

Agenda - Amended
Human Services Advisory Board
Regular Meeting
Tuesday, January 19, 2021, 6:00pm
Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/81503631508>

Meeting ID: 815 0363 1508

One tap mobile

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- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from Regular Meeting, December 15, 2020
- IV. Correspondence
- V. Treasurer's Report
- VI. Staff Update: Cheryl Church
Social Services Holiday Programs
- VII. Committee Formed to Address Youth Pandemic Needs
- VIII. Director's Report
 - Reduction in our Middlesex United Way grant
 - New Programs being pursued
 - New programs 2020
- IX. Revised Counseling Fee Sliding Scale
- X. Report from Robert Francis of Scout Collective
- XI. Adjourn

Action Items: _____

Minutes
Human Services Advisory Board
Regular Meeting
Tuesday, December 15, 2020 6:00PM
Via Zoom

Board Members Present: Shelby Auletta, Dylan Ayer, Michelle Bailey, Brian Corbin, Donielle Didiano, Erin Gaudet, Alan Samet, Gerry Vece, Jane Scully Welch

Board Members Absent: Litsa Aniskovich

Staff Member Present: David Melillo

Joined by: Scout Collective Staff – Robert Francis, Troy Monroe, Brian Grabell

Meeting called to order at 6:02PM by E. Gaudet.

Chairperson's Remarks: E. Gaudet shared a letter from three high school students to school administrators regarding their educational, emotional and physical concerns during the current school year brought on by the COVID-19 pandemic. The students eloquently and respectfully expressed the difficulties of being a student during the pandemic with added stress, isolation and anxiety. They stated that they felt this was not acknowledged as they were pushed to constantly "catch up". A brief discussion was had regarding alternative programs that could be offered such as yoga, marshal arts, or a scavenger hunt. Concern for the well-being of the students were expressed. The Board decided to establish a committee to pursue addressing some of the frustration and pressure the students are under. Discussion included a possible town-wide event. Erin Gaudet, Shelby Auletta, Michelle Bailey and Jane Scully Welch volunteered to be on the committee.

Approval of Minutes from Regular Meeting November 17, 2020: Motioned by Shelby Auletta, seconded by Jane Scully Welch and passed unanimously.

Approval of Proposed 2021 HSAB Meetings Calendar: Motioned by Gerry Vece, seconded by Michelle Bailey and passed unanimously.

Correspondence: None.

Treasurer's Report: D. Melillo reviewed the current budget report. No line items were over-expended for this point in the fiscal year. There were no questions or comments.

Robert Francis of Scout Collective gave a presentation of the function of municipal advisory boards and the roles of their members. Robert asked the Board what drew them to CHS, what would they say to recruit a new member and how they see their role on the Board. He also spoke to the differences between Policy Boards, Advisory Boards and Municipal Boards which are a hybrid of policy and advisory Boards. He will submit a written report to the Board.

Meeting adjourned at 8:03PM.

Respectfully submitted by C. Sanzero

HUMAN SERVICES
TOWN OF CLINTON

48 E. MAIN STREET ♦ CLINTON, CT 06413 ♦ (860) 669-1103 ♦ FAX: (860) 664-4384 ♦

December 14, 2020

Mr. John DellaVentura
54 Huckleberry Court
Guilford, CT 06437

Dear John,

On behalf of the Town of Clinton Human Services Department, we thank you and Roots 4 Relief for your generous donation of six bikes for Clinton children. We know the children will be absolutely thrilled with this very special gift for Christmas.

It makes our work so much easier to know there are caring people like you in our shoreline communities.

With warm thanks and wishing you a very happy holiday season,

David Melillo, Director Clinton Human Services

Cheryl Church, Coordinator Clinton Social Services

David Melillo

From: Christopher Aniskovich
Sent: Friday, December 18, 2020 2:35 PM
To: Erin Gaudet; David Melillo; Karl Kilduff
Cc: Kelley Edwards; Laura Dean-Frazie; Shelby Mehmet; Cheryl Church; Marie Pinette; Jill Paglino
Subject: Re: Toy Distribution

I completely agree Erin and thank you to everyone who had a hand in making this happen, it means a lot to our community

*Christopher Aniskovich
Chairman, Town Council
Town of Clinton
54 East Main Street
Clinton, CT 06413
860.227.9257*

From: Erin Gaudet <eringaudet@yahoo.com>
Sent: Friday, December 18, 2020 11:35 AM
To: David Melillo; Karl Kilduff; Christopher Aniskovich
Cc: Kelley Edwards; Laura Dean-Frazie; Shelby Mehmet; Cheryl Church; Marie Pinette; Jill Paglino
Subject: Toy Distribution

