

Board of Selectmen
Town Hall Conference Room
Wednesday, July 20, 2011
Minutes

Present: First Selectman William W. Fritz, Jr.; Selectmen, Dolly Mezzetti, Thomas Vicino, Raymond Apel and Carol Walter.

The meeting was called to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Everyone stood and pledged allegiance to the United States flag.

VISITORS

Dick Dondero inquired about last week's announcement that Unilever is closing their Clinton plant by the end of 2012. Fritz said he received a phone call last Thursday before they announced it to their employees. Fritz said the tax impact is not as bad as he had originally thought. The town will lose \$55,000 per year in annual tax revenue from personal property taxes. Unilever currently provides employment to approximately 130 full time and 60 temporary employees. The impact is more on the local businesses. There was a discussion on economic development and what would happen to the facility once they left.

APPROVAL OF MINUTES – JULY 13, 2011

Mezzetti made a motion, seconded by Apel to approve the minutes from July 13, 2011. Walter requested the minutes be amended under Visitors, first sentence. The sentence should say " Barbara Webb suggested sharing the current high school with municipal offices or renting out existing space." Mezzetti and Apel withdrew their motion. Mezzetti made a motion to accept the minutes of July 13, 2011 as amended. Apel seconded the motion. The motion was unanimously approved.

RESIGNATIONS AND APPOINTMENTS

None

AWARD BID – APPARATUS AUTOMATIC EXHAUST REMOVAL SYSTEM

Brian Manware, Deputy Chief of the Fire Department was present at the meeting. Manware said he received 4 bids. Three out of the four bids met the minimum requirement. Manware recommended awarding the bid to the lowers bidder, Air Cleaning Specialist of New England for \$92,940.00. A \$7,000 contingency has been added to this project. Mezzetti made a motion, seconded by Vicino, to award the Apparatus Automatic Exhaust Removal System contract to Air Cleaning Specialists of New England. The motion was unanimously approved.

PARK & RECREATION PROJECTS

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Fritz said the Commission has nothing new to report at this time. Mezzetti made a motion, seconded by Apel to table this agenda item. The motion was unanimously approved.

LINE ITEM TRANSFERS

Fritz reviewed the list of transfers recommended by the Director of Finance Kevin Kane. Three of the line item transfers must be sent to a special town meeting for approval. Mezzetti made a motion, seconded by Apel to approve the following Line Item Transfers as recommended by the Director of Finance and send to a Town Meeting. The motion was unanimously approved.

			<u>From</u>	<u>To</u>
1-10-131180	Fringe Benefits	Social Security	\$40,120.00	
1-10-131182	Fringe Benefits	Health & Life	\$80,000.00	
1-10-131186	Fringe Benefits	Police Pension Plan		\$120,120.00

			<u>From</u>	<u>To</u>
1-10-132245	Gen Govt Admin	Legal – Other		\$23,534.00
1-10-132402	Gen Govt Admin	Insurance	\$23,534.00	

			<u>From</u>	<u>To</u>
1-10-216101	Police	Salaries		\$16,727.00
1-10-216120	Police	Salaries – PT	\$ 342.00	
1-10-216151	Police	Holiday	\$6,051.00	
1-10-216170	Police	Longevity	\$ 875.00	
1-10-131180	Fringe Benefits	Social Security	\$9,459.00	

The board reviewed the remaining transfers. Each department's line item transfers total less than \$15,000 (not requiring them to go to a town meeting). Mezzetti made a motion, seconded by Apel to approve the following Line Item Transfers that do not require a town meeting as recommended by the Director of Finance. The motion was unanimously approved.

