

Board of Selectmen
Town Hall Conference Room
Wednesday, August 10, 2011
Minutes

Present: First Selectman William W. Fritz, Jr.; Selectmen, Thomas Vicino, Raymond Apel and Carol Walter.

Absent: Dolly Mezzetti

The meeting was called to order at 8:00 AM.

PLEDGE OF ALLEGIANCE

Everyone stood and pledged allegiance to the United States flag.

VISITORS

Dolan inquired about the status of two properties. There is tall grass and debris on the properties. If the property is being developed you are not required to maintain the property. Both properties are currently under litigation.

Kirk Carr asked if the town meeting has been rescheduled. Fritz said the meeting was canceled at the request of the finance director. Kane thought there was more money in social security. The transfers needed to be adjusted.

APPROVAL OF MINUTES – AUGUST 3, 2011

Vicino made a motion, seconded by Apel to approve the minutes from August 3, 2011. Walter requested the minutes be amended. Walter said under approval of minutes for July 20, 2011 she didn't ask for Fritz's comment regarding Planning & Zoning to be added to the minutes. The request came from Kirk Carr. On page 2, fourth sentence, Walter asked for clarification on the Artificial Turf Field change order for approximately \$35,000. The anticipated change order is for gravel and rock excavation. Fritz also amended the minutes under Selectmen's Reports, fifth paragraph, fourth sentence. Only Fritz and Vicino are meeting with the governor on August 19th. Members of the Economic Development Commission will not be present for the meeting. Vicino and Apel withdrew their motion. Walter made a motion, seconded by Vicino to approve the minutes of August 3, 2011 as amended. The motion was unanimously approved.

RESIGNATIONS AND APPOINTMENTS

None

FIRE TRUCK COMMITTEE REPORT

Fire Chief Bob Voss and Chairman Jeff Hesel updated the board. The committee is asking for approval from the board before they go out to bid. Venders spend a lot of there own time and money. Hesel said the new truck will cost approximately \$700,000 to \$750,000 not including equipment. The equipment package is separate. Bill Walter asked why the price of the truck was so high compared to

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other towns. Hesar said our truck has to do everything so the truck needs to be large. Towns that have paid departments run differently. They have more trucks in their fleet so their trucks are smaller. Rough bid specs were sent out to 8 venders. The committee is currently working with 4-5 of those venders. Ona NejdI, Board of Finance liaison for the committee, spoke very highly of the committee members. She said the group is very focused and are doing everything they can to get the best price. They are inspiring and dedicated individuals. Apel made a motion, seconded by Vicino, approved the committee going out to bid. The motion was unanimously approved.

POLICE PENSION APPROPRIATION

Kevin Kane, Finance Director, said to properly fund the Police Pension Plan for 2011-2012 an additional \$139,225 needs to be transferred from undesignated. The Board of Finance has already approved this transfer. Apel made a motion, seconded by Vicino to transfer \$139,225 from the undesignated line item to the Police Pension Plan and send to a town meeting. The motion was unanimously approved.

Vicino made a motion, seconded by Apel to add agenda item #6A – Line Item Transfers. The motion was unanimously approved.

LINE ITEM TRANSFERS

Kane requested the following budget transfers for the fiscal year 2010-2011. These transfers were already approved by the Board of Finance. The first budget transfers presented require approval at a town meeting. Kane apologized for canceling tonight’s town meeting. Kane said he thought there was more money in Social Security then there was.

Account Number Department Description	To	From
1-10-216101 POLICE SALARIES	16,727.00	
1-10-216120 POLICE SALARIES-PT		342.00
1-10-216150 POLICE SALARIES-OVT		9,459.00
1-10-216151 POLICE HOLIDAY		6,051.00
1-10-216170 POLICE LONGEVITY		875.00
	16,727.00	16,727.00
1-10-132245 GEN GOVT ADMIN LEGAL-OTHER	23,619.00	
1-10-132402 GEN GOVT ADMIN INSURANCE		23,534.00
1-10-132406 GEN GOVT ADMIN ANNUAL TOWN REPORT		85.00
	23,619.00	23,619.00
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS		5,752.00
1-10-131182 FRINGE BENEFITS HEALTH & LIFE		93,954.00
1-10-131186 FRINGE BENEFITS POLICE PENSION PLAN	120,120.00	
1-10-131189 FRINGE BENEFITS WORKER'S COMP		20,414.00
	120,120.00	120,120.00