Good Morning David, Karl & Chris:

I wanted to take a minute and let you know about the fantastic job Social Services did at the Annual Toy Drive. Cheryl Church and Laura Dean-Frazier were terrific! The Toy Drive is a huge task that takes up so much time and energy! With all the Covid restrictions and then the snowstorm, it was great that the department came together to support Cheryl and Laura make the drive so successful. The department helped provide so many beautiful gifts for Clinton Families and make their holidays shine a bit brighter. There were quite a few volunteers that came to help, but I wanted to give kudos to the fantastic staff at Human Services! Job well done! You should all be so proud! The big smiles and words of gratitude expressed by those that used the service made it all so worth it! A very special thank you to Cheryl and Laura, you did it! Another successful year!

Thank you! Happy Holidays! Stay Well!!

Erin Gaudet
Chairperson, Human Services

SUNGARD K12
 DATE: 01/15/2021
 TIME: 09:24:44

TOWN OF CLINTON
 DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

Town Budget

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 6/21

SORTED BY: FUND,DEPARTMENT,ACCOUNT
 TOTALLED ON: FUND,DEPARTMENT
 PAGE BREAKS ON:

FUND - 01 - TOWN GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
01-44-4419 51310 HUMAN SERVICES SALARIES-FULL TIME	236,857.00	25,836.93	.00	121,640.73	115,216.27
01-44-4419 51320 HUMAN SERVICES SALARIES - PART TIME	20,056.00	2,481.61	.00	5,379.01	14,676.99
01-44-4419 52900 HUMAN SERVICES TRAVEL EXPENSE	1,400.00	.00	.00	46.00	1,354.00
01-44-4419 53200 HUMAN SERVICES PROFESSIONAL SERVICE	2,260.00	.00	.00	80.00	2,260.00
01-44-4419 53220 HUMAN SERVICES IN SERVICE	1,000.00	.00	.00	80.00	920.00
01-44-4419 56100 HUMAN SERVICES GENERAL SUPPLIES	3,200.00	627.92	.00	1,283.11	1,916.89
01-44-4419 56900 HUMAN SERVICES OTHER SUPPLIES	3,050.00	455.24	.00	865.40	2,184.60
01-44-4419 58100 HUMAN SERVICES DUES & FEES	1,430.00	.00	.00	999.75	430.25
01-44-4419 58800 HUMAN SERVICES PROGRAM COST	2,000.00	.00	.00	.00	2,000.00
01-44-4419 58900 HUMAN SERVICES OTHER ITEMS	5,000.00	.00	.00	229.53	4,770.47
TOTAL DEPARTMENT - YOUTH & FAMILY	276,253.00	29,401.70	.00	130,523.53	145,729.47
TOTAL FUND - TOWN GENERAL FUND	276,253.00	29,401.70	.00	130,523.53	145,729.47

TOTAL REPORT 276,253.00 29,401.70 .00 130,523.53 145,729.47

SUNGARD K12
 DATE: 01/15/2021
 TIME: 09:25:24

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAL1

SELECTION CRITERIA: orgh.fund='44'
 ACCOUNTING PERIOD: 6/21

SORTED BY: FUND,DEPARTMENT,ACCOUNT
 TOTALLED ON: FUND,DEPARTMENT
 PAGE BREAKS ON:

