

Agenda  
Human Services Advisory Board  
Regular Meeting  
Tuesday, April 13, 2021, 6:00pm  
Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/88980027189>

Meeting ID: 889 8002 7189

One tap mobile

+13017158592,,88980027189# US (Washington DC)

+13126266799,,88980027189# US (Chicago)

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from the March 16, 2021 Regular Meeting
- IV. Treasurer's Report
- V. Director's Report
  - Billing Update
  - Recreation vs Positive Youth Development
  - Job Shadow on track to return
- VI. Project Courage's 4x4 Fund Raiser
- VII. Website – needs your pictures, emails?
- VIII. Attendance
- IX. Adjourn

Action Items: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Minutes  
Human Services Advisory Board  
Regular Meeting  
Tuesday, March 16, 2021 6:00PM  
Via Zoom

Board Members Present: Shelby Auletta, Michelle Bailey, Brian Corbin, Donielle Didiano, Erin Gaudet, Alan Samet, Gerry Vece, Jane Scully Welch

Board Members Absent: Litsa Aniskovich, Dylan Ayer

Staff Members Present: David Melillo, Jill Paglino, Carol Sanzero

Meeting called to order at 6:00PM by E. Gaudet.

Chairperson's Remarks: None.

Approval of Minutes from Regular Meeting February 16, 2020: Motioned by G. Vece, seconded by M. Bailey passed unanimously.

Treasurer's Report: D. Melillo noted town budget spending is on-track and 2/3 spent for this fiscal year. He is going through the approval process of getting unspent grant money transferred to FY21/22.

Staff Update: J. Paglino recapped the recent new programs – the town-wide scavenger hunt, the Skill Share program and yoga classes. She noted the enthusiastic response to the scavenger hunt and would be willing to host another, although she needs input for new clues. E. Gaudet thanked J. Paglino and the Board members who were the judges for a fantastic job done. She would like more staff members present at larger events and was disappointed that Harbor News didn't cover the event. The yoga class taught by M. Bailey was also well received and will run into April and then reassessed. If the program continues, a larger space will be needed. D. Melillo thanked M. Bailey for facilitating these classes. It was also noted that funds can be used from the YSB grant for summer camp scholarships and that Peer Advocates is back up and running.

Clinton Human Services Logo: D. Melillo presented the new Clinton Human Services logo. Motion to approve new logo by J. Scully Welch, seconded by M. Bailey passed unanimously. D. Melillo noted that a revised website will also be developed. E. Gaudet commented that she would love to see the logo on the wall as you walk into the building and would help with fundraising if needed. Once branding is complete she would like to help host an open house in the future.

Directors Report: Recommendations for saving the Job Shadow program were discussed. J. Paglino noted the program can probably be run on \$2,500 that can come out of the Peer-to-Peer budget. M. Bailey informed the Board that Project Courage is hosting fund raisers to benefit shoreline Human Services Departments that could be used for Job Shadow. Motion to maintain Job Shadow program with Peer-to-Peer funds by G. Vece, seconded by S. Auletta passed unanimously. D. Melillo has met with clergy from St. Mary's church to see how we can expand diversity and QPR training with their parishioners. Social Services is the recipient of Stop & Shop fundraiser Bloomin' 4 Good. For every \$9.99 specially marked bouquet sold, \$1.00 will be donated to Social Services.

Billing Update: D. Melillo has presented a contract to Town Manager Karl Kilduff for an outside biller to handle clinical billing at a 6% profit. It was agreed that 6% is a small amount considering the expected increase in revenue. He will check with others who use outside billing services to make sure this is a reasonable profit.

