBRY ROOF R	160,000	160,000			
4301	59702	FY23 SWEEPER TRUCK	37,221	37,221			
Public Works			412,220	247,221	20,460	203,662	(59,123)
4505	59401	FY22 STANTON PLAYGR	6,989			6,989	
4505	59403	FY22 PETERS BB COUR	4,268			4,268	
4505	59417	FY23 TRACK RESEAL	35,000	35,000			
4505	59418	FY23 IRRC BLD FL RE	5,000	5,000			
Parks & Recreation			51,257	40,000	-	11,257	-
4701	59208	FY23 ELIOT GYM FLOO	187		187		
4701	59209	FY23 MORGAN TENNIS	4,900		4,900		
4701	59223	FY20 BOE FURN REPLA	15		15		
4701	59371	FY21 FLOOR TILE REP	7,392			7,392	
4701	59402	FY22 JOEL-PA SYSTEM	6,572			6,572	
4701	59422	FY23 COMPUTER UPGRA	6,281	6,281			
4701	59424	FY23 SECUR/NETWRK U	1,048	1,048			
4701	59425	FY23 MAINT EQUIP RE	5,550	5,550			
4701	59426	FY23 PARKING LOTS R	18,500	18,500			
4701	59427	FY23 ELECTRIC POWER	15,000	15,000			
Education			65,446	46,380	5,102	13,964	-
Total			2,619,844	1,489,730	44,925	1,139,362	(59,123)

Town of Clinton
Capital Appropriation Extension Requests to Carryforward from FY23 to FY24

Account Number	Name of capital project	Original app FY	Original App Amount	Description of project	Reason for appropriation extension request	Projected project completion date	\$ requested to be carried forward	totals by Depart
Town Manager								
58107	FY22 Landfill closure	FY22	45,000	Costs related to capping of landfill	Pending DEEP Permitting Approval	FY25	1,500	
59311	FY19 Document Management	FY19	25,000	same as FY18 document management above	Land Use complete, move to next dept		24,500	
59325	FY20 Document Management	FY20	50,000	same as FY18 document management above	Land Use complete, move to next dept		36,728	62,728
Assessor								
59238	FY20 Townwide Revaluation	FY20	1.2 mill	Town revaluation completed fall 2020	Additional hours for court appearances	FY24	2,054	2,054
Technology								
59351	FY21 Server Replacement	FY21	26,000	Server supporting equipment remediations	Maintenance of servers not on contract	indefinite	6,467	
59399	FY22 Software Hardware	FY22	25,000	Police/Comm interrogation/video archive software	Dependent on communication pjt upgrade	FY24	18,576	
59400	FY22 Full Battery replacement PD	FY22	16,600	UPS/battery back up for Police Station	Maintenace of UPS backup as needed	FY25	16,600	41,643
WPCC								
59342	FY20 Prelim Sewage design	FY20	75,000	Town prelim sewage design	Maybe required for current downtown work	indefinite	75,000	75,000
Police								
59384	FY22 Radio System	FY22	1,000,000	Replacement of Townside public safety radio system	Multi-phase project currently underway	FY25	293,246	293,246
Fire								
59109	Water Supply Upgrade project	FY18	58,733	Water Supply still in progress-engineering for bonding	repairs and upgrades for existing projects	ongoing-FY24	25,723	
59318	Water Supply Upgrade project	FY19	80,000	Water Supply still in progress-engineering for bonding	repairs and upgrades for existing projects	ongoing-FY24	80,000	
59354	FY21 Firefighter Rope Escape	FY22	15,000	equipment replacement	funding coupled w/fed grant for bid process	Jul-23	15,000	
59378	FY22 Fire Apparatus replacement	FY22	459,532	equipment replacement	bidded and awarded-being built	ongoing reserve	300,085	
59381	FY22 Fire Apparatus replacement	FY22	15,000	equipment replacement	funding coupled w/fed grant for bid process	Jul-23	15,000	435,808
Public Works								
59234	20 \$1.2 Sidewalks	FY20	40,475	Sidewalk Survey/Repair	Planning Stages	2024	7,482	
59361	FY21 Roads General	FY21	400,000	General Road repair	On-going Road work	2024	104,952	
59364	FY21 WSAM Painting	FY21	10,000	Various painting projects	On-going project	2024	6,373	
59365	FY21 WSAM Bldg Repair	FY21	45,000	WSAM repair work	On-going work	2024	22,678	
59385	FY22 Roads-General	FY22	400,000	General Road Repair	On-Going road repairs	2023	4,066	
59387	FY22 WSAM Slate roof	FY22	100,000	Repair Slate Roof	Various smaller repairs	2023	13,440	
59391	FY22 General Repair	FY22	40,000	General Repairs Townwide	Continued repairs	2024	38,501	
59392	FY22 Field Athletic	FY22	48,000	Field Repairs	On-going work	2024	6,170	203,662
Park & Rec								
59401	FY22 Stanton Playground	FY22	50,000	equipment relocation and refurbishment	replacement parts and upgrades to playscape	Aug-23	6,989	
59403	FY22 Peters BB Court	FY22	10,348	court resurface and repairs	repair and resurface existing cracks	Aug-23	4,268	11,257
Board of Education								
59371	FY21 Floor tile replacement	FY21	15,000	floor tile replacement	work will be done when school not in session	Aug-23	7,392	
59402	FY22 Joel PA System	FY22	99,800	Joel PA System replacement	work will be done when school not in session	Aug-23	6,572	13,964