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1-10-321200 PUBLIC WORKS TOWNWIDE SERVICES		1,316.00	
1-10-321248 PUBLIC WORKS LANDFILL MANAGEMENT COST			14,275.00
1-10-321451 PUBLIC WORKS GAS/DIESEL	15,591.00		
	15,591.00	15,591.00	
1-10-105253 ASSESSOR SOFTWARE MAINTENANCE		9,100.00	
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS		5,814.00	
1-10-131180 FRINGE BENEFITS SOCIAL SECURITY		3,897.00	
1-10-131188 FRINGE BENEFITS PENSION PLAN-OTHER	18,811.00		
	18,811.00	18,811.00	
TOTAL 2010-2011 BUDGET TRANSFERS – TOWN MEETING REQUIRED	194,868.00	194,868.00	

Vicino made a motion, seconded by Apel to approve the line item transfers totaling \$194,868.00 as presented by the finance director. The motion was unanimously approved.

Account Number Department Description	To	From
OTHER BUDGET TRANSFERS:		
1-10-102201 FINANCE POSTAGE	330.00	
1-10-102311 FINANCE STATIONARY /SUPPLIES	160.00	
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS		490.00
	490.00	490.00
1-10-103400 ELECTIONS/MEETINGS CANVAS COSTS	29.00	
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS		29.00
	29.00	29.00
1-10-104311 TOWN CLERK STATIONARY /SUPPLIES	529.00	
1-10-104359 TOWN CLERK ELECTION COSTS		529.00
	529.00	529.00
1-10-105231 ASSESSOR CONVENTION & DUES		160.00
1-10-105233 ASSESSOR EDUCATION	31.00	
1-10-105311 ASSESSOR STATIONARY SUPPLIES	129.00	
	160.00	160.00
1-10-410201 PLANNING & ZONING POSTAGE	254.00	
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS		254.00
	254.00	254.00
1-10-411201 ZONING BD OF APPEALS POSTAGE	26.00	
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS		26.00
	26.00	26.00
1-10-112150 WSAM MAINTENANCE SALARIES-OVT		153.00
1-10-112252 WSAM MAINTENANCE REPAIRS & MAINTENANCE	683.00	

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1-10-219213 WATER / HYDRANTS WATER & HYDRANTS	530.00	
	683.00	683.00
1-10-213210 FIRE DEPARTMENT UTILITIES	136.00	
1-10-213252 FIRE DEPARTMENT REPAIRS & MAINTENANCE	119.00	
1-10-213400 FIRE DEPARTMENT OTHER OPERATING	17.00	
	136.00	136.00
1-10-216120 POLICE SALARIES-OVT	54.00	
1-10-216191 POLICE UNIFORM ALLOWANCE	54.00	
	54.00	54.00
1-10-623259 WATER POLLUTION/HEALTH PROFESSIONAL SERVICES	761.00	
1-10-623284 WATER POLLUTION/HEALTH SURFACE WATER TESTING	761.00	
	761.00	761.00
1-10-424311 BUILDING STATIONARY & SUPPLIES	6.00	
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS	6.00	
	6.00	6.00
1-10-626281 SOCIAL SERVICES ELDERLY & VETERANS AFFAIRS	50.00	
1-10-626311 SOCIAL SERVICES STATIONARY SUPPLIES	50.00	
	50.00	50.00
1-10-528252 HARBOR COMM REPAIRS & MAINTENANCE	1,016.00	
1-10-528311 HARBOR COMM STATIONARY/SUPPLIES	5.00	
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS	1,021.00	
	1,021.00	1,021.00
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS	4,867.00	
1-10-131184 FRINGE BENEFITS PENSION-HIGHWAY	4,867.00	
	4,867.00	4,867.00
1-10-219213 WATER / HYDRANTS WATER & HYDRANTS	7,613.00	
1-10-132150 GEN GOVT ADMIN OVERTIME COVERAGE	3,500.00	
1-10-132194 GEN GOVT ADMIN TRAVEL EXPENSE	1,046.00	
1-10-132210 GEN GOVT ADMIN HEAT/WATER	5,790.00	
1-10-132211 GEN GOVT ADMIN ELECTRICITY	6,441.00	
1-10-132225 GEN GOVT ADMIN LEGAL ADS	2,171.00	
1-10-132247 GEN GOVT ADMIN UNION NEGOTIATOR	2,099.00	
	14,330.00	14,330.00