Meeting adjourned at 7:18PM

Respectfully submitted by C. Sanzero

## **DIRECTOR'S REPORT- March 2021**

- Girls Group: 0 active participants, FY total 6 participants.
- Mother Daughter Night Out: 7 girls (5 in person, 2 virtually), 7 parents (5 in person, 2 virtually), FY total 7 girls, 7 parents. Contracted with new presenter, Sarah Kellogg of Guilford. Post-program evaluations were excellent.
- Home Alone: Number of trainings 1 with 5 youth attending, FY total 5. Planning a second event on April 27<sup>th</sup>.
- Grandparents Group: 3 participants this month, 1 new participant=4 active participants, FY total 6 participants. Met on March 18<sup>th</sup> with 4 participants. Plan to meet again in April via Zoom and then look into in-person meetings.
- QPR Training: Completed one training on March 8<sup>th</sup> with 9 total participants (4 youth, 5 adult). The total number trained by the agency is 462. Buttons, stickers and posters will continue to be distributed to trained residents and school staff.
- Other: Eliot Zoom series concluded on March 24<sup>th</sup> with 11 total participants. Yoga class with Michelle Bailey continued throughout March with 4-8 participants. Participated in the planning committee for the regional SHEro awards and nominated 3 residents.

### **Partners in Community**

- Morgan REACT: 14 participants this month, 0 new participants, FY total 45 students.
- Eliot REACT: 11 attendees this month, 0 new participants, FY total 22 attendees.
- PIC: 11 participants this month, 1 new participant, FY total 41 participants.

### **Juvenile Review Board**

- 3 participants this month, FY total 10.

### **Police Youth Group**

- 0 new participants this month, FY total 23.

### **Mental Health Task Force**

- 6 participants this month, FY total 22.

### **Clinical Services**

- 30 previously, 2 opened, 4 closed. March caseload: 28.
- Short term responses (non-cases): 6 previously, 0 new = 6 FY total.

**Social Services: March 1, 2021-March 31, 2021**

Total Assistance: \$746.42

Assistance Records: 75

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 13

Seniors (60+) Assisted: 16

Other (unknown) Assisted: 26

Total Cases Assisted: 55

Children (0-17) in Assisted Households: 18

Adults (18-59) in Assisted Households: 26

Seniors (60+) in Assisted Households: 19

Other (unknown) in Assisted Households: 41

Total Households Assisted: 55 households with a total of 104 members

Other (unknown) in Assisted Households: 28

Total Households Assisted: 43 households with a total of 70 members

CT Food Bank Mobile Pantry – Distribution held March 5, 2021 – 60 households attended through drive-thru distribution. No distribution in April due to Good Friday holiday. Next distribution May 7.

Upcoming Program – Rent Rebate begins April 1<sup>st</sup>.

Energy Assistance program extended for deliverable fuels. Asset limit test not applicable for rest of season.

SUNGARD K12  
 DATE: 04/07/2021  
 TIME: 11:08:26

PAGE NUMBER: 1  
 EXPSTALL

Town

TOWN OF CLINTON  
 DETAIL EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 9/21

SORTED BY: FUND,DEPARTMENT,ACCOUNT  
 TOTALLED ON: FUND,DEPARTMENT  
 PAGE BREAKS ON:

FUND - 01 - TOWN GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
01-44-4419 51310 HUMAN SERVICES SALARIES-FULL TIME	236,857.00	19,234.62	.00	179,344.59	57,512.41
01-44-4419 51320 HUMAN SERVICES SALARIES - PART TIME	20,056.00	1,760.16	.00	10,542.82	9,513.18
01-44-4419 52900 HUMAN SERVICES TRAVEL EXPENSE	1,400.00	.00	.00	46.00	1,354.00
01-44-4419 53200 HUMAN SERVICES PROFESSIONAL SERVICE	2,260.00	.00	.00	.00	2,260.00
01-44-4419 53220 HUMAN SERVICES IN SERVICE	1,000.00	.00	.00	105.00	895.00
01-44-4419 56100 HUMAN SERVICES GENERAL SUPPLIES	3,200.00	.00	.00	1,594.82	1,605.18
01-44-4419 56900 HUMAN SERVICES OTHER SUPPLIES	3,050.00	37.14	.00	1,542.39	1,507.61
01-44-4419 58100 HUMAN SERVICES DUES & FEES	1,430.00	.00	.00	1,319.75	110.25
01-44-4419 58800 HUMAN SERVICES PROGRAM COST	2,000.00	.00	.00	.00	2,000.00
01-44-4419 58900 HUMAN SERVICES OTHER ITEMS	5,000.00	.00	511.00	4,061.83	427.17
TOTAL DEPARTMENT - YOUTH & FAMILY	276,253.00	21,031.92	511.00	198,557.20	77,184.80
TOTAL FUND - TOWN GENERAL FUND	276,253.00	21,031.92	511.00	198,557.20	77,184.80
TOTAL REPORT	276,253.00	21,031.92	511.00	198,557.20	77,184.80

