

Agenda  
Human Services Advisory Board  
Special Meeting  
Tuesday March 14, 2023, 6PM  
Via GO TO MEETING

Clinton Human Services Advisory Board  
Mar 14, 2023, 6:00 – 7:00 PM (America/New\_York)  
Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/597602485>

You can also dial in using your phone.

Access Code:

597-602-485

United States:

[+1 \(872\) 240-3212](tel:+18722403212)

**Get the app now and be ready when your first meeting starts:**

<https://meet.goto.com/install>

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from February 13 Regular Meeting
- IV. Treasurer's Report
- V. Motion to Increase Age Range of Those Served by Clinton Human Services Clinical and Prevention Services from 5-21 to 5-25 Years of Age
- VI. Approval of New Transition Program for Residents Age 16-25 that Focuses on Career, College Applications, Financial Literacy and Mental Health
- VII. Status of Replacement for Human Services Director Position
- VIII. Director's Report
- IX. Correspondence
- X. Adjourn

Action Items: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Minutes  
Human Services Advisory Board  
Regular Meeting  
Monday, February 13, 2022 6:00PM  
Via Go To Meeting

Board Members Present: Shelby Auletta, Brian Corbin, Erin Gaudet, Gerry Baird (joined at 6:28PM), Mark Barillaro, Amanda Stevens

Members Absent: Celeste Calabotta, Sydney Robinson

Staff Members Present: David Melillo, Carol Sanzero

Meeting called to order at 6:02PM by E. Gaudet.

Chairperson's Remarks: Erin noted that there were some issues with QPR training and the CADCA trip. These issues are being addressed by David and the Town Manager. She reminded the board that personnel issues should be addressed through the Town Manager and her. She also noted that Human Services is funding a program for students in financial education to be presented in E period at the high school.

Approval of Minutes from Regular Meeting November 15, 2022: motioned by A. Stevens, seconded by S. Auletta passed unanimously.

Treasurer's Report: D. Melillo noted budgets are within boundaries and that he has asked for raises for the part-time staffers in the upcoming budget. He also commented that Social Services is stretched thin. The Town Manager has been made aware of our need for additional staffing.

Approval of Human Services budget for FY23-24: motioned by S. Auletta, seconded by M. Barillaro passed unanimously.

Approval of HSAB Meetings Calendar for FY23-24: motioned by S. Auletta, seconded by E. Gaudet passed unanimously.

Director's Report: Clinton Community Conversations continued with a third session. We have requested input and sessions continue to go well. We are interviewing candidates for the Tech Equity Initiative and that program is coming together. Continuing to work on the Truancy Program to provide a case worker and counseling and mentoring.

Correspondence: None.

Annual Meeting of Boards & Commissions: Took place in January. It might be good to have board members attend. David will check because no HSAB members received an email from the town about the meeting.

Hiring Process for Director of Human Services: Erin and Shelby have a meeting with Karl on March 6<sup>th</sup>. David suggested they review job description and salary. Erin asked David to update her with anything new to the position. Shelby asked if the Director needs to be licensed. David feels it is a plus but not necessary. That was what kept Kelley from getting the position and could also affect Ben's chances. He feels business skills are more important as we already have supervision.

Meeting adjourned at 6:31PM.

Respectfully submitted by C. Sanzero

## **DIRECTOR'S REPORT- February 2023**

- Job Shadow – 20 students surveyed, placements last month = 2 + 2 new placement = 4 FY total. Five experiences were set up and scheduled. Provided chaperoning to ensure safety and connect with students, sites and hosts and take photos for social media as well as obtain info about each.
- Continue to work on/coordinate the Library Technology Project ensuring that Chromebooks and GrandPads are available for use and including advertising and recruitment for the Tech Guide position. We were able to conduct interviews and hire a Tech Guide.
- Recruited for Peer Advocates, CCC and QPR.
- Working on relaunching and revamping Home Alone and Grandparents Groups.
- Involved with SHERo awards and editing/updating 2023 Senior Guide.
- Met with HCH staff about collaboration for summer enrichment program.
- Attended a training about anxiety treatment.
- Taught one QPR training.

### **Partners in Community**

- Morgan REACT: 0 new participants, 99 previous participants = FY total 99
- Morgan REACT Utilization: 8 REACT members involved in Vaping Committee Meeting and Opioid Awareness Project and Planning Meetings on February 21<sup>st</sup> & February 28<sup>th</sup>. They served 528 peers and 0 adults. Four REACT members attended an outdoor leadership retreat in New Hampshire February 17-20.
- 10 middle school boys had the last two weeks of Boys Council – attendees grades 5-8.
- PiC: Met February 27<sup>th</sup> – 7 members in attendance.

### **Juvenile Review Board**

- 2 participants end of last month + 1 new participant – 0 closed cases = 3 active participants

### **Police Youth Group**

- 35 existing participants, 0 attendees this month, FY total 35

### **Mental Health Task Force**

- No new participants, FY total 0

### **Clinical Services**

- 14 previously, 3 opened, 0 closed. January caseload: 17.
- Short term responses (non-cases): 3 previously, 0 new = 3 FY total.