FUND - 44 - YOUTH/FAMILY FUNDS

ORGANIZATION / ACCOUNT / TITLE

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
44-44-4419 52900 YOUTH & FAMILY GRANTS TRAVEL EXPENS	.00	.00	.00	.00	.00
44-44-4419 56905 YOUTH & FAMILY GRANTS FY20 WORKFORC	.00	.00	.00	.00	.00
44-44-4419 58907 YOUTH & FAMILY GRANTS DNMA'S GRANT F	.00	.00	.00	.00	.00
44-44-4419 58908 YOUTH & FAMILY GRANTS SDE GRANT FY	.00	.00	.00	.00	.00
44-44-4419 58909 YOUTH & FAMILY GRANTS LPC FY19	681.11	.00	.00	.00	681.11
44-44-4419 58910 YOUTH & FAMILY GRANTS UNITED WAY FY	.00	.00	.00	.00	.00
44-44-4419 58911 YOUTH & FAMILY GRANTS YSB ENHANCEME	.00	.00	.00	.00	.00
44-44-4419 58915 YOUTH & FAMILY GRANTS DHMA'S GRANT	.00	.00	.00	.00	.00
44-44-4419 58916 YOUTH & FAMILY GRANTS DRUG FREE COM	.00	.00	.00	.00	.00
44-44-4419 58917 YOUTH & FAMILY GRANTS SDE ENHANCEME	.00	.00	.00	.00	.00
44-44-4419 58918 YOUTH & FAMILY GRANTS SDE ENHANCEME	.00	.00	.00	.00	.00
44-44-4419 58919 YOUTH & FAMILY GRANTS PARTNERS IN C	.00	.00	.00	.00	.00
44-44-4419 58920 YOUTH & FAMILY GRANTS PEER PROGRAMS	.00	.00	.00	.00	.00
44-44-4419 58921 YOUTH & FAMILY GRANTS UNITED WAY GR	46,574.64	536.85	349.76	3,570.94	42,653.94
44-44-4419 58922 YOUTH & FAMILY GRANTS JRB SUPPORT &	.00	.00	.00	.00	.00
44-44-4419 58923 YOUTH & FAMILY GRANTS WORKFORCE ALL	6.59	.00	.00	.00	6.59
44-44-4419 58943 YOUTH & FAMILY GRANTS YSB ENHANCEME	.00	.00	.00	.00	.00
44-44-4419 58944 YOUTH & FAMILY GRANTS COMMUNITY FOU	.00	.00	.00	.00	.00
44-44-4419 58945 YOUTH & FAMILY GRANTS OPTOID MINI G	.00	.00	.00	.00	.00
44-44-4419 58947 YOUTH & FAMILY GRANTS CT JUDICIAL D	.00	.00	.00	.00	.00
44-44-4419 58949 YOUTH & FAMILY GRANTS WRAPAROUND GR	1,470.38	.00	.00	.00	1,470.38
44-44-4419 58951 YOUTH & FAMILY GRANTS COMMUNITY FOU	.00	.00	.00	.00	.00
44-44-4419 58952 YOUTH & FAMILY GRANTS CT JUDICIAL G	.00	.00	.00	.00	.00
44-44-4419 58956 YOUTH & FAMILY GRANTS SUICIDE PREV	2,704.31	.00	.00	2,704.31	.00
44-44-4419 58957 YOUTH & FAMILY GRANTS SUICIDE PREV	.00	.00	.00	.00	.00
44-44-4419 58958 YOUTH & FAMILY GRANTS FY20 DC F YSB	.00	.00	.00	.00	.00
44-44-4419 58959 YOUTH & FAMILY GRANTS FY20 LPC	191.55	.00	.00	1,079.00	-887.45
44-44-4419 58960 YOUTH & FAMILY GRANTS FY20 UNITE D W	.00	.00	.00	.00	.00
44-44-4419 58961 YOUTH & FAMILY GRANTS FY20 YSB ENHA	.00	.00	.00	-460.00	460.00
44-44-4419 58962 YOUTH & FAMILY GRANTS FY20 SAMHSA G	178,839.41	-18,917.25	.00	64,689.33	114,150.08
44-44-4419 58967 YOUTH & FAMILY GRANTS FY21 DCF YSB	14,189.00	1,898.12	.00	7,567.31	6,621.69
44-44-4419 58968 YOUTH & FAMILY GRANTS FY21 YSB ENCH	8,588.00	.00	.00	2,000.00	8,388.00
44-44-4419 58969 YOUTH & FAMILY GRANTS FY21 LPC	3,907.00	2,777.91	.00	2,899.91	1,007.09
44-44-4419 58970 YOUTH & FAMILY GRANTS FY21 UNITE D W	1,600.00	469.40	795.00	5,819.05	208,972.70
44-44-4419 58971 YOUTH & FAMILY GRANTS FY21 SAMSHA G	214,791.75	5,819.05	.00	88,568.52	383,830.46
TOTAL DEPARTMENT - YOUTH & FAMILY GRANTS	473,543.74	-7,415.92	1,144.76	88,568.52	383,830.46
TOTAL FUND - YOUTH/FAMILY FUNDS	473,543.74	-7,415.92	1,144.76	88,568.52	383,830.46
TOTAL REPORT	473,543.74	-7,415.92	1,144.76	88,568.52	383,830.46

Holiday Programs 2020

Thanksgiving: Provided SNAP or SNAP eligible households (by request) a gift card to defray cost of a Thanksgiving meal. Single/couples receive \$25, 3 or more receive \$50, larger than 5 or 6 (dependant upon other extenuating financial issues) may receive \$75 or more. Supplemental food items specific to family needs (snacks/juice boxes/cereal, special diet foods are distributed in our office as needed/requested. 50 households.

Christmas: Provided SNAP or SNAP eligible households (by request) a gift card to defray cost of a holiday meal. Same amounts as Thanksgiving. Families participating in Holiday Gift Giving Program for Children received food card at toy distribution event. Approximately 60-65 households (all info is not input into charity tracker.)