# YOUTH & FAMILY

SUNGARD K12  
 DATE: 04/07/2021  
 TIME: 11:09:29

TOWN OF CLINTON  
 DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTALL

SELECTION CRITERIA: orgin.fund='44'  
 ACCOUNTING PERIOD: 9/21

SORTED BY: FUND,DEPARTMENT,ACCOUNT  
 TOTALED ON: FUND,DEPARTMENT  
 PAGE BREAKS ON:

FUND - 44 - YOUTH/FAMILY FUNDS

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
44-44-4419 52900 YOUTH & FAMILY GRANTS TRAVEL EXPENS	.00	.00	.00	.00	.00
44-44-4419 58905 YOUTH & FAMILY GRANTS FY20 WORKFORC	.00	.00	.00	.00	.00
44-44-4419 58907 YOUTH & FAMILY GRANTS DNMA5 GRANT F	.00	.00	.00	.00	.00
44-44-4419 58908 YOUTH & FAMILY GRANTS SDE GRANT FY	.00	.00	.00	.00	.00
44-44-4419 58909 YOUTH & FAMILY GRANTS LPC FY19	681.11	681.11	681.11	.00	681.11
44-44-4419 58910 YOUTH & FAMILY GRANTS UNITED WAY FY	.00	.00	.00	.00	.00
44-44-4419 58911 YOUTH & FAMILY GRANTS YSB ENHANCEME	.00	.00	.00	.00	.00
44-44-4419 58915 YOUTH & FAMILY GRANTS DHMA5 GRANT	.00	.00	.00	.00	.00
44-44-4419 58916 YOUTH & FAMILY GRANTS DRUG FREE COM	.00	.00	.00	.00	.00
44-44-4419 58917 YOUTH & FAMILY GRANTS GRANT EXPENSE	.00	.00	.00	.00	.00
44-44-4419 58918 YOUTH & FAMILY GRANTS SDE ENHANCEME	.00	.00	.00	.00	.00
44-44-4419 58919 YOUTH & FAMILY GRANTS PARTNERS IN C	.00	.00	.00	.00	.00
44-44-4419 58920 YOUTH & FAMILY GRANTS PEER PROGRAMS	.00	.00	.00	.00	.00
44-44-4419 58921 YOUTH & FAMILY GRANTS UNITED WAY GR	46,574.64	265.00	340.14	4,074.44	42,160.06
44-44-4419 58922 YOUTH & FAMILY GRANTS JRB SUPPORT &	.00	.00	.00	.00	.00
44-44-4419 58923 YOUTH & FAMILY GRANTS WORKFORCE ALL	.00	.00	.00	.00	.00
44-44-4419 58943 YOUTH & FAMILY GRANTS YSB ENHANCEME	6.59	.00	.00	.00	6.59
44-44-4419 58944 YOUTH & FAMILY GRANTS COMMUNITY FOU	.00	.00	.00	.00	.00
44-44-4419 58945 YOUTH & FAMILY GRANTS OPIOID MINI G	.00	.00	.00	.00	.00
44-44-4419 58947 YOUTH & FAMILY GRANTS CT JUDICIAL D	.00	.00	.00	.00	.00
44-44-4419 58949 YOUTH & FAMILY GRANTS WRAPAROUND GR	.00	.00	.00	.00	.00
44-44-4419 58951 YOUTH & FAMILY GRANTS COMMUNITY FOU	1,470.38	.00	.00	.00	1,470.38
44-44-4419 58952 YOUTH & FAMILY GRANTS CT JUDICIAL G	.00	.00	.00	.00	.00
44-44-4419 58956 YOUTH & FAMILY GRANTS SUICIDE PREV	2,704.31	.00	.00	.00	.00
44-44-4419 58957 YOUTH & FAMILY GRANTS FY20 DMHAS GR	.00	.00	.00	.00	.00
44-44-4419 58958 YOUTH & FAMILY GRANTS FY20 DCF YSB	.00	.00	.00	.00	.00
44-44-4419 58959 YOUTH & FAMILY GRANTS FY20 LPC	191.55	.00	.00	.00	-887.45
44-44-4419 58960 YOUTH & FAMILY GRANTS FY20 UNITED W	.00	.00	.00	.00	180.00
44-44-4419 58961 YOUTH & FAMILY GRANTS FY20 YSB ENHA	.00	.00	.00	.00	460.00
44-44-4419 58962 YOUTH & FAMILY GRANTS FY20 SAMHSA G	178,839.41	15,474.25	.00	100,227.86	78,611.55
44-44-4419 58967 YOUTH & FAMILY GRANTS FY21 DCF YSB	14,189.00	610.28	.00	10,588.89	3,600.11
44-44-4419 58968 YOUTH & FAMILY GRANTS FY21 YSB ENCH	8,588.00	.00	.00	200.00	8,388.00
44-44-4419 58969 YOUTH & FAMILY GRANTS FY21 LPC	3,907.00	.00	.00	2,954.91	952.09
44-44-4419 58970 YOUTH & FAMILY GRANTS FY21 UNITED W	1,600.00	.00	.00	1,600.00	.00
44-44-4419 58971 YOUTH & FAMILY GRANTS FY21 SAMSHA G	214,791.75	279.84	386.00	19,624.59	194,781.16
TOTAL DEPARTMENT - YOUTH & FAMILY	473,543.74	16,629.37	726.14	142,414.00	330,403.60
TOTAL FUND - YOUTH/FAMILY FUNDS	473,543.74	16,629.37	726.14	142,414.00	330,403.60
TOTAL REPORT	473,543.74	16,629.37	726.14	142,414.00	330,403.60