Total capital appropriation requested to be carried forward from FY23 to FY24

1,139,362

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: June 7, 2023

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- Pierson RFP – The closing date for developers to submit proposals for the Pierson school was Monday, June 5. I will give a fuller report at the Council meeting on the submissions and a process moving forward to review the proposals against the criteria and goals in the RFP.
- Pickle Ball – A probable cost estimate was developed to price out the necessary work to convert the basketball area at IRRRC to Pickleball. The plan remains to provide 3 courts which will also be lit. The cost of site work to reconfigure the basketball area and the impacts to the immediate parking lot are a little higher than the balance that was presented for Pickleball at the Council's workshop. As a result, additional funds will be needed from the \$45,000 the Council was holding back. The amount for Pickleball will be increased to \$146,000 which leaves a balance of \$35,822 to be appropriated.

2. RiverCOG Meeting:

The Council of Governments met on May 24, 2023. Highlights of the meeting of interest to Clinton included:

- Eversource Presentation – The President of Electric Operations for Eversource made a brief presentation regarding Eversource's electricity supply. The anticipated rates for the summer will be lower than the standard offer rates offered in the winter. The rate reduction for electricity supply is anticipated to have a 22% decrease or come in at nearly \$0.14 per kilowatt. As a point of reference, this still leaves the standard offer higher than the electricity bids the Town and BOE conducted. It was noted that electricity demand increases in the summer months so while the cost of electricity may drop, bills may not drop given increased demand.
- Regional Solid Waste Grant – As was reported previously, the COG submitted a grant request to DEEP for funding to help plan for a regional solid waste authority as a replacement for MIRA. DEEP has yet to issue an announcement on grant awards.
- Comprehensive Economic Development Strategy (CEDS) – The CEDS developed for the region was submitted to the State for approval. The State has given its approval for the plan and authorized the plan's submission to the federal Economic Development Authority (EDA). The EDA would be the entity to approve the plan and ultimately approve the regional

as an economic develop district which could be available for future federal funding for economic development activities.

3. Miscellaneous:

- Façade Improvement Program – The first STEAP grant funded façade improvement has been completed at 55 West Main Street. These local grants are funded 75% by the Town (with the State grant) and 25% by the local business. I am preparing the necessary documentation and financial reports for the State to drawdown the first reimbursement. A second approved project is underway at Clinton Glass.
- Fish Ladder Project – It appears as if the fish ladder project is coming closer into focus now. The dam will stay in place. However, the primary beneficiary of the dam is the Connecticut Water Company. As such we have asked them to take ownership of the dam when the project is completed. It appears as if that is going to happen. The Water Company has also been asked to make a capital contribution to the construction phase of the project which will work with awarded grant funds. The dam needs additional design and construction work to reinforce the structure. The details of this relationship are being ironed out now. An engineer has been picked and is due to start the design work for dam reinforcement and fish ladder installation. This part of the project will be funded by a grant from the National Fish and Wildlife Foundation as the project will result in opening up more upland spawning area for migratory fish (e.g., alewives).
- Union Contract Negotiations – The agenda includes potential action on some contract settlements. I will need time with the Council to discuss those agreements which have been reached thus far.
- Hiring – Hiring is underway to find a new department director for Human Services with the pending retirement of David Melillo. We are also trying to fill an IT Technician position which was also vacated by a retirement.