

Agenda  
Human Services Advisory Board  
Regular Meeting  
Tuesday, April 12, 2022, 6PM  
Via Zoom

<https://us02web.zoom.us/j/83377705398>

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from March 15 Regular Meeting
- IV. Treasurer's Report
- V. Budget FY22/23
- VI. Correspondence
- VII. Director's Report
  - ARPA Funds
  - Suicide Prevention
  - Prevention Coordinator Position
  - Absenteeism Program
- VIII. Adjourn

Action Items: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Minutes  
Human Services Advisory Board  
Regular Meeting  
Tuesday, March 15, 2022 6:00PM  
Via Zoom

Board Members Present: Shelby Auletta, Michelle Bailey, Mark Barillaro, Brian Corbin, Erin Gaudet, Amanda Stevens, Jane Scully Welch

Board Members Absent: Donielle Didiano, Sydney Robinson, Gerry Vece

Staff Members Present: David Melillo, Carol Sanzero

Guests: Celeste Calabotta, Joe Carapella

Meeting called to order at 6:04PM by E. Gaudet.

Chairperson's Remarks: E. Gaudet informed the board of A. Samet's resignation as of February 22<sup>nd</sup> and welcomed new board member M. Barillaro.

Approval of Minutes from Regular Meeting February 15, 2022: motioned by M. Bailey, seconded by A. Stevens passed unanimously.

Treasurer's Report: D. Melillo noted that both Town and grant budgets are on track and about two-thirds spent.

Budget FY22/23: D. Melillo stated Emergency Funds were approved at \$10,000 – previously set at \$5,000. It will still be several months before budget is official.

Correspondence: Client letter thanking C. Church in Social Services for all the help and guidance she has received through the years.

Director's Report: Report provided showing number of clinical cases, programs, and Social Services statistics for the month of February.

ARPA Update: \$637,800 awarded. D. Melillo stated frameworks need to be set up for distribution in Mental Health, Respite Care, Housing & Utilities, Senior Housing and Technology.

K. Edwards Replacement: Position not filled as yet. One candidate dropped out, one couldn't make interview appointment. Job posting ends 3/18 after which D. Melillo will get applications from the Town Clerk and review and schedule the next set of interviews.

Suicide Prevention: Reports provided suicide statistics in CT. A lengthy discussion was had as to what REACT and others are doing. Concern was stated by several board members that more attention needs to be paid to the middle school. Erin, Shelby and Michelle all expressed an interest in being involved in whatever capacity. David has a meeting with his male task force and will update us as to where we are needed and how we can help. Topic will be revisited next month.

In-person Meetings: Gov. Lamont's order extending Zoom meetings will expire April 30<sup>th</sup>. After that time, we will return to in-person unless the order is extended again.

Meeting adjourned at 6:51PM.

Respectfully submitted by C. Sanzero

SUNGARD K12  
 DATE: 04/07/2022  
 TIME: 11:17:56

TOWN OF CLINTON  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTALL

SELECTION CRITERIA: 9'rgn,'fund='44'  
 ACCOUNTING PERIOD: 9/22

SORTED BY: FUND, DEPARTMENT, ACCOUNT  
 TOTALED ON: FUND, DEPARTMENT  
 PAGE BREAKS ON:

FUND-44 YOUTH/FAMILY FUNDS  
 DEPARTMENT-4419 YOUTH & FAMILY

| ACCOUNT | TITLE                    | BUDGET     | PERIOD EXPENDITURES | ENCUMBRANCES OUTSTANDING | YEAR TO DATE EXP | AVAILABLE BALANCE | YTD/ BUD |
|---------|--------------------------|------------|---------------------|--------------------------|------------------|-------------------|----------|
| 58915   | DHMAS GRANT              | 21,686.22  | .00                 | .00                      | .00              | 21,686.22         | .00      |
| 58919   | PARTNERS IN COMMUNI      | 3,568.92   | .00                 | .00                      | 292.50           | 3,276.42          | 8.20     |
| 58920   | PEER PROGRAMS            | 54,803.90  | 1,163.58            | 81.62                    | 11,965.18        | 42,757.10         | 21.98    |
| 58949   | WRAPAROUND GRANT EX      | 1,470.38   | 73.50               | .00                      | 844.39           | 625.99            | 57.43    |
| 58971   | FY21 SAMSHA GRANT E      | 221,269.85 | 4,371.62            | .00                      | 236,142.17       | -14,872.32        | 106.72   |
| 58975   | FY22 DCF YSB ENGHAN      | 22,944.00  | 1,188.44            | 50.00                    | 7,837.40         | 15,056.60         | 34.38    |
| 58976   | FY22 LPC GRANT EXPS      | 3,907.00   | 8,277.47            | .00                      | 33,151.79        | 3,697.26          | 5.37     |
| 58977   | FY22 SAMHSA GRANT E      | 214,754.00 | 15,074.61           | 2,082.00                 | 290,443.17       | 179,520.21        | 16.41    |
|         | TOTAL YOUTH & FAMILY     | 544,404.27 | 15,074.61           | 2,213.62                 | 290,443.17       | 251,747.48        | 53.76    |
|         | TOTAL YOUTH/FAMILY FUNDS | 544,404.27 | 15,074.61           | 2,213.62                 | 290,443.17       | 251,747.48        | 53.76    |
|         | TOTAL REPORT             | 544,404.27 | 15,074.61           | 2,213.62                 | 290,443.17       | 251,747.48        | 53.76    |

SUNGARD K12  
 DATE: 04/07/2022  
 TIME: 11:17:04

TOWN OF CLINTON  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 9/22

SORTED BY: FUND, DEPARTMENT, ACCOUNT  
 TOTALED ON: FUND, DEPARTMENT  
 PAGE BREAKS ON:

