



FOR ZBA USE ONLY:

ZBA File No. _____

Date Received: _____

Town of Clinton
54 East Main Street Clinton, Connecticut 06413
Zoning Board of Appeals (ZBA)
TELEPHONE: (860) 669-6133
Website: www.clintonct.org
FAX: (860) 664-4469

**CERTIFICATE OF APPROVAL OF LOCATION
APPLICATION CHECK LIST**

Submit the original plus 12 copies of application including all attachments

Project address (please print): _____

Applicant(s) (please print): _____

PRIOR TO THE SUBMISSION OF AN APPLICATION you **must** address the applicable requirements in Section 4 (Procedures) and other sections of the Clinton Zoning Regulations that may apply to your application (see staff).

The application packet shall be stapled and include, in this order, the following documents:

- Checklist
- Application
- Statement of Use
- Assessor's Field Card (Single Sided)
- Assessor's Map
- Abutting property map
- Abutting property list
- List of Professionals
- Copies of previous Certificates of Approval of Location(s)
- Report from the Fire Marshal
- Report from the Director of Health, as needed (See Staff)

ZBA - CAL
Application Checklist
Revised July 1, 2015

- Transmittal Letters (See Section 4.13 of the Clinton Zoning Regulations)
 - Ground Coverage Calculation Sheet
 - Choose one:
 - Site Plan (Meeting the requirements of Section 4.22 of the Clinton Zoning Regulations)
 - Plot Plan (Meeting the requirements of Section 4.30 of the Clinton Zoning Regulations)
 - Choose one:
 - Architectural Plan (Meeting the requirements of Section 4.23 of the Clinton Zoning Regulations)
 - Project Plan (Interior floor plan and exterior elevation plan)
 - Any additional information that you feel would be helpful to the ZBA when making their decision
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