## David Melillo

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**From:** Maryann O'Donnell <modonnell@clintonpublic.net>  
**Sent:** Monday, April 5, 2021 9:28 AM  
**To:** Jill Paglino  
**Cc:** David Melillo  
**Subject:** Re: List of QPR trained students

Hi Jill,

Thanks for sharing this. I met with Keri about the Job Shadow program and she is planning to follow up with you to set up a meeting to discuss what support needs you have. We both feel that we will be able to work this out so we can continue the program without the need for additional funding for clerical work.

Maryann

**Maryann O'Donnell**  
**Superintendent**  
**Clinton Public Schools**

On Thu, Apr 1, 2021 at 11:58 AM Jill Paglino <[JPaglino@clintonct.org](mailto:JPaglino@clintonct.org)> wrote:

Hello,

I thought you'd like to see the updated list. We are up to 80!

Thanks,

**Jill Paglino, LPCA**

**Program Coordinator**

**Job Shadow Coordinator**

**Clinton Human Services**

**860-664-1155**



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## David Melillo

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**From:** Jill Paglino  
**Sent:** Tuesday, April 6, 2021 1:24 PM  
**To:** Cheryl Church; David Melillo  
**Cc:** Laura@kidzkonnectionct.org  
**Subject:** Kidz Konnection camp scholarships

Hi Cheryl and David,  
Laura at Kidz Konnection (cc'd) has generously offered 10 one-week camp scholarships for Clinton youth grades K -12.

To my understanding, Laura is asking for us to refer families who might be interested in her theater camps but are not able to afford a typical camp fee. She hasn't requested that specific income eligibility requirements be used to screen the kids referred, so maybe we should talk further about that.

Laura, would we ask the parents to contact you directly and say we referred them for the scholarships? We can't give out names or phone numbers on our end. Also, are the parents expected to pay any portion of the camp fee?

Thanks,

Jill

**Jill Paglino, LPCA**

**Program Coordinator**

**Job Shadow Coordinator**

**Clinton Human Services**

**860-664-1155**