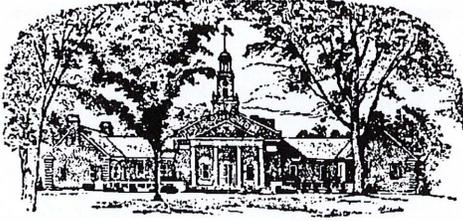


Agenda
Town Council Regular Meeting
Wednesday, March 02, 2022 at 8:00 AM
Town Hall Rose Room

1. Pledge
2. Visitors
3. Approval of Minutes – February 16, 2021
4. Appointments/Reappointments
Zachary Plourde (D) Sustainability Committee, term until 6/30/22
Mark Barillaro (R) Human Services Advisory Board, term until 6/30/24
Adrienne Loth (U) Design Review Board Alternate Seat, term until 6/30/24
5. International Food and Beer Festival Exception Request to Chapter 194, Article 111,
194-5A
6. Clinton Summerfest & Fireworks Exception Request to Chapter 194, Article 111,
194-5A
7. Building Permit Fees
8. Line Item Transfer Request
9. Council Discussion
 - Future Projects
 - Correspondences
10. Chairman's Report
11. Town Manager's Report
12. Town Council Committee Liaison Reports
13. Adjourn



Clinton Building Department
Town of Clinton
54 East Main Street
Clinton, CT 06413
(860) 669-9118
www.ClintonCT.Org

Council Members;

Building permit fees

I would like to propose an increase of 26 cents per thousand to our current building fee structure. The current fees of 25 dollars for the first thousand and 12 dollars per thousand after that are based on construction costs. This would increase to 25.26 and 12.26 respectively. This is the fee we are required to send to the State of Connecticut for Code Education. We are currently paying this fee out of our existing fee schedule.

CT Overview

In an effort to support the public's safety, the legislature established a special fund that provides training specific to the State Building and Fire Codes. This fund is called the Code Education Fund, and is paid for by assessments on the construction value of local building permits. The current rate of assessment is 26 cents per \$1,000 of construction value.

This would allow us the ability to manage and track this fee more easily. This also gives us the option, if needed to wave the building fees or adjust the rate if requested by entities such as not for profits yet still collect the Code Education fee based on the project cost as mandated under state statute.

Richard Pleines

Clinton Building Official

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	2/23/2022
DEPARTMENT OF REQUEST:	Town Clerk
FISCAL YEAR OF REQUEST:	21/22
REASON FOR REQUEST:	I only have \$1400.00 left in general code and we have added 4 new ordinances and will cost around \$2200.00

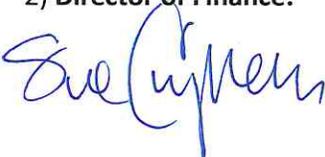
INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014147-58900	General Code	\$800.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014147-58111	Elections	\$800.00

1) Department Head Signature*: Sharon Jicchio Date: 2/23/2022

Comments: _____

**when completed forward to Director of Finance for review*

- 2) Director of Finance: Funds are available: Yes X No _____
 Date Approved: 2/23/22 Denied: _____

- 3) Town Manager: Date Approved: _____ Denied: _____
- 4) Town Council: Date Approved: _____ Denied: _____
- 5) Finance Dept: Date Transfer made: _____

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: March 2, 2022

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- ARPA Fund Allocation – As a follow-up, I provided the Council with the motions to the Special Town Meeting that would appropriate ARPA dollars that were discussed previously. I also noted that the Charter allows the Council to make appropriations for allocations under \$50,000. After the Town Meeting acts, I will have motions for the Council to act on at the under \$50,000 level.

I also need to point out that there appears to be a certain amount of miscommunication coming out of the Council's review to certain potential applicants. The requests which I stated need more detail were miscommunicated to those individuals and they were told that they were ineligible. As these individuals have come forward I have corrected the record, explained what actually transpired at the meeting, and gave them accurate information.

2. River COG:

River COG held a regular meeting on February 22, 2022. Highlights of the meeting included:

- Resiliency – UCONN's Connecticut Institute for Resilience and Climate Adaption was previously charged with a role to aid in planning for climate change. Their scope is change from a planning focus to one that will look toward projects that can be implemented. This new role will be state-wide in scope. The process is one in which topics at a regional level in hazard mitigation plans and climate drivers could be matched with funding for implementation.
- Federal Infrastructure Funding – Given the State's interest in maximizing federal infrastructure dollars and federal guidance encouraging regional projects, discussions will likely start on how infrastructure projects in the COG region could be combine and packaged together to be more competitive than a stand-alone project. Initial discussions will be held with the Governor's lead on infrastructure funding to strategize on a path forward.
- ARPA Regional Projects – the COG was interested in potential projects that could have been ARPA eligible but had a regional benefit. The two that advanced were document digitization and gran administration assistance. Interest in the region seems to have waned with gran administration. Document digitization needs to be refined as interest was strong to scan documents but the retrieval system was less certain.

3. Miscellaneous:

- Purchasing – There are a number of purchasing items I am working on. First, the RFP for an update to the Harbor Management Study needs to be re-issued. This project is grant funded but

received no responses when it was last made available. Another RFP is issued seeking firms to aid in capping the landfill and preparing the site for a beneficial re-use. Last, we will re-issue the RFP for Town Engineer. The Town issued an RFP previously but did not make an award. We will go back out the marketplace with the intention of making an appointment.

- Hiring – Backfilling a number of vacancies is also consuming my time as we try to fill positions. I am reviewing applications and will be interviewing for clerk positions in Land Use and Building, a grant-funded program coordinator for Human Services, a part-time clerk for the for WPCC, and the Senior Program coordinator. We are at the start of the process to fill these 5 vacancies which will continue into March.
- Façade Program – I did meet with some representatives of the EDC to go over the façade program again to make sure the message getting out to the business community is correct. Everyone now seems to have the same understanding of the program. Additional awareness was discussed to get projects moving. The meeting also confirmed that Mike Nuzzo’s application was not completed and was being prepared by John Allen.