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Town of Clinton
Proposed Budget Transfers
Fiscal Year 2010-11

7/15/2011

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>BUDGET TRANSFERS FOR SPECIAL TOWN MEETING:</u>				
1-10-216101	POLICE	SALARIES		16,727.00
1-10-216120	POLICE	SALARIES-PT	342.00	
1-10-216151	POLICE	HOLIDAY	6,051.00	
1-10-216170	POLICE	LONGEVITY	875.00	
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	9,459.00	
			<u>16,727.00</u>	<u>16,727.00</u>
1-10-132245	GEN GOVT ADMIN	LEGAL-OTHER		23,534.00
1-10-132402	GEN GOVT ADMIN	INSURANCE	23,534.00	
			<u>23,534.00</u>	<u>23,534.00</u>
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	40,120.00	
1-10-131182	FRINGE BENEFITS	HEALTH & LIFE	80,000.00	
1-10-131186	FRINGE BENEFITS	POLICE PENSION PLAN		120,120.00
			<u>120,120.00</u>	<u>120,120.00</u>
TOTAL 2010-2011 BUDGET TRANSFERS TO BE FORWARDED TO SPECIAL TOWN MEETING			<u>160,381.00</u>	<u>160,381.00</u>
<u>OTHER BUDGET TRANSFERS:</u>				
1-10-101101	SELECTMEN	SALARIES-CELRICAL		57.00
1-10-101130	SELECTMEN	SELECTMAN'S SALARY		1.00
1-10-101311	SELECTMEN	STATIONARY/SUPPLIES	58.00	
			<u>58.00</u>	<u>58.00</u>
1-10-102101	FINANCE	SALARIES		8,790.00
1-10-102130	FINANCE	SALARY-TREASURER		1.00
1-10-102201	FINANCE	POSTAGE	396.00	
1-10-102231	FINANCE	CONVENTION & DUES	435.00	
1-10-102311	FINANCE	STATIONARY/SUPPLIES	561.00	
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	7,399.00	
			<u>8,791.00</u>	<u>8,791.00</u>
1-10-103101	ELECTIONS/MEETINGS	SALARIES		1.00
1-10-103238	ELECTIONS/MEETINGS	ELECTION WORKERS		3,162.00
1-10-103239	ELECTIONS/MEETINGS	ELECTION DAY MEALS		150.00
1-10-103311	ELECTIONS/MEETINGS	STATIONARY/SUPPLIES	11.00	
1-10-103400	ELECTIONS/MEETINGS	CANVAS COSTS		97.00
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	3,399.00	
			<u>3,410.00</u>	<u>3,410.00</u>
1-10-104101	TOWN CLERK	SALARIES		721.00
1-10-104236	TOWN CLERK	VITAL STATISTICS	108.00	
1-10-104311	TOWN CLERK	STATIONARY/SUPPLIES		301.00
1-10-104360	TOWN CLERK	DOG LICENSING COSTS	254.00	
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	660.00	
			<u>1,022.00</u>	<u>1,022.00</u>
1-10-105233	ASSESSOR	EDUCATION	613.00	
1-10-105311	ASSESSOR	STATIONARY/SUPPLIES		613.00
			<u>613.00</u>	<u>613.00</u>