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1-10-133456 OTHER GEN GOVT HAZARDOUS WASTE SITE	49.00		
1-10-133449 OTHER GEN GOVT JUDGEMENT & LOSSES	49.00		
	49.00		49.00
1-10-132406 GEN GOVT ADM ANNUAL TOWN REPORT			89.00
1-10-132430 GEN GOVT ADM MISCELLANEOUS	89.00		
	89.00		89.00
TOTAL OTHER 2010-2011 BUDGET TRANSFERS	23,534.00		23,534.00

Apel made a motion, seconded by Vicino to approve the line item transfers totaling \$23,534.00 as presented by the Finance Director. The motion was unanimously approved.

Kane said was an error in last week’s Police Department line item transfers and an adjustment had to be made. The Board of Finance already approved the amended line item transfers. Walter made a motion, seconded by Vicino to approve the amended line item transfers to replace the floor cleaning machine and broken air-conditioning unit. The motion was unanimously approved.

INCREASE ACCOUNT	DESCRIPTION	AMOUNT
110-216-253	Building Repair and Maintenance	\$8763
DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
110-216-215	Communication Devices	\$1193
110-216-252	Office machine repair	\$1133
110-216-256	Service Contracts	\$1900
110-216-312	Subscriptions/Publications	\$1161
110-216-319	Janitorial Supplies	\$1607
110-216-454	Collect	\$1173
110-216-233	Education/Training Travel	\$296
110-216-455	Law Enforcement Council	\$300

Kane said including the Board of Education, Operating Budget and assuming all proposed budget transfers including those to be forwarded to Special Town Meeting are approved, he is projecting a conservative surplus at fiscal year end of \$931,000 with a break down below.

Board of Selectmen, Operating Budget	\$90,000
Board of Education, Operation Budget	\$99,000
Dept Redemption – Town	\$36,000
Dept Redemption – Education	\$6,000
General Fund Revenues	\$700,000

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NATIONAL OVARIAN CANCER AWARENESS MONTH

September has been designated as **National Ovarian Cancer Awareness Month**. *Turn The Towns Teal* is a campaign to create awareness of ovarian cancer and its symptoms. Apel made a motion, seconded by Vicino to declare September as National Ovarian Cancer Awareness Month. The motion was unanimously approved.

SELECTMEN'S REPORTS

Apel reported on the Pleasant Valley Road Bridge. The deck is completed. Guard rails are going up this week. They anticipate the completion by September 1st. The town beach building is looking nice. They are waiting for the electrical work to be completed. Public Works has done an excellent job on the walkway. Kathy Nicely is retiring from the Police Department on September 9, 2011. In September the Fire Department is celebrating their 100th year anniversary. This will be a weekend long celebration. September 20th the Chamber of Commerce will have a ribbon cutting ceremony at the Town Marina.

Vicino and Walter attend the fundraiser held this past weekend for Zach Bernier at Peter's Complex. Everyone did an amazing job. They sold over 900 tickets.

Walter said not reappointing Cheryl Church to the Youth and Family Services board was an oversight. Fritz said he will put the reappointment on next week's agenda.

Fritz said this week's fundraiser for Zach Bernier raised \$17,000. They raised close to \$30,000 overall. Fritz thanked everyone who helped make the event a huge success.

Fritz apologized for having to cancel the town meeting and any inconvenience it might have caused.

ADJOURN

Vicino made a motion, seconded by Walter to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 8:50 PM.

Respectfully submitted,

Mary Schettino
Administrative Assistant