FUND-01 TOWN GENERAL FUND  
 DEPARTMENT-4419 YOUTH & FAMILY

| ACCOUNT | TITLE                   | BUDGET     | PERIOD       | ENCUMBRANCES | YEAR TO DATE | AVAILABLE | YTD/  |
|---------|-------------------------|------------|--------------|--------------|--------------|-----------|-------|
|         |                         |            | EXPENDITURES | OUTSTANDING  | EXP          | BALANCE   | BUD   |
| 51310   | SALARIES-FULL TIME      | 254,755.00 | 17,379.48    | .00          | 184,210.06   | 70,544.94 | 72.31 |
| 51320   | SALARIES - PART TIM     | 20,056.00  | 905.40       | .00          | 14,701.52    | 5,354.48  | 73.30 |
| 52900   | TRAVEL EXPENSE          | 850.00     | .00          | .00          | .00          | 850.00    | .00   |
| 53200   | PROFESSIONAL SERVIC     | 2,260.00   | 562.50       | .00          | 1,125.00     | 1,135.00  | 49.78 |
| 53220   | IN SERVICE              | 1,000.00   | .00          | .00          | 149.00       | 816.00    | 18.40 |
| 56100   | GENERAL SUPPLIES        | 3,200.00   | 308.69       | .00          | 1,546.28     | 1,653.72  | 48.32 |
| 56900   | OTHER SUPPLIES          | 3,050.00   | .00          | .00          | 1,197.72     | 1,852.28  | 39.27 |
| 58100   | DUES & FEES             | 1,430.00   | .00          | .00          | 1,129.75     | 300.25    | 79.00 |
| 58800   | PROGRAM COST            | 2,000.00   | .00          | .00          | 953.95       | 1,046.05  | 47.70 |
| 58900   | OTHER ITEMS             | 5,000.00   | .00          | .00          | 2,714.90     | 2,285.10  | 54.30 |
|         | TOTAL YOUTH & FAMILY    | 293,601.00 | 19,156.07    | 35.00        | 207,728.18   | 85,837.82 | 70.76 |
|         | TOTAL TOWN GENERAL FUND | 293,601.00 | 19,156.07    | 35.00        | 207,728.18   | 85,837.82 | 70.76 |
|         | TOTAL REPORT            | 293,601.00 | 19,156.07    | 35.00        | 207,728.18   | 85,837.82 | 70.76 |

## **DIRECTOR'S REPORT- March 2022**

- **Job Shadow:** Approximately 156 students surveyed. Students participating in trips end of last month 19, 28 new students, FY total 47. Continued sending both juniors and seniors to various locations, including Clinton PD, PTSMC, Killingworth Pharmacy, Conn College, Shoreline Animal Hospital, University of New Haven, and several meetings by Zoom. At this pace, about 80 students total will participate in the program in the span of 4.5 months.
- **Girl's Group:** 6 students involved this year, 5 active students. Completed group at the end of 8 sessions. Offered a second round of group via school email, Facebook, our email list and Instagram, but had no registrants.
- **Mother Daughter Night Out:** No events this month. Next event planned for April 29th with Sarah Kellogg, RN.
- **Home Alone:** No trainings this month. FY youth total 4, FY adults total 4. Training planned for April 5th with dispatcher Tasos Clados.
- **Open Mic:** March event cancelled due to low numbers. FY total 15.
- **Grandparents Group:** FY total 3. Three primary participants have decided to continue to socialize and support each other outside the monthly group, so the group is on hiatus until we identify new members.
- **QPR:** No trainings this month.
- **Other:** Planning a Parents Tech Event at HCH library May 5th, featuring a guest speaker who specializes in technology addiction. 40 in-person guests plus live-streaming. Publicity is underway. Summer camps are in the planning stages. Anticipate 5 camps: Little Hikers, Trailblazers, Enrichment, Boys Camp and Girls Camp.

### **Partners in Community**

- **Morgan REACT:** No info provided for March
- **Eliot REACT:** No info provided for March
- **PiC:** No info provided for March

### **Juvenile Review Board**

- No info provided for March

### **Police Youth Group**

- No info provided for March

### **Mental Health Task Force**

- No info provided for March

### **Clinical Services**

- 31 previously, 1 opened, 3 closed. March caseload: 29.

- Short term responses (non-cases): 0 previously, 0 new = 0 FY total.

**Social Services: March 1, 2022 - March 31, 2022**

Total Assistance: \$270.00

Assistance Records: 147

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 28

Seniors (60+) Assisted: 53

Other (unknown) Assisted: 19

Total Cases Assisted: 100

Children (0-17) in Assisted Households: 5

Adults (18-59) in Assisted Households: 39

Seniors (60+) in Assisted Households: 65

Other (unknown) in Assisted Households: 30

Total Households Assisted: 99 households with a total of 139 members

Renter's Tax Relief Program begins April 1<sup>st</sup>. Letters and applications were prepared for mailing to clients for start of application period, which runs through October 1<sup>st</sup>.

ARPA Funds: Our department created an application for Clinton residents to apply for funding for housing costs (rent, mortgage, etc.) and utility assistance. The application and caps on assistance were approved by Town Manager. We will be creating a cover letter to go out to our clients with the application to advise them about the assistance and the process.

CT Food Bank Mobile Pantry – Distribution on March 4<sup>th</sup>. Next distribution April 1<sup>st</sup>. CT Foodshare is phasing in original method of food distribution: truck remains on site and clients wait in line and bring food to vehicles with or without assistance. This method is instead of dropping off pallets of food, which is more labor intensive and requires more volunteers. We have not yet been contacted about when this will occur as they are focusing on larger sites first.