**Social Services: February 1, 2023 – February 28, 2023**

Total Assistance: \$5,624.82

Assistance Records: 185

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 22

Seniors (60+) Assisted: 31

Other (unknown) Assisted: 42

Total Cases Assisted: 95

Children (0-17) in Assisted Households: 36

Adults (18-59) in Assisted Households: 44

Seniors (60+) in Assisted Households: 41

Other (unknown) in Assisted Households: 59

Total Households Assisted: 95 households with a total of 180 members

CT Food Bank Mobile Pantry: Distribution February 24<sup>th</sup> 60 households in attendance

CRT (Energy Assistance) Update as of 2/16: CRT has no funds remaining in this year's budget for heating system cleanings (CTTs), heating system repairs and heating system replacements. All funding has either been expended already or is committed to projects that are in the process of being completed.

Operation Fuel Update: Due to a significant increase in requests for energy assistance this season, the following changes were instituted: maximum grant amount changed from \$1,000 to \$500 (for utilities), effective Friday, February 17<sup>th</sup>. They will continue to approve deliverable fuel customers only, for the max of \$1,000 until Friday, March 31<sup>st</sup>. Application intake is suspended Monday, March 6<sup>th</sup>, and the program will reopen Monday, April 3<sup>rd</sup> with a maximum grant of \$500. Operation Fuel has seen a big increase in requests for assistance due to high energy rates from those who traditionally do not apply for assistance.

Upcoming programs for April: Renter's Tax Relief begins April 1<sup>st</sup> and ends October 1<sup>st</sup>. Income limits for unmarried person \$43,100; married \$49,100.

SUNGARD K12  
 DATE: 03/13/2023  
 TIME: 11:32:29

TOWN OF CLINTON  
 EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='44'  
 ACCOUNTING PERIOD: 8/23

SORTED BY: FUND, DEPARTMENT, ACCOUNT  
 TOTALED ON: FUND, DEPARTMENT  
 PAGE BREAKS ON:

FUND-44 YOUTH/FAMILY FUNDS  
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
58919	PARTNERS IN COMMUNI	3,199.33	.00	.00	6,578.62	3,199.33	10.32
58920	PEER PROGRAMS	63,751.18	791.78	.00	1,245.78	57,172.56	14.68
58945	OPIOID MINI GRANT	8,485.00	1,245.78	.00	1,245.78	7,239.22	14.68
58949	WRAPAROUND GRANT EX	522.00	.00	.00	125,975.85	522.00	124.96
58977	FY22 SAMHSA GRANT E	100,815.89	.00	.00	14,174.87	15,608.13	47.59
58983	FY23 DCF YSB GRANT	29,783.00	1,212.53	.00	24,651.99	5,731.27	19.31
58984	FY23 LPC GRANT EXPS	7,102.79	.00	750.00	24,651.99	190,139.76	11.48
58987	FY23 SAMHSA GRANT E	214,791.75	15,261.37	.00	173,248.63	254,452.31	40.61
	TOTAL YOUTH & FAMILY	428,450.94	18,511.46	750.00	173,248.63	254,452.31	40.61
	TOTAL YOUTH/FAMILY FUNDS	428,450.94	18,511.46	750.00	173,248.63	254,452.31	40.61
	TOTAL REPORT	428,450.94	18,511.46	750.00	173,248.63	254,452.31	40.61

SUNGARD K12  
 DATE: 03/13/2023  
 TIME: 11:33:28

TOWN OF CLINTON  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTALL

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 8/23

SORTED BY: FUND, DEPARTMENT, ACCOUNT  
 TOTALLED ON: FUND, DEPARTMENT  
 PAGE BREAKS ON:

FUND-01 TOWN GENERAL FUND  
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD	ENCUMBRANCES	YEAR TO DATE	AVAILABLE	YTD/ BUD
51310	SALARIES-FULL TIME	259,644.00	20,107.44	.00	147,269.69	112,374.31	56.72
51320	SALARIES - PART TIM	20,242.00	1,149.88	.00	9,212.02	11,029.98	45.51
52900	TRAVEL EXPENSE	850.00	73.36	.00	312.96	537.04	36.82
53200	PROFESSIONAL SERVIC	2,250.00	187.50	.00	850.00	1,400.00	37.78
53320	IN SERVICE	1,000.00	.00	.00	.00	1,000.00	.00
56100	GENERAL SUPPLIES	3,200.00	302.27	.00	2,297.15	902.85	71.79
56900	OTHER SUPPLIES	3,300.00	74.13	.00	2,570.83	929.17	71.84
58100	DUES & FEES	1,430.00	.00	.00	1,274.75	155.25	89.14
58800	PROGRAM COST	2,500.00	.00	.00	130.00	2,370.00	5.20
58900	OTHER ITEMS	10,000.00	.00	.00	3,050.00	6,950.00	30.50
	TOTAL YOUTH & FAMILY	304,416.00	21,894.58	.00	166,767.40	137,648.60	54.78
	TOTAL TOWN GENERAL FUND	304,416.00	21,894.58	.00	166,767.40	137,648.60	54.78
	TOTAL REPORT	304,416.00	21,894.58	.00	166,767.40	137,648.60	54.78