Worked with Bill's Seafood to identify 4 families to be provided with a free meal on Christmas Eve. Clients were given an identifiable card to present to restaurant to pick up their meal for privacy.

Adopt-a-Family: Coordinated with donors to provide gifts for 4 families. Each member of family was provided with gifts that included "wants" as well as "needs," which included parents and pets. Household needs were identified, and items such as toasters, bath towels, cleaning products, gift baskets of food were also included. A special thank you goes out to Erin Gaudet, who has adopted several families with us over the past few years.

Holiday Gift Giving Program for Children: Set up at Signal Church was Wednesday, December 16. Due to snowstorm overnight and into morning on distribution day of Thursday, December 17, all Town Offices were closed until noon. During closure Social Services had to reschedule all families who had appointments from 9:30 a.m. to noon, which required contacting families that morning. We were able to successfully contact majority of families who needed to be rescheduled. Any that were not contacted were contacted to come to church next morning or other arrangements were made for families to pick up gifts week of 12/21- 12/23. We were also able to coordinate families coming back to church on Friday the 18th and they were afforded the opportunity to come back to church, and 5 individuals at a time were allowed back into the church and given 10 minutes to pick up additional gifts. 70 households with 142 children/teens were served.

Successes:

The Holiday Gift Giving Program was a success. We were able to keep the program very similar to prior years even during a pandemic/snowstorm day of the event. Followed social distancing and health and safety protocols for event.

Instituted an Amazon Wish List, thanks to the hard work of Litsa Aniskovich, who created the registry and maintained and updated the Wish List regularly. We were able to ensure that families that asked for specific gifts for their children were able to receive those specific items on the day of the event, and was a safe and appreciated way for the public to donate without going into stores to purchase during the pandemic. We hope to incorporate this into the program in the future. We are always looking for ways to get info from the families to our office before Black Friday to give donors/shoppers plenty of time to purchase.

Opportunities: Additional staff coverage during days of the off-site Holiday program. Need phone coverage during office hours. Need additional assistance on set up day at church.

DIRECTOR'S REPORT- December 2020

- Girls Group: 4 active participants, FY total 6 participants. Met virtually throughout the month. Two students are no longer able to attend.
- Home Alone: Number of trainings 1 with 5 youth attending, FY total 5.
- Grandparents Group: 4 participants last month + 0 new participants = FY total 5 participants. Met on December 21st with 2 participants.
- QPR Training: MUW grant funds were used to support QPR training, including the purchase of 100 posters, 100 buttons, and 100 stickers which will be distributed to build awareness of town-wide suicide prevention; 40 gift cards from local businesses to give participants after Zoom training. Helped facilitate one QPR training on 12/2 with 8 participants, 5 of whom are local clergy. By month's end, we had 192 residents and 234 school staff trained. Our total number trained is 426. All Clinton Human Services staff are now QPR trained – we would like to next train the staff at Town Hall but have not yet received approval.

Partners in Community

- Morgan REACT: 29 participants this month, 0 new participants, FY total 40 students
- Eliot REACT: 14 attendees this month, 0 new participants, FY total 14 attendees
- PiC: 15 participants this month, 0 new participants, FY total 16 participants

Juvenile Review Board

- 4 participants this month, FY total 7

Police Youth Group

- FY total 23, 0 new participants this month

Clinical Services

- 25 previously, 3 opened, 2 closed. December caseload: 26
- Short term responses (non-cases): 4 previously, 1 new = 5 FY total. Also one "transitioning coaching" client in a pilot program.

Social Services: December 1, 2020-December 31, 2020

Total Assistance: \$5159.29

Assistance Records: 182

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 32

Seniors (60+) Assisted: 6 Other (unknown) Assisted: 46

Total Cases Assisted: 84

Children (0-17) in Assisted Households: 92

Adults (18-59) in Assisted Households: 67

Seniors (60+) and Other in Assisted Households: 124

Total Households Assisted: 83 households with a total of 283 members

CT Food Bank Mobile Pantry – Distribution held December 4th. Approximately 100 households were in attendance. No distribution in January due to New Year's holiday.

Warm the Children Program: 159 children are signed up, 71 households

Holiday Gift Giving Program for Children: 142 children, 70 households (this number may be higher due to families signing up late for the program)

Adopt a Family Program: 4 families, all members of family were provided with gifts

Please note: Total assistance (\$ amount) does not reflect gift cards provided to families for the Holiday Gift Giving Program for Children 2020 as these numbers have not been input as yet. Does not include Holiday Meal Assistance dollars as input is not complete.