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1-10-410101	PLANNING & ZONING	SALARIES		6,787.00
1-10-410201	PLANNING & ZONING	POSTAGE	767.00	
1-10-410233	PLANNING & ZONING	EDUCATION	4.00	
1-10-410252	PLANNING & ZONING	REPAIRS & MAINTENANCE	23.00	
1-10-410311	PLANNING & ZONING	STATIONARY/SUPPLIES	9.00	
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	5,984.00	
			<u>6,787.00</u>	<u>6,787.00</u>
1-10-112101	WSAM MAINTENANCE	SALARIES	41.00	
1-10-112120	WSAM MAINTENANCE	SALARIES-PT		2,510.00
1-10-112150	WSAM MAINTENANCE	SALARIES-OVT	6,761.00	
1-10-112233	WSAM MAINTENANCE	TRAINING		355.00
1-10-112252	WSAM MAINTENANCE	REPAIRS & MAINTENANCE		3,628.00
1-10-112311	WSAM MAINTENANCE	CLEANING SUPPLIES		985.00
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	676.00	
			<u>7,478.00</u>	<u>7,478.00</u>
1-10-213252	FIRE DEPARTMENT	REPAIRS & MAINTENANCE	818.00	
1-10-213400	FIRE DEPARTMENT	OTHER OPERATING		818.00
			<u>818.00</u>	<u>818.00</u>
1-10-214101	FIRE MARSHALL	SALARY		1.00
1-10-214231	FIRE MARSHALL	CONVENTION & DUES	1.00	
			<u>1.00</u>	<u>1.00</u>
1-10-215101	COMMUNICATIONS	SALARIES	472.00	
1-10-215120	COMMUNICATIONS	SALARIES-PT		1,940.00
1-10-215150	COMMUNICATIONS	SALARIES-OT		1,702.00
1-10-215151	COMMUNICATIONS	HOLIDAY PAY	825.00	
1-10-215170	COMMUNICATIONS	LONGEVITY		300.00
1-10-215191	COMMUNICATIONS	UNIFORMS	493.00	
1-10-215233	COMMUNICATIONS	TRAINING	736.00	
1-10-215252	COMMUNICATIONS	REPAIRS & MAINTENANCE	1,416.00	
			<u>3,942.00</u>	<u>3,942.00</u>
1-10-216191	POLICE	UNIFORM ALLOWANCE		18.00
1-10-216311	POLICE	UNIFORM EXPENSE		334.00
1-10-216311	POLICE	OFFICE SUPPLIES		111.00
1-10-216454	POLICE	COMPUTER COLLECTION SYSTEM	1,266.00	
1-10-216453	POLICE	INVESTIGATION SUPPLIES		803.00
			<u>1,266.00</u>	<u>1,266.00</u>
1-10-217101	ANIMAL CONTROL	SALARIES		1.00
1-10-217120	ANIMAL CONTROL	SALARIES-PT	410.00	
1-10-217170	ANIMAL CONTROL	LONGEVITY		50.00
1-10-217210	ANIMAL CONTROL	UTILITIES		359.00
			<u>410.00</u>	<u>410.00</u>
1-10-218101	CIVIL PREPAREDNESS	SALARIES		1.00
1-10-218231	CIVIL PREPAREDNESS	CONVENTION & DUES	1.00	
			<u>1.00</u>	<u>1.00</u>
1-10-321101	PUBLIC WORKS	SALARIES		5,042.00
1-10-321151	PUBLIC WORKS	OVERTIME-FIELDS		3,075.00
1-10-321248	PUBLIC WORKS	LANDFILL MANGEMENT COSTS	8,117.00	
			<u>8,117.00</u>	<u>8,117.00</u>

