

**Board of Selectmen  
Regular Meeting  
Town Hall Conference Room  
Wednesday, January 19, 2011  
Minutes**

Present: First Selectman William W. Fritz, Jr.; Selectmen, Dolly Mezzetti, Thomas Vicino, Ray Apel and Carol Walter.

The meeting was called to order at 8:00 AM.

**PLEDGE OF ALLEGIANCE**

Everyone stood and pledged allegiance to the United States flag.

**VISITORS**

No one wished to speak

**APPROVAL OF MINUTES – JANUARY 5, 2011**

Mezzetti made a motion to approve the minutes from January 5, 2011. Walter seconded the motion for discussion. Walter requested the minutes be amended under Selectmen's Reports, third paragraph. The sentence should say last year there was a lot of *inexperience* but this year everyone has been through the process already. Mezzetti withdrew her first motion and made a motion to accept the minutes of January 5, 2011 as amended. Vicino seconded the motion which was unanimously approved.

**RESIGNATIONS AND APPOINTMENTS**

Mezzetti made a motion, seconded by Walter to appoint Thomas Vicino to the Middlesex County Revitalization Commission. The motion was unanimously approved.

**POLICE DEPARTMENT – CROSSING GUARD**

Police Chief Lawrie and Major Lucas were present for the meeting. Lawrie said last year \$8,000 was taken out of his budget because the crossing guards at Joel School and Jared Eliot School were eliminated. Once school started the crossing guard at Jared Eliot School was reinstated. Lawrie is requesting the money put back into his budget. Fritz said the \$4082 will be split up between the Board of Education and the town. Mezzetti made a motion, seconded by Walter to appropriate \$2,082 back into the police budget for the crossing guard at Jared Eliot School and send to the Board of Finance for approval. The motion was unanimously approved.

**AGREEMENT FOR THE PROVISION OF CONSOLIDATED PROBATE COURT FACILITIES AND SERVICES**

Public Act 09-01 establishes a consolidated probate court district serving the towns of Clinton, Chester, Deep River, Essex, Haddam, Killingworth, Lyme, Old Saybrook and Westbrook. The new location is in the Old Saybrook Town Hall. The agreement will be for the next three years commencing on January 5, 2011. Mezzetti made a motion, seconded by Vicino, to authorize William W. Fritz to sign the agreement for the provision of consolidated probate court facilities and services. The motion was unanimously approved.

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**BUDGET REVIEW**

Fritz reviewed the departmental analysis sheet. The town budget is currently 2.96 percent above last year. The Board of Education operating is 1.11 percent above last year. The Board of Education capital budget has not been finalized yet. The total budget is currently 2.43 percent above last year.

The Following budgets were reviewed by the Board of Selectmen;

- Elections & Meetings – (Presented by June Hansen and Wendy McDermott) Salaries are a monthly stipend for both Registrars. No raise was received for the last two years. Stipend was increased by three percent. Elections and workers were increased by \$500.00 from last year. The repairs and maintenance budget increased. Salaries was increased by \$460.00
- Assessor – (Presented by Donna Sempey) Software maintenance increased by \$250.00. Sempey requested increasing the continuing education budget by \$200.00 so the assistant to the assessor can take additional classes. Sempey only has one full time person and would like her to be able to take some extra classes. Fritz asked Sempey for more backup information on the classes and subscriptions.
- WSAM Maintenance – (Presented by Tom Fitting) All full time salaries are contractual. This year's repairs & maintenance budget is almost depleted. Next year's repairs and maintenance budget was increased by \$300.00. \$620.00 was added to the budget to purchase new folding tables.
- Fire Marshall – (Presented by Frank Schrempp) Last year a new car was requested through capital so the repairs & maintenance budget was decreased. Once the budget failed to pass the new car was taken out of the capital budget and the repairs and maintenance budget was never restored. Schrempp is requesting a car again this year through capital. If the car is approved then his repair and maintenance can stay flat.
- Technology – (Presented by John Crovo and Chuck Venter) Overall budget decreased by \$1725.
- WPCC – (Presented by Lynn Pinder) Pinder requested putting money into the budget for a part time position. The position would be \$12.00 per hour at 19 hours per week for ordinance compliance and on going work.
- Building Department – (Presented by Justin Rossetti) Salaries are contractual. Code books increased by \$400.00.
- Harbor Commission – (Presented by Steve Hayes) Salaries line was increased. Printing of passes was increased by \$100. Repairs & maintenance budget was increased.
- Library – (Presented by Maribeth Breen and Lynn Hidek) Insurance decreased.

Fritz reviewed General Government Administration and other General Government.

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**SELECTMEN'S REPORTS**

Apel thanked Public Works for all their hard work during the recent snow storm. Harbor Commission meeting was canceled this month. At this month's Police Commission meeting Sargent Carbone and Sargent Flynn both received awards.

Vicino met with Chief Lawrie and local Selectmen to discuss sharing services.

Walter questioned why the Petrillo property was on the agenda for Zoning Board of Appeals.

Mezzetti thanked Public Works for doing an amazing job plowing the roads.

Fritz said members of the Board of Assessment Appeals received letters encouraging them to attend a workshop in February.

Next week's Board of Selectmen meeting will be in the Green Room.

Vicino made a motion, seconded by Mezzetti, to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 10:15 AM.

Respectfully submitted,

Mary Schettino  
Administrative Assistant

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