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<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>From</u>	<u>To</u>
1-10-122101	TECHNOLOGY	SALARIES	444.00	
1-10-122210	TECHNOLOGY	COMMUNICATION SERVICES		444.00
			<u>444.00</u>	<u>444.00</u>
1-10-623101	WATER POLLUTION/HEALTH	SALARIES-WPCC		105.00
1-10-623280	WATER POLLUTION/HEALTH	STATE WATER TESTING		938.00
1-10-623284	WATER POLLUTION/HEALTH	SURFACE WATER TESTING	1,043.00	
			<u>1,043.00</u>	<u>1,043.00</u>
1-10-424101	BUILDING	SALARIES		3,063.00
1-10-424170	BUILDING	LONGEVITY		450.00
1-10-424311	BUILDING	STATIONARY & SUPPLIES	426.00	
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	3,087.00	
			<u>3,513.00</u>	<u>3,513.00</u>
1-10-626252	SOCIAL SERVICES	REPAIRS & MAINTENANCE		6.00
1-10-626281	SOCIAL SERVICES	VETERAN AFFAIRS	6.00	
			<u>6.00</u>	<u>6.00</u>
1-10-527101	PARK/REC	SALARIES		1,907.00
1-10-527120	PARK/REC	SALARIES-PT	1,907.00	
			<u>1,907.00</u>	<u>1,907.00</u>
1-10-528252	HARBOR COMM	REPAIRS & MAINTENANCE	54.00	
1-10-528311	HARBOR COMM	STATIONARY/SUPPLIES		10.00
1-10-528500	HARBOR COMM	ICE EATERS		44.00
			<u>54.00</u>	<u>54.00</u>
1-10-529400	SHELLFISH COMM	SHELLFISH BEDS		105.00
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	105.00	
			<u>105.00</u>	<u>105.00</u>
1-10-630101	YOUTH/FAMILY	SALARIES		863.00
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	863.00	
			<u>863.00</u>	<u>863.00</u>
1-10-131184	FRINGE BENEFITS	PENSION-HIGHWAY		3,222.00
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	3,222.00	
			<u>3,222.00</u>	<u>3,222.00</u>
1-10-132192	GEN GOVT ADMIN	UNEMPLOYMENT COMPENSATION		7,177.00
1-10-132194	GEN GOVT ADMIN	TRAVEL EXPENSE	1,361.00	
1-10-132210	GEN GOVT ADMIN	HEAT/WATER		3,622.00
1-10-132247	GEN GOVT ADMIN	UNION NEGOTIATOR	16,432.00	
1-10-132402	GEN GOVT ADMIN	INSURANCE	3,003.00	
1-10-132425	GEN GOVT ADMIN	SPECIAL EVENTS		9,698.00
1-10-132430	GEN GOVT ADMIN	MISCELLANEOUS		299.00
			<u>20,796.00</u>	<u>20,796.00</u>
1-10-133449	OTHER GEN GOVT	JUDGEMENT & LOSSES		313.00
1-10-133456	OTHER GEN GOVT	HAZARDOUS WASTE SITE	313.00	
			<u>313.00</u>	<u>313.00</u>

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<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>From</u>	<u>To</u>
1-10-834687	DEBT REDEMPTION-TOWN	POLICE BLDG-PRIN		3,000.00
1-10-834689	DEBT REDEMPTION-TOWN	REFUNDING-PRIN	3,000.00	
			<u>3,000.00</u>	<u>3,000.00</u>
1-10-835668	DEBT REDEMPTION-BOE	JOEL ADDITION-INT	4,000.00	
1-10-835669	DEBT REDEMPTION-BOE	JOEL ADDITION-PRIN		2,000.00
1-10-835671	DEBT REDEMPTION-BOE	REFUNDING-PRIN		2,000.00
			<u>4,000.00</u>	<u>4,000.00</u>
TOTAL OTHER 2010-2011 BUDGET TRANSFERS			<u>81,980.00</u>	<u>81,980.00</u>

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SELECTMEN'S REPORTS

Apel had nothing new to report.

Vicino reviewed the Turf project. The power line running through the field will now be relocated. The next Turf Committee meeting is next Tuesday night. Vicino said he called SARAH regarding the recycling containers. He was told the containers were taken away because they were finding too much garbage being put into the recycling containers. Vicino said they might put them back at the Town Docks.

Walter said the Beach Building Committee is meeting tomorrow morning. Bluefish Festival is this Friday and Saturday at Town Hall.

Mezzetti said Family Day was this past weekend and was another huge success. The Fire Truck Committee is still meeting with vendors.

Fritz said he spoke with John Crovo, IT Director, and Sony is donating a pan/tilt and zoom camera for the new beach building. The camera is worth \$6,000.

Fritz met with Jack Cross, Superintendent of Schools and Debbie Lundgren, Safe Routes to School coordinator last Friday to walk all the schools. Lundgren is coming in this Friday to work on all the applications for the grant.

The emergency generator for Eliot School should be installed by the end of the week.

ADJOURN

Mezzetti made a motion, seconded by Apel, to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 8:47 AM.

Respectfully submitted,

Mary Schettino

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